



10/18/2023

**INVITATION TO-BID**  
**RESIDENTIAL CURBSIDE SOLID WASTE, YARD WASTE AND**  
**RECYCLABLE COLLECTION SERVICES**  
**RESPONSE TO QUESTIONS RECEIVED FROM POTENTIAL BIDDERS**  
**(5 pages)**

**Questions Received on September 28, 2023 and Corresponding Responses from the City:**

Question #1: Where does your current recycler hauler dispose of your recycling material?

Response to Question #1: The current recycler disposes with two vendors. Pratt Industries in Conyers, Ga. and West Rock in Lawrenceville Ga.

Question #2: What is the contamination percentage of your recycling?

Response to Question #2: According to our current recycling vendor the standard waste contamination in the recycling transfer site they use can be no greater than 15%. Any contamination greater than 15% will result in a fine issuance. They stated for the past two years they have not received any fines from the Clarkston recycling program. Based on the current vendor's information, the city concludes that the recycling contamination has been less than 15%.

Question #3: Are all residents required to participate in recycling?

Response to Question #3: The City Manager will require that all residents be issued a container. It should be noted that recycling is not mandatory in the City.

Question #4: Customer service 3.6 standards can you change the language to state by next business instead of 6 p.m.?

Response to Question #4: Staff will discuss with the administration and if deemed appropriate, an addendum will be issued

Question #5: Recycling Curbside – must states cart must be 64 gallon. Can provider use a 96 gallon recycling cart instead?

Response to Question #5: Staff will discuss with the administration and if deemed appropriate, an addendum will be issued

**Questions Received on October 10, 2023 and Corresponding Responses from the City:**

**Question #6:** On page 1 the first paragraph states “submit a lump sum proposal”, but the pricing forms are set up per home per month. Please clarify.

**Response to Question #6: Refer to Addendum #1**

**Question #7:** What is the intended start date for this project?

**Response to Question #7: January 2024**

**Question #8:** Section 2.5, page 8, states “A copy of the successful Service Provider’s drug and alcohol testing plan is also required along with the latest PHMSA Drug and Alcohol Testing Data”. Is this required with the submittal or after potential award?

**Response to Question #8: Requirements of the successful bidder – to be included in the contract documents**

**Question #9:** How many homes currently receive back door service?

**Response to Question #9: 15**

**Question #10:** Under definitions Section 2.11.6.2 on page 11, there is a definition for glass bottles. Since recycle processing centers will not accept this material as recyclable, please consider removing it from the specs.

**Response to Question #10: Removed in Addendum #1**

**Question #11:** Who will own the carts/bins at the end of the contract?

**Response to Question #11: The Vendor**

**Question #12:** Section 3.2 on page 13 states “the above requirement is required if another proposed option as in section 3.3 is not agreed upon and noted as such in the final signed contract” please clarify this statement’s meaning.

**Response to Question #12: Citizens may use brown paper yard waste bags for disposal of yard waste.**

**Question #13:** Section 3.6 on page 14 states that complaints need the same day response, however, Section 2.16 on page 12 seems to allow 48 hours. Please revise to allow 48 hours.

**Response to Question #13: Will update to allow 48 hours.**

**Question #14:** How often do the 20-yard dumpsters at public works get hauled?

**Response to Question #14: Weekly**

**Question #15:** What materials are disposed in the 20-yard dumpsters at public works?

**Response to Question #15: Household type garbage that has been picked up from park bathrooms and street trash cans.**

**Question #16:** Section 3.15 on page 16 seems to require city logos on recycling bins. Will this be required on any carts/bins for MSW & recycling? (city is aware that this increases the cost to residents)

**Response to Question #16:** Sticker type logo would be sufficient.

Question #17: Will the city allow the use of stickers with the city logo on containers?

**Response to Question #17:** Yes

Question #18: Also, Section 3.15 on page 16 refers to recycle bins, however section 3.2 requires carts. Please clarify what the city is asking for.

**Response to Question #18:** The city would use what the normal container for recycling that is being use by the awarded vendor.

Question #19: Section 6.1.2 requires a non-collusion affidavit; however, the specs do not seem to include this form. Can the city provide the form?

**Response to Question #19:** Form is included in Addendum #1

Question #20: Section 1.17.5 seems to require the submission of an “Instructions to Bidders Form” but no such form appears in the specs. Please clarify what is required here.

**Response to Question #20:** Removed in Addendum #1

Question #21: Section 1.12 states “All submissions shall include a completed Service Provider master form”, but no such form appears in the specs. Please clarify what is required here.

**Response to Question #21:** Removed in Addendum #1

Question #22: Please list the current rates for each service.

**Response to Question #22:** Recycling \$5.57 per stop MSW is \$15.77 per stop.

Question #23: Who does the billing for these services?

**Response to Question #23:** DeKalb County Tax Office

Question #24: How many tons of MSW is collected each year?

**Response to Question #24:** 750 tons is estimated for 2023

Question #25: How many tons of recycling is collected each year?

**Response to Question #25:** Average of 208 tons

Question #26: How many tons of yard waste is collected each year?

**Response to Question #26:** Not known

Question #27: Section 1.14 on page 5. Due to the large investment in equipment and capital for the project, please change the termination guidelines to require “cause” or remove. Thank you.

**Response to Question #27:** Refer to Sections 1.14 and 2.3 for additional details

Question #28: Section 2.2 page 7. Will exclusivity be for all services?

**Response to Question #28:** The City’s intent is to select one bidder for all services. The city reserves the right to identify more than one bidder if such a decision is justified for financial reasons.

Question #29: Section 2.12.1 page 11. Please use the below index for the CPI calculation as it is more specific to our industry. “Consumer Price Index (CPI) for All Urban Consumers: Water, Sewer, and Trash Collection Services CUUR0000SEHG as published by the U.S. Department of Labor, Bureau of Labor Statistics.

**Response to Question #29: Refer to Addendum #1**

Question #30: Section 1.0 on page 3 states that prices will remain the same for two years. Please clarify that the CPI and fuel adjustments can be done annually, even after the first year.

**Response to Question #30: Refer to Addendum #1**

Question #31: Section 2.12.2 page 11. What month will the fuel calculation be tied to?

**Response to Question #31: November/December**

Question #32: Section 2.12.2 page 11. How will the fuel calculation be done? What formula?

**Response to Question #32: Identified herein;**  
<https://www.eia.gov/petroleum/gasdiesel/index.php>

Question #33: Section 3.18.1 page 16. Please provide more info on what is required here and what language, medium, etc.

**Response to Question #33: Refer to Addendum #1**

Question #34: Under proposal pricing option 1, who will be collecting the bulk waste & yard waste?

**Response to Question #34: The city or the Service Provider will be collecting bulk items, unless otherwise noted below. The awarded vendor will be collecting the yard waste. See additional details in the Response to Question #35**

Question #35: Bulk waste does not seem to be mentioned in the scope of work in the RFP, however, is on the pricing option sheets. Is bulk included as an option?

**Response to Question #35: At this time the city is planning to continue with bulk waste pick up; however, you may include in the pricing option, the city may go with the option of including bulk items. If the city chooses to exclude bulk items from the contract at a later, the City will negotiate a reduction in service and cost with the selected vendor.**

Question #36: Please identify the streets that may require a smaller collection vehicle.

**Response to Question #36: Mauck Street is narrow. We have to back down the street no room to turn around. Approximately 100 yards.**

Question #37: Section 2.11.4 Back door service. Please remove the language “over 65” as a condition for back door. This service should be only for those who are infirmed or unable to move the cart, not just simply over 65.

**Response to Question #37: Refer to Addendum #1**

**Questions Received on October 16, 2023 and Corresponding Responses from the City**

Question #38: What frequency of collection does the city desire for recycling?

**Response to Question #38: Weekly**

Question #39: What is the current rate for trash collection?

**Response to Question #39: \$15.77 per stop. Serviced Weekly.**