



CITY CENTER IN CLARKSTON STREETScape PROJECT

PRE-BID CONFERENCE AGENDA

Date: July 18th, 2017 (Tuesday)

Location: 3921 Church Street (Municipal Court Room); Clarkston, GA 30017

Time: 10:00 A.M.

Project #: CSHPP-0007-00(613); PI#0007613

AGENDA

- I. House Keeping Items
 - (a) Opening remarks by City Manager Barker
 - (b) Introductions
 - (c) Sign-In Sheet
 - (d) Non-Mandatory pre-bid

- II. Various Roles
 - (a) Owner; City of Clarkston
 - (b) AMEC Foster Wheeler; design firm
 - (c) Collaborative Infrastructure Services; city liaison/construction management and field oversight
 - (d) GDOT – oversight of federal funds

- III. Bidding Procedures
 - (a) Bid submission paper only
 - (b) Due August 1st, 2017 until 3pm; 1055 Rowland St. (City of Clarkston Annex); Clarkston, GA 30021
 - (c) Bids to be publically opened and read aloud
 - (d) Follow submittal process directions as described in the legal ad

- IV. Bid Requirements and Items to Be Submitted with Bid
 - (a) Be sure to read details in Project Manual closely!! Remember this project includes federal funding!

- V. Project Background
 - (a) “Local Let” by City
 - (b) Funding Sources
 - Georgia Transportation Infrastructure Bank (City)
 - Federal Earmark
 - Surface Transportation Block Grant
 - (c) Bid Requirements (see Project Manual)
 - Bid bond
 - Performance (100%) and Payment (110%) bonds – combined total 210% of the contract price
 - DBE goal – 12%
 - ✓ DBE listed must be used in project. No substitutions

- Prime and sub-contractors must be registered and pre-qualified with GDOT
- (d) Plans/Project Manual can be downloaded from city web site and purchased at AAA Digital Imaging
- (e) Plans available for viewing at City Annex; 1055 Rowland Street

VI. Project Scope

- (a) Project Limits and Length
- (b) Discussion of ROW limits (face of buildings at several locations on East Ponce de Leon and Market St.)
- (c) State & Federal Project Status
 - All state (GDOT/EPD/SHPO) and federal permitting (FHWA/ACOE) obtained
 - ROW certified
 - GDOT to authorize “release of construction funding” when city selects contractor
- (d) General Description of Work
 - Demolition
 - Drainage
 - C&G (concrete & granite)
 - Sidewalks/bus pads/signage
 - Milling/Resurfacing
 - Landscaping/plant material
 - Brick pavers and crosswalks
 - Signal upgrades and new pedestrian signal crossing
 - Streetscape hardscape amenities (wood arbors/benches/receptacles/safety-decorative fence/granite veneer walls and granite structures)
 - Pocket park (North Indian Creek)
 - Hand-clearing of overgrowth in existing detention pond
 - Pedestrian-scale lighting
 - New MARTA bus shelters (design by city)
 - Underground conduit placement (AT&T & Southern Company) on Market Street
 - Retaining wall @ CSX
 - Full-Depth reclamation and CTB
 - Bio-Swale
 - Mid-Block speed reduction islands
 - Pedestrian boardwalk (wood structure)
 - E&SC (City to obtain NOI)
- (e) Staging of Construction
 - (a) Roads within project scope to remain open during construction
Exception: Market Street – see special provisions
- (f) Utility Coordination and Update
 - Prime contractor responsible for coordination with utilities
 - Southern Company update/schedule – pole relocations East Ponce de Leon and Norman Rd; OH to UG on Market Street
 - AT&T update/schedule
 - Comcast update/schedule
 - AGL
 - DeKalb Watershed – waterline relocation
 - CSX
 - ✓ Contractor responsible for insurance requirements, coordination with CSX & various pre-construction responsibilities (City to post documents on web site), providing schedule, advanced notification, etc.
 - ✓ 100% of East Ponce de Leon work scope and portions of Market Street within CSX ROW

VII. Staging Area

- City has no property within the project limits that can be utilized as a staging area
- For information purposes to bidders; several privately-owned undeveloped parcels adjacent to or near the project limits may be suitable as a staging area; 1. Mell Ave (behind Ponce Café), 2. North Indian Creek at

East Ponce de Leon Ave; 3. 4249 East Ponce de Leon Ave (adjacent to Injury2Wellness Center). City bears no cost for use or purchase of any land as a construction staging area.

VIII. Addendum

- Addendum to be posted on city web site
- Questions and Answers from Pre-Bid Conference will be posted on city web site via an Addendum
- Sign-In Attendance Form to be posted on city web site
- **Addendum #1 – Article 7; Subsection 7.01**

IX. Schedule

- Questions from bidders received until 12:00 P.M. July 21st, 2017
- Responses to questions and/or issuance of Addendum posted on city web site: City will post no later than 9:00 A.M. July 26th, 2017
- Sealed bids to be received until 3:00 P.M., August 1st, 2017
- Contractor selection process – lowest responsive bidder meeting all prescribed requirements
- Beginning of Construction
 - ✓ City approves bid (with GDOT concurrence) and City issues a NTP
 - ✓ City holds pre-construction conference with contractor/GDOT/Utilities/CSX
 - ✓ Signed contract and bonds submitted
 - ✓ City anticipates to be under contract with selected contractor by 10/1/2017.
 - ✓ City desires construction to start prior to 10/1/2017 if all documents are in-place
- Substantial completion – 540 calendar days

X. Questions

XI. Site Visit

All further questions after today's meeting to be submitted in writing via email to the Engineer: Christopher Jung, AMEC Foster Wheeler; Christopher.jung@amecfw.com.