



CLARKSTON CITY HALL  
3921 CHURCH STREET ♦ CLARKSTON, GEORGIA 30021  
(404) 296-6489 ♦ [WWW.CLARKSTONGA.GOV](http://WWW.CLARKSTONGA.GOV)

**Mayor Beverly H. Burks**  
**Councilmembers:**

|                                 |                      |
|---------------------------------|----------------------|
| <b>Debra Johnson-Vice Mayor</b> | <b>Jamie Carroll</b> |
| <b>Sharifa Adde</b>             | <b>Susan Hood</b>    |
| <b>Yterenickia Bell</b>         | <b>Mark Perkins</b>  |

**ChaQuias Miller-Thornton, City Manager**

## **CITY COUNCIL WORK SESSION AGENDA**

**THURSDAY, JUNE 26, 2025 - 7:00 PM**  
**IN-PERSON & ZOOM**  
**CITY COUNCIL CHAMBERS**  
**3921 CHURCH ST. - CLARKSTON, GA 30021**

### **1. CALL TO ORDER**

### **2. ROLL CALL**

### **3. PUBLIC COMMENTS**

*Any member of the public may address questions or comments to the City Council referencing only agenda items after the Mayor and Council have had the opportunity to discuss the agenda item. Each attendee will be allowed 3 minutes for comments.*

### **4. PRESENTATION/ ADMINISTRATIVE BUSINESS**

A. To discuss a proclamation designating July as “Park and Recreation Month”.

### **5. OLD BUSINESS**

### **6. NEW BUSINESS**

A. To discuss a resolution approving an Intergovernmental Agreement for beautification of interchange at East Ponce de Leon off-ramp and Church Street on-ramp between Dekalb County and the City of Clarkston.

B. To discuss the Safe Streets for All (SS4A) Review Committee’s recommendation of the highest ranked consultant proposal.

### **7. ADJOURNMENT**

## **PUBLIC PARTICIPATION BY VIDEO CONFERENCE**

The City of Clarkston, Georgia will conduct the City Council Work Session at 7:00 p.m. on Thursday, June 26, 2025. The public may participate in the meeting in-person or by using the following information below:

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_JGQa4FkGRTeQpKu-duOJCg](https://us02web.zoom.us/webinar/register/WN_JGQa4FkGRTeQpKu-duOJCg)

After registering, you will receive a confirmation email containing information about joining the webinar.



## CITY OF CLARKSTON

ITEM NO: 4A

### CITY COUNCIL WORK SESSION

**MEETING TYPE:**  
Work Session

### AGENDA ITEM SUMMARY SHEET

**ACTION TYPE:**  
Discussion

**MEETING DATE: June 26, 2025**

**SUBJECT:** To discuss a proclamation designating July as “Park and Recreation Month”.

**DEPARTMENT:** Parks & Recreation

**PUBLIC HEARING:** ☐ YES ☒ NO

**ATTACHMENT:** ☐ YES ☒ NO  
**PAGES:**

**PRESENTER CONTACT INFO:** Michael N. Duncan  
**PHONE NUMBER:** 404-725-8466

**PURPOSE:** Launched in 1985, this year marks the 40th anniversary of Park and Recreation Month!

Each July, we celebrate park and recreation professionals and how they improve the lives of tens of millions of people, making a lasting impact in communities across the country. Park and recreation programs are essential to community health and well-being and help cultivate lifelong friendships, memories and family bonds that people hold dear decades later.

**Together,** we’re building and maintaining sustainable parks and green spaces for current and future generations.

**Together,** we’re building thriving communities focused on health and well-being.

**Together,** we’re building high-quality programs and spaces accessible and inclusive for all.

**Together,** we help people play and connect - through yoga, art classes, picnics and more.

**NEED/ IMPACT:** This year’s theme, “**Build Together, Play Together,** ” reminds us of the contributions of more than 160,000 full-time park and recreation professionals along with hundreds of thousands of part-time and seasonal workers and volunteers who maintain our country’s close-to-home parks.

**RECOMMENDATION:** Staff recommends approval by the Council to accept the proclamation declaring July, Parks & Recreation Month.

**PROCLAMATION DESIGNATING THE MONTH OF JULY AS  
PARK AND RECREATION MONTH**

WHEREAS park and recreation is an integral part of communities throughout this country, including Clarkston, GA; and

WHEREAS park and recreation promotes health and wellness, improving the physical and mental health of people who live near park; and

WHEREAS park and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being, and alleviating illnesses such as depression, attention deficit disorders, and Alzheimer's; and

WHEREAS park and recreation encourages physical activities by providing space for popular sports, hiking trails, swimming pools and many other activities designed to promote active lifestyles; and

WHEREAS park and recreation is a leading provider of healthy meals, nutrition services and education; and

WHEREAS park and recreation programming and education activities, such as out-of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS park and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS park and recreation is fundamental to the environmental well-being of our community; and

WHEREAS park and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our park and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Park and Recreation Month; and

WHEREAS Clarkston, GA recognizes the benefits derived from park and recreation resources.

NOW THEREFORE, BE IT RESOLVED BY Clarkston City Council that July is recognized as Park and Recreation Month in the City of Clarkston, GA of 2025.

IN WITNESS WHEREOF, I, Beverly H. Burks, Mayor of the City of Clarkston, Georgia, have hereunto set my hand and caused the Seal of the City of Clarkston to be affixed this 1st day of July, 2025.

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*Mayor Beverly H. Burks, City of Clarkston*

ATTEST:

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*Tomika R. Mitchell, City Clerk*



## CITY COUNCIL

ITEM NO: 6A

### WORK SESSION/ CITY COUNCIL MEETING

**MEETING TYPE:**  
Work Session

### AGENDA ITEM SUMMARY SHEET

**ACTION TYPE:**  
Discussion

**MEETING DATE: JUNE 26, 2025**

**SUBJECT:** To discuss a resolution approving an Intergovernmental Agreement for beautification of interchange at East Ponce de Leon off-ramp and Church Street on-ramp between Dekalb County and the City of Clarkston.

**DEPARTMENT:** Administration

**PUBLIC HEARING:** ☐ YES ☒ NO

**ATTACHMENT:** ☐ YES ☐ NO  
**PAGES:**

**PRESENTER CONTACT INFO:**

ChaQuias Miller-Thornton, City Manager

**PHONE NUMBER:** 404-296-6489

**PURPOSE:** To discuss a resolution approving an Intergovernmental Agreement for beautification of interchange at East Ponce de Leon off-ramp and Church Street on-ramp between Dekalb County and the City of Clarkston.

**NEED/ IMPACT:** An Intergovernmental Agreement for beautification of interchange at East Ponce de Leon off-ramp and Church Street on-ramp between Dekalb County and the City of Clarkston. The City desires to complete a beautification project at the I-285 Interchange at the East Ponce de Leon off-ramp, which is located in unincorporated DeKalb County, and the Church Street on-ramp, which is located within the municipal boundaries of the City of Clarkston (“the Project”) and the County desires to contribute to the cost of the Project for the use and enjoyment of all County and City residents.

**RECOMMENDATION:** N/A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA AUTHORIZING THE MAYOR TO SIGN AN INTERGOVERNMENTAL AGREEMENT FOR BEAUTIFICATION OF INTERCHANGE AT EAST PONCE DE LEON OFF-RAMP AND CHURCH STREET ON-RAMP BETWEEN DEKALB COUNTY AND THE CITY OF CLARKSTON.

\* \* \* \* \*

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA:

Section 1. That the City Council approves an Intergovernmental Agreement for beautification of interchange at East Ponce de Leon off-ramp and Church Street on-ramp between Dekalb County and the City of Clarkston. The City desires to complete a beatification project at the I-285 Interchange at the East Ponce de Leon off-ramp, which is located in unincorporated DeKalb County, and the Church Street on-ramp, which is located within the municipal boundaries of the City of Clarkston (“the Project”) and the County desires to contribute to the cost of the Project for the use and enjoyment of all County and City residents. A copy of said agreement is attached to this resolution as “Exhibit A” and is incorporated herein for all purposes.

PASSED, APPROVED and RESOLVED this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Beverly H. Burks, Mayor

ATTEST:

\_\_\_\_\_  
Tomika R. Mitchell, City Clerk

## EXHIBIT A



## CITY OF CLARKSTON

ITEM NO: 6B

### WORK SESSION/ CITY COUNCIL MEETING

HEARING TYPE:  
Work Session

### AGENDA ITEM SUMMARY SHEET

ACTION TYPE:  
Review/Discussion

MEETING DATE: June 26, 2025

**SUBJECT:** Present to Council the “Safe Streets for All” (SS4A) Review Committee’s recommendation of the highest ranked consultant proposal

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: ☐ YES ☒ NO

ATTACHMENT: YES ☒ NO  
Pages: 2

INFORMATION CONTACT: Larry Kaiser, PE  
PHONE NUMBER: 404-909-5619

**PURPOSE:** To select the highest ranked SS4A proposal and move forward with a contract to commence with SS4A scope of work as outlined in the RFP prepared by staff and approved by the US Department of Transportation.

**NEED/ IMPACT:** In FY 23 the City received a \$1,000,000 Infrastructure Investment Jobs Act grant in FY 23 with a required \$250,000 local match. The 2023 SPLOST program, with specific projects approved by city council in March 2024, included funding in the amount of \$300,000 in the event of an IIJA grant award.

### **RECOMMENDATION:**

The City Engineer prepared a SS4A scope of work and City Procurement advertised to-bid the Request for Proposal. The bid opening occurred on May 28, 2025. Procurement received six (6) proposals as noted below:

- Cambridge Systems
- Kimley-Horn
- Foresite Group
- POND
- Toole Design
- Keck & Wood

The RFP included a description of the criteria for purposes of consultant assessment and associated weighted percentages for each criteria. City Procurement developed the scoping matrix.

The Review Committee, consisting of Interim Public Works Director Marcus Seaton, city resident Dean Moore, City Manager Thornton, Planning & Development Director Richard Edwards and City Engineer Larry Kaiser, met on June 11 to review the scope of work and processes/procedures of selection of the highest ranked firm. It was noted at the June 11 meeting that the selection criteria would include both the technical and cost proposal. Given that IIJA Grant is a “Transportation Engineering & Planning” project and not a “Civil Engineering Design” project, the Brooks Act; which requires a fee submittal only after the highest ranked technical proposal is identified, was not required.

In addition, the fee was set at \$1,250,000, thus no fee negotiations occurred.

The Review Committee ranked the firms and met again on June 16. Each committee provided their scoring matrix. Kimley-Horn was unanimously selected by all committee members.

### **NEXT STEPS**

The City Engineer, with council approval, will meet with Kimley-Horn representatives prior to July 1<sup>st</sup> to refine the scope of work & to ensure compliance with the City's agreement with the US Department of Transportation.

The SS4A contract with the City requires substantial completion by September 2026. The city scope of work requires significant public outreach, public engagement and field tasks. The project has an aggressive schedule for completion with expectations of monthly council presentations and numerous approvals through the project duration. There will also be a number of Citizen Committees and numerous public meetings.