

CITY OF CLARKSTON

ITEM NO: F3

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Resolution

MEETING DATE: February 2, 2016

SUBJECT: Resolution Appointing Clarkston Standing Advisory Committees

DEPARTMENT: City Administration

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Mayor Ted Terry
PHONE NUMBER:

PURPOSE:

To Approve a Resolution Appointing Clarkston Standing Advisory Committees

NEED/ IMPACT:

The Clarkston City Council desires to create a mechanism to study and formulate policy recommendations that will benefit the community and Council intends to engage members of the public in the process of formulating and studying policy recommendations.

I. Standing Advisory Committee Creation

The Clarkston City Council recommends creating Standing Advisory Committees ("SAC"). The Council proposes creating the following SAC to address issues falling under the subject matter listed:

- A. Public Safety and Legal Committee. Matters pertaining to public safety generally, penal ordinances of the City, the Police Department, the Municipal Court, the City Solicitor, City's Public Defender, the City Attorney and all agencies or organizations established by ordinance that touch upon law enforcement issues and/or the interaction between communities and law enforcement personnel.
- B. Transportation and Environment Committee. Matters pertaining to transportation generally, MARTA, CSX, traffic engineering and control, parking facilities, storm water, environmental contaminations and pollutions, bicycles and bike paths, and pedestrian travel.
- C. Housing and Infrastructure Committee. Matters pertaining to urban development issues such as eminent domain, urban re-development plans, planning functions, comprehensive development plans and land use plans set forth by the City, the development, redevelopment, and improvement of single-family and multi-family housing stock within the City, sewage and waste disposal, public streets and bridges, housing code enforcement and cable television franchises.

D. Community and Urban Development Committee. Matters pertaining to the planning functions of the City, comprehensive development plans and land use plans, creating partnerships with the community and local businesses; parks and recreation, health, education and welfare of citizens, community service activities, marketing, consumer affairs and cultural affairs.

E. Budget and Finance Committee. Matters pertaining to the City's budget and appropriations, taxing policy and collections.

F. Intergovernmental Relations and Marketing Committee. Matters pertaining to interactions with other governments and government agencies (including local, state, regional, federal and international), marketing efforts with a goal of attracting new business and residents to the City, welcoming new residents to the City and generally promoting the City in a positive light.

II. Membership and Appointment

Each SAC shall have two (2) or three (3) members from amongst the elected members of the City Council (including the Mayor) and one (1) to three (3) members from the general public. Each member of an SAC shall have one vote when a question is called in a meeting of such SAC. SAC members shall be appointed as follows:

A. Elected Officials. At the annual February meeting of the City Council, the City Council shall appoint a chairman to each SAC. The chairman of each SAC shall be an elected member of the City Council (not including the Mayor). The City Council, at its February meeting, shall also appoint one (1) or two (2) additional elected officials (which may include the Mayor) to each SAC. Elected officials appointed to the SAC by the City Council shall serve a twelve (12) month term on the SAC as appointed.

B. Members of the Public. The concurring vote of two (2) elected officials appointed to an SAC shall be required to appoint or remove a member of the general public as a member of such SAC. General public members of an SAC may be appointed or removed at any time and for any reason by the elected official members of such SAC.

III. Referral of Matters to SACs

A. Referral by City Council. A majority vote of a quorum of the City Council may refer any matter to one or more SACs for consideration. When the City Council refers a matter to a SAC by vote, the City Council then will not take action on such subject matter until the SAC returns a written recommendation or ninety (90) days elapse, whichever shall occur first.

B. Referral by City Manager. Whenever the City Manager deems it useful and appropriate, he may request a recommendation from one or more SACs by delivering in writing to the chairman of such SAC a description of the matter or issue for which he desires advice. Such referral to an SAC by the City Manager shall in no way prevent the City Council from acting on the same subject matter.

IV. SAC Meetings

All SAC meetings shall be specially called by the chairman of the SAC. The chairman of an SAC may call a meeting of such SAC by providing seven (7) business days written notice to all members of the SAC, the Mayor and members of the City Council, the City Manager and the City Clerk. Whenever a meeting of

an SAC is called, the City Clerk shall cause the date, time, place, and topic of such meeting to be published on the City's website as soon as practicable. SAC meetings are not subject to the Open Meetings law, but shall nonetheless be open to the public and the public may participate as permitted by the chairman of the SAC. It shall be the prerogative of the chairman to set the agenda for an SAC meeting and the duty of the chairman to keep records of the action taken by the committee.

V. Actions by SACs

An SAC may only act by vote of a majority of a quorum of its membership taken at a meeting that is called and noticed pursuant to Section IV of this resolution. SACs may take the following actions and only the following actions:

- A. Adopt a written recommendation to the City Council or the City Manager as appropriate. Such recommendation must be reduced to writing and present at the meeting at the time of the vote to adopt such recommendation.
- B. Appoint members of the general public to the SAC or remove members of the general public from the SAC pursuant to Section II (B) of this Resolution.
- C. Request that the full City Council issue a subpoena for the attendance of identified individual(s) at a scheduled meeting of the SAC.

RECOMMENDATIONS: No Staff recommendation.