

CITY OF CLARKSTON

CLARKSTON CITY COUNCIL MEETING

ITEM NO: F1

HEARING TYPE:  
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:  
Resolution

MEETING DATE: September 2, 2014

**SUBJECT:** Adopt Clarkston Cash Handling Policies and Procedures

DEPARTMENT: Administration

PUBLIC HEARING:  YES  NO

ATTACHMENT: YES x NO  
Pages: 6

INFORMATION CONTACT: Keith Barker  
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**PURPOSE:** To consider adopting the attached Clarkston Cash Handling Policies and Procedures.

**NEED/ IMPACT:** The City of Clarkston's audit firm, Mauldin & Jenkins, recently completed the annual audit of our 2013 fiscal activities. Although no cash handling irregularities were found, our audit firm recommended that Clarkston adopt formal Cash Handling Policies and Procedures. The attached Cash Handling Policies and Procedures have been developed in response to that recommendation.

**RECOMMENDATIONS:** Staff recommends the City Council adopt the attached Cash Handling Policies and Procedures.