

PROPOSED FY 2025 BUDGET

**Presented By: Tammi Saddler Jones, Interim City Manager
Lolita Grant, Finance Director**

**October 29, 2024 – Public Hearing
November 7, 2024 – Public Hearing and Adoption**

THE PURPOSE OF THE CITY MANAGER'S PROPOSED BUDGET



The one of the most important policy decisions that the City Council makes annually is the consideration and adoption of the operating budget.



The budget represents the vision of the City Council and reflects the needs of the community.



The City's fiscal year budget is from January 1 – December 31. The budget provides a 12-month roadmap for the staff to follow.

Vision - As a multicultural, diverse community, we aspire to be inclusive and responsive, striving for excellence in everything we do.

Mission - It is the mission of the City of Clarkston to provide all citizens with cost effective services, and leadership that is open and responsive to the needs of the community as well as to work for the benefit of all while developing and ensuring the highest quality of life for our residents.

CITY'S VISION & MISSION IS FOCUSED ON:

Staff Development

Public Safety

Economic Development

Infrastructure

Efficient/Effective Services

MOVING FORWARD



TOGETHER



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FY25 BUDGET THEME IS: MOVING FORWARD TOGETHER



THE CITY WAS INCORPORATED DEC. 12, 1882. THIS YEAR, WE WILL BE CELEBRATING 142 YEARS AS A CITY (the past)



WE HAVE OVERCOME MANY CHALLENGES (the past)



MANY OPPORTUNITIES ARE AHEAD (the future)



THE WINDSHIELD IS LARGE AND PROVIDES GREAT VISION (the future)



THE REAR VIEW MIRROR IS SMALL BUT PROVIDES IMPORTANT PERSPECTIVE (the past)



MY GOAL IS TO PRESENT A BUDGET FOCUSED ON **MOVING FORWARD TOGETHER** IN 2025

JOURNEY TO THE CM'S PROPOSED BALANCED BUDGET

Budget Kickoff – Budget Instructions were provided to staff. They were instructed to review operational needs for efficient and effective operations.

Staff meeting held to assess office space and technology needs.

The Interim City Manager held 2 meetings with City Council to review the FY 2025 Budget to include the Community Action and ARPA budgets.

Meeting held with Staff and/or City Engineer to discuss Capital Improvement Projects, Fleet and technology needs for 2025 – 2030.

New Initiatives in the budget process required Staff to review Citywide Fees and make recommendations for any changes.

Proposed FY25 BUDGET PLAN

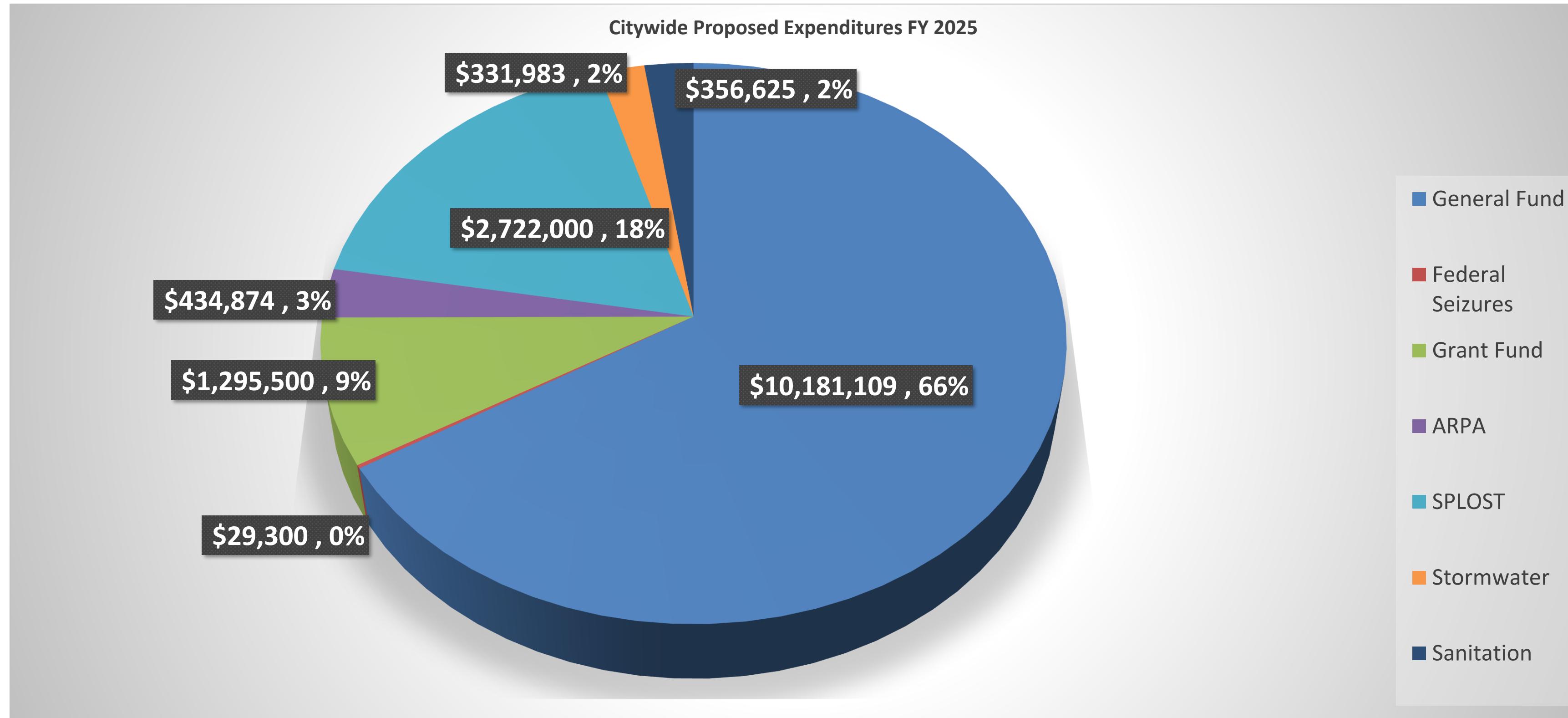
- **3% Cost of Living Adjustment (COLA) for all City Employees - Effective 7/1/2025**
- **Addition of a City Planner and two (2) Summer Interns.**
- **Upgrades for Parks.**
- **Upgrades for Roads and sidewalks.**
- **Purchase Police Cars and Equipment.**
- **Upgrade to technology.**

NEW KEY INITIATIVES TO MOVE THE CITY FORWARD

- **Public Infrastructure Enhancements**
- **Police Cars and Equipment**
- **Future City Facilities - Master Planning**
- **Grant Allocation to Support Community Programs**

Citywide Expenditures Budget FY 2025

THE PROPOSED FISCAL YEAR 2025 BUDGET TOTALS \$15.3 MILLION



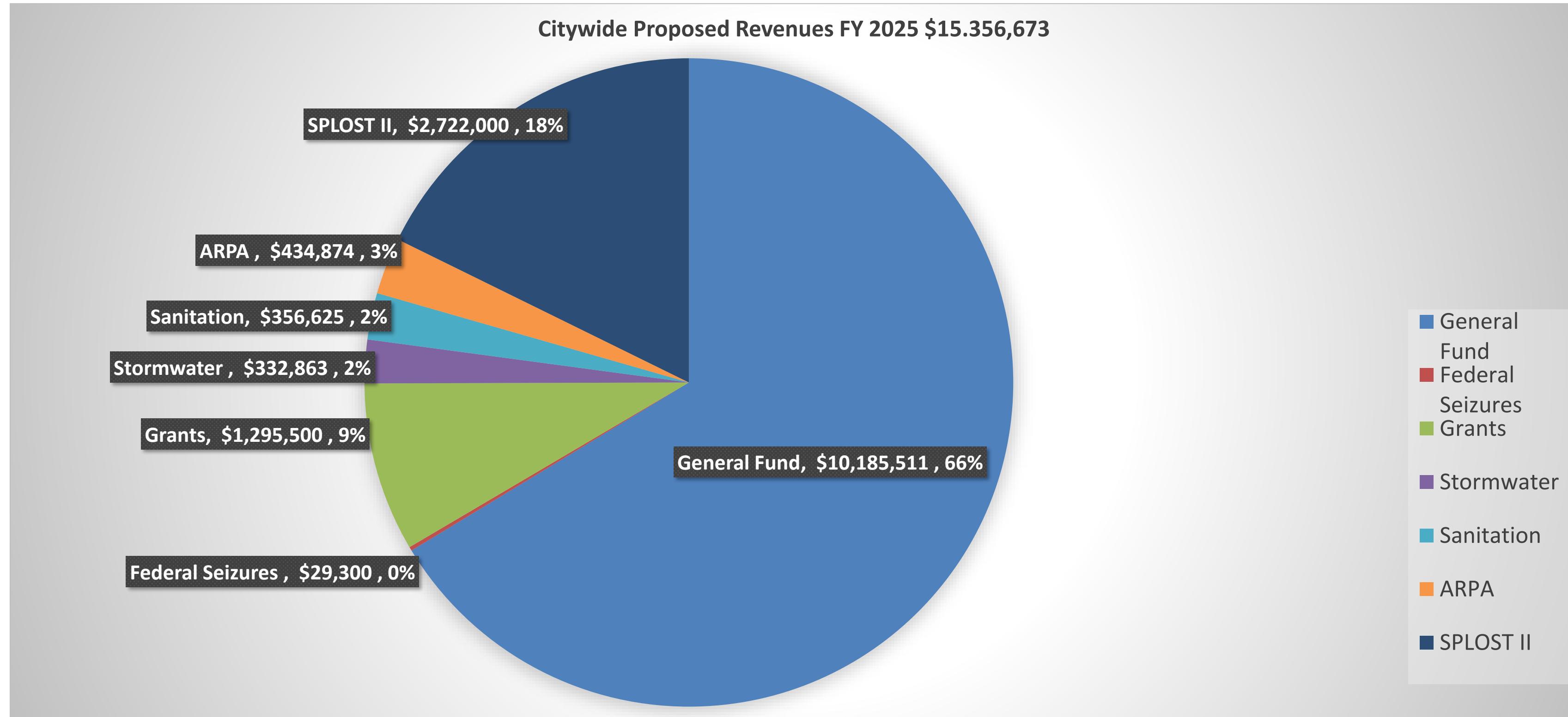
General Fund Proposed Budgeted Expenditures FY 2025

General Fund Expenditures	Proposed Budget FY 2025	Adopted Budget FY 2024	% of General Fund Proposed FY 2025 Budget	% of Total Proposed FY 2025 Budget	Variance	
Administration	\$ 2,496,374	\$ 1,787,439	24.36%	16.14%	\$ 686,935	
Police	\$ 3,185,162	\$ 3,028,183	31.35%	20.78%	\$ 156,979	
Municipal Court	\$ 453,217	\$ 469,095	4.46%	2.96%	\$ (15,878)	
Public Works	\$ 1,315,242	\$ 1,235,180	12.95%	8.58%	\$ 80,062	
Buildings and Grounds	\$ 618,208	\$ 539,908	6.09%	4.03%	\$ 78,300	
Parks	\$ 440,810	\$ 278,060	4.34%	2.88%	\$ 162,750	
Planning and Development	\$ 827,834	\$ 775,350	8.30%	5.50%	\$ 67,484	
Community Action Projects	\$ 173,000	\$ 158,000	1.56%	1.03%	\$ -	
Debt Service	\$ 621,262	\$ 672,000	6.12%	4.05%	\$ (50,738)	
Capital Projects - General Fund	\$ 50,000	\$ 274,850	0.49%	0.33%	\$ (224,850)	
Total General Fund Expenditures	\$ 10,181,109	\$ 9,218,065	100.00%	66.27%	\$ 941,044	

Other Funds Expenditures Budget FY 2025 - continued

Other Funds Expenditures	Proposed FY 2025 Budget	Adopted 2024 Budget	% of Proposed FY 2025 Total Budget	Variance
Federal Seizures Fund	\$ 29,300	\$ 61,200	0.19%	\$ (31,900)
City Seizures Fund	\$ -	\$ 100	0.00%	\$ (100)
Grants Fund	\$ 1,295,500	\$ 1,665,909	8.45%	\$ (370,409)
ARPA Coronavirus Relief Fund	\$ 434,874	\$ 852,128	2.84%	\$ (417,254)
SPLOST Fund	\$ 2,722,000	\$ 3,386,984	17.76%	\$ (664,984)
Stormwater Fund	\$ 331,983	\$ 332,863	2.17%	\$ (880)
Sanitation Fund	\$ 356,625	\$ 310,000	2.33%	\$ 46,625
Total Expenditures - All Funds	\$ 15,351,391	\$15,827,249	100.00%	\$ (497,858)

Citywide Revenues Budget FY 2025



General Fund Revenues Budget FY 2025

General Fund Revenues	Proposed 2025 Budget	% of Total General Fund Revenue	% of Proposed FY 2025 Citywide Revenues			Variance
			2024 Adopted Budget			
Property Taxes	\$ 6,695,330	65.73%	43.60%	\$ 6,042,990		\$ 652,340
Franchise Fees	\$ 520,437	5.11%	3.38%	\$ 515,396		\$ 5,041
Insurance Premium Tax	\$ 1,359,600	13.35%	8.30%	\$ 1,320,000		\$ 39,600
Business Related Taxes	\$ 516,296	5.07%	2.80%	\$ 449,000		\$ 67,296
Municipal Court Fine	\$ 270,406	2.65%	1.50%	\$ 242,200		\$ 28,206
Permits/Fees for Service	\$ 445,545	4.37%	1.90%	\$ 301,053		\$ 144,492
Other Revenues	\$ 297,897	2.92%	1.40%	\$ 215,196		\$ 82,701
Other Financing Sources	\$ 80,000	0.79%	0.90%	\$ 138,230		\$ (58,230)
TOTAL	\$10,185,511	100.00%	63.78%	\$9,224,065		\$ 961,446

Other Funds Revenues Budget FY 2025 - continued

Other Fund Revenues	Proposed 2025 Budget	Adopted 2024 Budget	Variance
Federal Seizures Fund	\$ 29,300	\$ 61,200	\$ (31,900)
City Seizures Fund	\$ -	\$ 100	\$ (100)
Grants Fund	\$ 1,295,500	\$ 1,665,909	\$ (370,409)
ARPA Coronavirus Relief Fund	\$ 434,874	\$ 852,128	\$ (417,254)
SPLOST Fund	\$ 2,722,000	\$ 3,386,984	\$ (664,984)
Stormwater Fund	\$ 332,863	\$ 332,863	\$ -
Sanitation Fund	\$ 356,625	\$ 310,000	\$ 46,625
Total Revenues - Citywide	\$ 15,356,673	\$ 15,833,249	\$ (476,576)

PUBLIC INFRASTRUCTURE ENHANCEMENTS



The SPLOST II referendum was approved in the November 7, 2023, election. The City of Clarkston is expected to receive \$17,245,978 over the next five (5) years.

The City Manager's Office will propose budget amendments as we develop more finite project plans for SPLOST II categories. Total SPLOST II collections to date is \$1,689,337.

SPLOST II Allocations by Category

CITY OF CLARKSTON SPLOST II 2023 PROJECT LISTING		
Categories	Estimated Allocation of Tax Proceeds	Category % for SPLOST
ROAD, STREET AND BRIDGE PURPOSES, INCLUDING SIDEWALKS AND BICYCLE PATHS	\$ 10,347,587	60.0%
A CULTURAL FACILITY, RECREATIONAL FACILITY OR HISTORIC FACILITY	\$3,449,196	20.0%
A COURTHOUSE; ADMINISTRATIVE BUILDING; CIVIC CENTER	\$2,241,977	13.0%
PUBLIC SAFETY FACILITIES, AIRPORT FACILITIES AND/OR RELATED CAPITAL EQUIPMENT	\$1,207,218	7.0%
GRAND TOTAL ESTIMATED	\$17,245,978	100.0%
EXPECTED SIX YEAR SPLOST COLLECTIONS	\$17,245,978	

NEW PERSONNEL RECOMMENDATIONS



New Personnel Recommendations - Workforce Development and Implementation of Best Practices

Funding for the Class and Compensation Study

\$8,000

Key new staff – One FT Planner in Planning/Economic Development and two (2) Summer Interns *(includes salary and benefits for the FT Planner and only salary for Summer Interns)*

\$101,352

ESTIMATED TOTAL WORKFORCE

\$109,352

NEW ADMINISTRATIVE OFFICE BUILDING 736 PARK NORTH BLVD.

New Office Space – 736 Park North Blvd.	
Contingency (<i>for unforeseen building, maintenance expenses, etc.</i>)	\$ 50,000
Annual Lease Payments – to begin upon possession of the building	\$390,000
Information Technology	\$135,000
TOTAL PLANNING	\$575,000



OTHER KEY PROGRAMS AND INITIATIVES

City Programs/Services	
Digitization Initiative	\$15,000
City Annexation Study	\$20,000
Strategic Plan	\$30,000
Community Action Projects	\$173,000
Financial Advisory Services	\$20,000
Facilities Master Plan	\$25,000
ESTIMATED TOTAL SERVICES	\$283,000

NEXT STEPS

REMINDER—this
is the CM's
Proposed Budget

1



**First Budget
Public Hearing** will
be held on October 29

3



5

Budget Adoption
November 7

2

Expectation—Council will
review the details,
provide feedback, and
suggest changes



4

Additional Budget
Public Hearing will be
held on November 7

Thank you!

**FOR THE OPPORTUNITY TO PRESENT
A *BALANCED* BUDGET FOCUSED ON
MOVING OUR CITY FORWARD, TOGETHER IN FY 2025**

**SPECIAL THANKS TO:
LOLITA GRANT, CPA, FINANCE DIRECTOR
KEISHA DIXON, EXECUTIVE ASSISTANT**

Questions and Comments

