



1055 ROWLAND STREET ♦ CLARKSTON, GEORGIA 30021
(404) 296-6489 ♦ WWW.CITYOFCLARKSTON.COM

Mayor Beverly Burks

Councilmembers:

*Jamie Carroll Ahmed Hassan
Awet Eyasu Laura Hopkins
Debra Johnson Mark Perkins
Shawanna Qawiy, Interim City Manager*

CITY COUNCIL MEETING AGENDA

Tuesday, December 7, 2021 7:00PM
Hybrid: In Person & ZOOM

1. **CALL TO ORDER**
2. **ROLL CALL/PLEDGE OF ALLEGIANCE**
3. **ADMINISTRATIVE BUSINESS/PRESENTATION**
 - a. Approve Minutes: City Council meeting 11/4/21 and Special Call/Work Session 11/30/21
4. **REPORTS**
 - a. Planning/Economic and Development Report
 - b. City Manager's Report
 - c. City Attorney's Report
 - d. Council Remarks
 - e. Mayor's Report
5. **PUBLIC COMMENTS**

Any member of the public may address the Council, during the time allotted for public comment. Each attendee will be allowed 3 minutes for comments at the discretion of the Presiding Officer. The public comment period will be limited to 40 minutes, and it is not a time for dialogue. If your public comment contains a series of questions, please submit those to the City Clerk in writing. This will facilitate follow-up by the council or staff. The City Council desires to allow an opportunity for public comment; however, the business of the city must proceed in an orderly, timely manner.
6. **OLD BUSINESS**

(F1) Approve ARPA fund amendment: Fresh Harvest Food Truck Purchase
7. **NEW BUSINESS**
 - (G1) 2022 Budget Adoption
 - a. 2022 Budget Presentation-Interim City Manager
 - b. Public Hearing- Public Comment on the 2022 Proposed Operating & Enterprise Fund Budget
 - c. Council Adopt FY 2022 Proposed Operating & Enterprise Fund Budget Ordinance
 - (G2) Approve the SPLOST 04 B&C Rowland Road Diet- Rowland Street Road closure options.
 - (G3) Approve the Rowland Street and Wagoner Street Relocation Agreement PI #L10472 between the City of Clarkston and Georgia Power.
 - (G4) Approve the SPLOST 04 B&C Rowland Road Diet- change order request for storm line installation at 847 and 851 Rowland Street.
 - (G5) Approve the SPLOST 08 Market Street Sidewalks & Resurfacing & Carroll Park Resurfacing- change order request for the Market Street resurfacing and sidewalk project with Unincorporated DeKalb County.
 - (G6) Approve the Georgia Department of Transportation (GDOT) Local Maintenance Improvement Grant (LMIG) in the amount of \$91,600.45.
 - (G7) Approve allocating ARPA funds for an outdoor Calisthenic Gymnasium at local park.
 - (G8) Approve erecting a plaque to commemorate the sitting mayor and council members that have worked with the streetscapes project.
 - (G9) Approve amending the current process of adding items to an agenda by the Mayor and City Council Members.
 - (G10) Approve a resolution with recommendations to present to the Housing Standing Advisory Committee to draft policies/procedures and/or ordinances related to apartment inspections, tenant/landlord relations and other improvements.



(G11) Approve a resolution presenting recommendations to the Community Development and Economic Development Standing Advisory Committees to draft a comprehensive workforce development plan for the City of Clarkston.

(G12) Approve a resolution for the creation of a Downton Development Authority to be reviewed with the Community Development and Economic Development Standing Advisory Committees and to coordinate with city staff on a Business and Economic Strategy program.

(G13) Approve the proposed City Council Regular and Work Session Meeting dates and City Holiday Calendar.

(G14) Approve allocating ARPA funds for distribution in 2022.

8. ADJOURNMENT

CITY COUNCIL MEETING MINUTES

Thursday, November 4, 2021

Officials Present :Hybrid In-Person/Zoom

Mayor: Beverly Burks
Council: Jamie Carroll, Debra Johnson, Awet Eyasu,
Ahmed Hassan, Laura Hopkins,
Mark Perkins
I-City Manager: Shawanna Qawiy
City Attorney: Stephen Quinn

A. CALL TO ORDER at 7:05PM.

B. ROLL CALL/PLEDGE OF ALLEGIANCE

Mayor Burks, Awet Eyasu, James Carroll, Ahmed Hassan, Debra Johnson, Mark Perkins, Laura Hopkins

Mayor Burks called for any adjustments to the agenda.

Councilwoman Johnson made the motion to amend the agenda to remove agenda item G1
Second : Councilman Carroll.

Councilman Perkins made a motion to remove agenda item G6.
Second: Councilman Carroll.

A vote was called, and the motions to remove agenda items G1 and G6 carried. (5,0)

C. ADMINISTRATIVE BUSINESS/PRESENTATION

(C1) Councilwoman Johnson made the motion to approve the September 7, October 5, and October 26 meeting minutes.

Second: Councilperson Carroll.

A vote was called, and the motion carried. (5,0)

(C2) I-CM Qawiy introduced the new Economic Development Coordinator Dineta O'Hara.
Ms. Oha

Ms. O'Hara provided with public with her over 10 years of experience in public relations and community and economic development.

The mayor and city council welcomed her to the City of Clarkston.

D. REPORTS

(1) Planning /Economic and Development Report

I-CM/Director Qawiy - gave an update on the 2022 business license submittal process and how the goal is to create a more streamlined process for the business owners. I-CM/Director Qawiy provided a background on the city's current developments for Glendale Rowe,

Peachtree on Ponce, and 1116 Smith Street. I-CM/Director Qawiy attended and provided the welcome for the Starnes Senior Residence ribbon cutting ceremony.

(2) City Manager's Report

I-CM Qawiy provided details on the stormwater agreements. I-CM Qawiy informed the public that the preliminary 2022 FY budget is ready for public review and input.

(3) City Attorney

Attorney Quinn provided an update on the Peachtree on Ponce council approved de-annexation process. DeKalb County has the de-annexation pending.

(4) Council Remarks

Councilperson Johnson: Attended the budget reconstruction meeting with staff. Attended a meeting with the Clarkston Shores representatives, October 21 food distribution with Parc 1000, October 21-1st Annual Breast Cancer/Domestic Violence Lighting Ceremony, October 23 Amani Women Center Tour, October 23 City food distribution event, Starnes Senior Residences ribbon cutting ceremony. Councilwoman Johnson also charged each councilmember with attending more community events when invited by the public.

Councilperson Hopkins: Congratulated the newly elected city council members to the team. And briefly mentioned the meeting with staff referencing the Rogers Street chicanes.

Vice Mayor Eyasu: No report

Councilperson Perkins: Congratulated the newly elected city council members and Council Carroll for another 4-year term.

Councilperson Carroll: Attended the budget reconstruction meeting with staff. Thanked voters for their votes and support. Congratulated the newly elected city council members to the team and thanked current councilmembers Hassan and Perkins. Thanked staff for conducting a smooth voting process.

Councilperson Hassan: No report

Mayor Burks: Attended the budget reconstruction meeting with staff, October 21 1st Annual Breast C Lightning

Breast Cancer/Domestic Violence Lightning Ceremony, October 31 Trunk or Treat-attended by Emory after dark participants, Closer Look- participant. Acknowledged that she is a one-year survivor of breast cancer and thanked all of her supporters. Thanked Council for allocating the funds for vaccinations to those who wish to be vaccinated. Congratulated the newly elected council members to the team.

E. PUBLIC COMMENTS

Public comments were made referencing congratulating the newly elected city council members, greenspace/pocket park options and creative ideas on the north side of East Ponce de Leon Avenue, Mell Avenue, Pecan/Bacon Street. Hours of operation for the Ponce Sports Lounge and the request to the Mayor and City Council to review the business hours, and how select businesses are using bleach to clean their establishments during business hours.

Speakers: Brian Medford, Amina Osman, Jimmy Wegayehu,

F. OLD BUSINESS

(F1) Approve Excise Tax Ordinance

Motion: Vice Mayor Eyasu made the motion to approve the excise tax ordinance.

Second: Councilperson Hopkins

A vote was called, and the motion passed (6,0).

(F2) Approve an amendment to the approved contract for the Driveway Paving Reimbursement Agreement.

Motion : Councilperson Johnson

Second: Councilperson Perkins

A vote was called, and the motion passed (6,0)

G. NEW BUSINESS

(G2) Approve ARPA Fund Amendment-Fresh Harvest Food Truck Purchase

Councilman Carroll gave background on the item and how it was discussed at a previous work session and was not ready for a vote. Councilman Carroll made the motion to table the item until the December meeting. Councilman Perkins specified that the motion would need state to postpone.

Motion: Councilman Carroll made the motion to postpone the item until the December meeting.

Second: Councilman Hassan

A vote was called, and the motion passed, yes (5) No (1) Councilperson Hopkins.

(G3) Approve the adoption of a resolution to support the initiative of The Georgia Redistricting Alliance and Women Watch Afrika, Incorporated.

Ms. Glory Kilanko gave an overview of the redistricting initiative and the resolution.

Motion: Councilperson Hassan

Second: Vice Mayor Eyasu

A vote was called, and the motion passed (6,0)

(G4) Approve a changed order for the SPLOST 08 Market Street Resurfacing and Sidewalk Project.

I-CM Qawiy gave an overview of the item to modify the installation of wooden guardrails to metal guardrails.

Motion: Councilperson Perkins

Second: Councilperson Hassan

A vote was called, and the motion passed (6,0)

(G5) Adopt a new ordinance to adjust the annual licenses fee amount to be paid by insurance companies.

Motion: Councilperson Johnson

Second: Councilperson Hassan

A vote was called, the motion passed (5,0) Abstain (1) Vice Mayor Eyasu

(G7) Proclamation recognizing and observing November 11th as Veterans Days in the City of Clarkston.

Mayor Burks gave an overview.

Motion: Councilperson Perkins .

Second: Councilperson Hopkins
A vote was called, and the motion carried (6,0)

H. ADJOURNMENT

Mayor Burks called for a motion to adjourn:

Motion: Vice Mayor Eyasu

Second: Councilperson Hassan

A vote was called, and the motion passed (6,0)

Meeting adjourned.

SPECIAL CALLED CITY COUNCIL MEETING / WORK SESSION MINUTES

Tuesday, November 30, 2021

Officials Present: Hybrid / In-Person/Zoom

Council: Jamie Carroll, Debra Johnson, Awet Eyasu,
Ahmed Hassan, Laura Hopkins,
Mark Perkins
I-City Manager: Shawanna Qawiy
City Attorney: Stephen Quinn
City Clerk: Tomika R. Lewis

A. CALL TO ORDER – SPECIAL CALLED MEETING at 6:36 PM.

B. ROLL CALL

Vice Mayor Awet Eyasu, James Carroll, Ahmed Hassan, Debra Johnson, Mark Perkins,
Laura Hopkins

C. OLD BUSINESS

D. NEW BUSINESS

(D1) 2022 BUDGET ADOPTION

(1) Interim City Manager presented the FY 2022 Budget Presentation.

(2) Public Hearing - Public comments were made referencing the Fresh Harvest Truck,
hiring a Parks Service employee, a search company for the City Manager position and
the need for the City Manager to have a city vehicle.

Speakers: Amy Medford and Herbert Clark

The Public Hearing closed at 7:02 pm.

The Special Called City Council Meeting adjourned.

E. WORK SESSION

Vice Mayor Eyasu read the Work Session Comment Policy.

Vice Mayor Eyasu called for any adjustments to the Work Session agenda.

Councilman Carroll made the motion to add an item to the agenda. Add under F1 for Old
Business, a discussion of the proposed Fresh Harvest Truck.

Second: Councilman Perkins.

A vote was called, and the motion to add agenda item F1 carried. (4,2)

Councilmembers Hopkins and Johnson voted “No”.

F. OLD BUSINESS

(F1) Discussion of the proposed Fresh Harvest Truck

The Council discussed the Fresh Harvest Truck and heard from the owner, Joshua Deaton.

Attorney Stephen Quinn expressed his legal opinion on this item stating it's a close question as to whether the proposed use would fit under the ARPA allowed uses. He expressed that it would need to fit under Economic Relief for persons that are having an economic crisis that could be tied to the Coronavirus pandemic. Providing food to people who need it is not one of the main categories. He stated it is definitely possible to fit it under one of the main categories, but he has not received direction to review this in detail and would do so with instruction.

Interim City Manager, Shawanna Qawiy read the four categories of eligible uses of the ARPA Funds from the U.S. Department of Treasury, Coronavirus State and Local Fiscal Recovery Funds.

Public comments were made referencing the Fresh Harvest Truck and the city funding the company with government funds.

Speakers: Joshua Deaton, Allison Barnett, Hillary Chesim, Amina Osman, Kate Lindsey, Jean X, Maggie X, Joshua, Dr. Andrew Kim, Dean Moore, and Amy Medford

This item will be placed on the December 7, 2021, City Council Meeting agenda.

G. NEW BUSINESS

(G1) Review/Discuss the SPLOST 04 B&C Rowland Road Diet- Rowland Street Road closure options.

Interim City Manager, Shawanna Qawiy gave brief overview of options for the SPLOST 04 B & C Rowland Street Road Diet-Rowland Street Road closure options from Market Street to Norman Road

Larry Keiser recommended Option 4 for the SPLOST 04 B & C Rowland Street Road Diet-Rowland Street Road closure options from Market Street to Norman Road that was substitute to the construction of the Federal Highway Administration (FHWA) required streetscapes sidewalks on the south of Rowland Street.

Public comments speakers: Brian Medford presented his public comments.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G2) Review/Discuss the Rowland Street and Wagoner Street Relocation Agreement PI #L10472 between the City of Clarkston and Georgia Power.

Interim City Manager, Shawanna Qawiy and Larry Kaiser gave brief overview of the relocation agreement between the City of Clarkston and Georgia Power for the SPLOST 04 B & C Rowland Street Road Diet project- Rowland Street and Wagoner Street project. The

project as presented will be at a cost of \$37,285.00 with the city being responsible for 90% of the cost at \$33,556.50.

Public comments speakers: Herbert Clark and Amina Osman presented public comments.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G3) Review/Discuss the SPLOST 04 B&C Rowland Road Diet- change order request for storm line installation at 847 and 851 Rowland Street.

Larry Kaiser gave brief overview of the SPLOST 04 B&C Rowland Street Road Diet-change order request for storm line installation at 847 and 851 Rowland Street and the change order request as presented at a cost of \$28,471.00.

There were no public comments.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G4) Review/Discuss the SPLOST 08 Market Street Sidewalks & Resurfacing & Carroll Park Resurfacing- change order request for the Market Street resurfacing and sidewalk project with Unincorporated DeKalb County.

Larry Kaiser gave a brief overview of the SPLOST 08 Market Street Sidewalks & Resurfacing & Carroll Park Resurfacing -change order request for Market Street resurfacing and sidewalk project with Unincorporated DeKalb County and the construction costs associated with the continuation of the project extending into Unincorporated DeKalb County. He also mentioned modification of the scope of work for SPLOST 08 Market Street Sidewalks and Resurfacing & Carroll Park Resurfacing project as presented with the reimbursement cost to the City of Clarkston will be in the amount of \$136,803.82 by DeKalb County.

There were no public comments.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G5) Review/Discuss the Georgia Department of Transportation (GDOT) Local Maintenance Improvement Grant (LMIG) in the amount of \$91,600.45.

Interim City Manager, Shawanna Qawiyy gave a brief overview and clarification of this item pertaining to the possible acceptance of the GDOT LMIG award of \$91,600.45 with a city 30% match of \$27,480.14 for the allocation of an eligible project that will have a total value amount equal to or exceed the funding amount of \$119,080.59.

Larry Kaiser stated there are no SPLOST projects eligible for federal funding and there are currently three SPLOST projects citywide.

Public comments were made referencing being in favor of this item, inquiring if business owners were notified, expressing it would be great idea to get the plans in order, and against having contracts if not needed.

Speakers: Brian Medford, Susan Hood, Dean Moore, and Herbert Clark.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G6) Review/Discuss allocating ARPA funds for an outdoor Calisthenic Gymnasium at local park.

Vice Mayor Eyasu presented this item with a brief explanation and overview of the equipment needed for outdoor gym equipment for a calisthenic park.

It was stated that the Park Ranger recommended putting a trail around the field.

Councilmember Perkins recommended having an exact location before voting on this item. Vice Mayor Eyasu recommended to upgrade and rehabilitate the current equipment and Councilmember Hopkins recommended getting new equipment for adults.

Public comments were made by Amy Medford and Brian Medford.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G7) Review/Discuss erecting a plaque to commemorate the sitting mayor and council members that have worked with the streetscapes project.

Vice Mayor Eyasu presented this item stating Councilmember Johnson recommended to erect a plaque to commemorate the Mayor and Council Members (past and present) that have supported the streetscapes project.

Interim City Manager, Shawanna Qawiy will move forward with getting a draft. Larry Kaiser stated the Streetscape Project was from 2012 to present.

There were no public comments.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G8) Review/Discuss amending the current process of adding items to an agenda by the mayor and city council members.

Vice Mayor Eyasu gave a brief overview on the ordinance and recommended that it should be required to have a total three or more Council members in agreeance of an item to be able to place an item on the agenda.

The Council briefly discussed.

City Attorney, Stephen Quinn stated currently the Mayor with two Councilmembers can place an item on the agenda. He recommended the Council adopt the agenda at the begin of the meeting and post a draft agenda 48 hours in advance.

Public comments were made referencing some citizens not being in favor of the ordinance and requested maybe send the agenda out in different languages.

Public comments were made by Brian Medford, Amy Medford, YT Bell, and Herbert Clark.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G9) Review/Discuss a resolution to present to the Housing Standing Advisory Committee to draft policies/procedures and/or ordinances related to apartment inspections, tenant/landlord relations and other improvements.

Councilmember Jamie Carroll gave a brief overview and Councilmember Debra Johnson listed a few areas she and the Mayor spoke about that they would like the Housing SAC to review.

Public comments were made referencing inquiries of a necessary solution, speaking in favor of the item, and recommended full apartment inspection.

Public comments were made by Amy Medford, Roberta Malavenda and Herbert Clark.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G10) Review/Discuss a resolution to present to the Community Development and Economic Development Standing Advisory Committees to draft a comprehensive workforce development plan for the City of Clarkston.

Vice Mayor Eyasu gave a brief overview of this item.

There were no public comments.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G11) Review/Discuss drafting a resolution for the creation of a Downton Development Authority to be reviewed by the Community Development and Economic Development Standing Advisory Committees and to coordinate with city staff on a Business and Economic Strategy program.

Vice Mayor Eyasu gave a brief overview of this item.

Public comments were made by Amy Medford and Brian Medford referencing the need to revitalize downtown.

This item will be placed on the December 7, 2021, City Council Meeting agenda.

(G12) Review/Discuss the proposed City Council Regular and Work Session Meeting dates and City Holiday Calendar.

The Council discussed the holidays and City Council Regular and Work Session Meeting dates listed and stated Council will have to get with the two new incoming Councilmembers to see when a good day for them will be to get sworn in.

(G13) Review/Discuss allocating ARPA funds for distribution in 2022.

Councilmember Debra Johnson stated she has no funds for food distribution and requested \$10,000 for food distribution in December.

H. ADJOURNMENT

The meeting adjourned at 11:00pm.

CITY OF CLARKSTON

ITEM NO: F1

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: DECEMBER 7, 2021

SUBJECT: To approve allocating city ARPA funds for the purpose of purchasing a food truck for Fresh Harvest.

DEPARTMENT: City Administration

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy,
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE:

To approve allocating ARPA funds to Fresh Harvest for the purchase and build out of a food truck.

NEED/ IMPACT:

Fresh Harvest has made application through the City of Clarkston's Temporary Business Assistance program requesting \$65,000 to purchase and build a customized food truck. This request is to increase the footprint of Fresh Harvest by adding additional days of the week to its distribution schedule as well as reach an increased number of residents and locations.

RECOMMENDATIONS:

N/A

Memorandum of Understanding

Between

City of Clarkston, Georgia

and

Fresh Harvest

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the City of Clarkston (the “City”) and Fresh Harvest (“Vendor”) to administer the emergency funding by the City of to build out a mobile vehicle unit for its Share the Harvest market to assist persons residing in Clarkston that have been adversely affected by the Corona Virus Disease 2019 (COVID-19).

Background

The World Health Organization declared COVID-19 a world health emergency and a global pandemic. A National Public Health Emergency was declared for the United States on March 13, 2020. And, the Governor of the State of Georgia declared a State Public Health Emergency in Georgia on March 14, 2020. The City has access to funding through the Federal American Rescue Plan Act (ARPA) to assist persons negatively impacted by COVID-19 and to prevent the further spread of COVID-19.

Purpose

Fresh Harvest is seeking \$65,000 to build out a mobile vehicle unit for its Share the Harvest market. The mobile market will allow Fresh Harvest to expand the impact of its charitable program by facilitating more market days and locations and delivering greater healthy food access to Clarkston’s low income and largely vaccine hesitant population. The food sold at these events will be priced at 75-95% off retail value. Please see further information about the program in the attached proposal.

Share the Harvest Market commits to assisting up to five official City of Clarkston organized food drives per year by contributing towards some of the food, cooler space, and/or logistical help in a way that is mutually beneficial as a measure of goodwill to the city.

Funding

The City has formally accepted certain funds from the American Rescue Plan Act, through the State of Georgia, from the Department of the Treasury. By this MOU, the City commits to expend \$ 65,000 of these funds on Share The Harvest Market through Vendor.

Duration

This MOU shall become effective upon the signature by the city manager and the appropriate authorized official(s) representing Vendor. This MOU will remain in effect until the soonest of the following: the distribution of the agreed funding amounts \$130,000 worth of food donations within the city of Clarkston unless modified or terminated by either party by mutual consent.

The City of Clarkston has the option to claim possession of the truck should Share the Harvest cease to exist or otherwise be unable to distribute at least \$130,000 of wholesale value produce in the Markets within City of Clarkston limits before December 31, 2024.

Administrative Costs

City will reimburse Vendors' bona fide costs of administering the program covered by this MOU in an amount not to exceed twenty percent (20%) of the combined value of services and direct expenses of performing the purpose of this MOU. Such costs, if reimbursed, will count towards the total funding commitment for this program as set forth above. Administrative costs must be documented in the same manner as services and direct expenses (as set forth below) in order to be reimbursed by City.

Documentation and Reimbursement

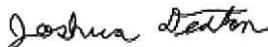
In order to be reimbursed for services or expenses towards the program contemplated by this MOU, Vendor must provide City with written evidence, in a form sufficient to satisfy the city manager, to prove that services or expenses were provided by Vendor for the purpose set forth in this MOU, as well as the value of such services and expenses.

Timing

In order to qualify for reimbursement, services, direct expenses and administrative costs must be performed/incurred on or before December 31, 2022 and documentation of such services or expenses must be provided to the city manager no later than December 1, 2022, but can certainly be sooner. City will make reimbursement payments to vendor within thirty (30) days of receiving proper documentation.

Fresh Harvest ("VENDOR")

CITY OF CLARKSTON, GEORGIA



By: Joshua Deaton
Title: Share the Harvest Coordinator

By: Shawanna Qawi
Title: City Manager

Fresh Harvest 2022		Share the Harvest Mobile Market Proposal		
Income		Project Income		
		<u>Amount</u>	<u>Comment</u>	
	Market Income	18,000	Projected (100% of earned income goes toward additional food donation purchases)	
	Public Donations	100,000	Projected (100% of general donations go toward the purchase of food donations)	
	City of Clarkston Donation	65,000	Projected (All capital improvements are funded through grants)	
	Fresh Harvest Donation	53,000	Committed	
Total Income		\$236,000.00		
Expenses		Project Expenses		
		<u>Amount</u>	<u>Comment</u>	
	Truck	\$30,000.00		
	cooler unit + installation	\$12,000.00		
	custom build out	\$20,000.00	Custom shelving, rolling racks, rain overhangs, etc.	
	EBT Technology, Signage, etc.	\$3,000.00	EBT technology, signage, tables, etc. to assist fast orderly and efficient checkout	
	Admin/ personnel	\$50,000.00	Fresh Harvest covers 100% of admin & personel expenses	
	maintenance	\$500.00		
	gas	\$1,500.00		
	wholesale produce	\$118,000.00		
	Misc.	\$1,000.00	storage costs of produce, insurance coverage	
Total Expenses		\$236,000.00		
Project Net (Income - Expense)		0		

Fresh Harvest 2021		Share the Harvest	
Income		<u>Project Income</u>	
		<u>Amount</u>	<u>Comment</u>
	Public Donations	94,009	* as of end of October
	Fresh Harvest Donation	9,750	personnel (lower than usual due to no in person markets)
Total Income		\$103,758.68	
Expenses		<u>Project Expenses</u>	
		<u>Amount</u>	<u>Comment</u>
	Free99Fridge	\$31,172.73	Community fridge and pantry at Refuge Coffee, weekly donations of fruit, milk etc
	Envision	\$62,610.95	200 boxes weekly distributed to families for COVID relief
	Clarkston CC	\$225.00	fruit to summer camp
	Afghani Baskets	\$1,842.00	free baskets taken to newly arrived Afghani families
	Personnel	\$9,750.00	personnel (lower than usual due to no in person markets)
Total Expenses		\$105,600.68	
	Project Net (Income - Expense)	-\$1,842.00	***will use all of 2021 customer donations to purchase produce and donate to Free99Fridge, Envision and Afghan baskets by the 12/21/2021. This # will ideally be net 0

Grant Proposal for Share the Harvest Markets

Summary:

Fresh Harvest is seeking \$65,000 to build out a mobile vehicle unit for its Share the Harvest market. The mobile market will allow Fresh Harvest to expand the impact of its charitable program by facilitating more market days and locations and delivering greater healthy food access to Clarkston's low income and largely vaccine hesitant population.

About Fresh Harvest:

Fresh Harvest has been delivering local organically grown food to Atlanta area customers since 2012 on a mission to support local restorative farming practices, create local refugee employment opportunities, alleviate food waste, and find creative ways to reduce the negative environmental impact of the industries typical ways of doing business. By partnering with over 100 local farms and vendors, Fresh Harvest is growing small businesses and contributing to a circular economy that is better for wages and the environment. Fresh Harvest started Share the Harvest markets in 2015 with a goal of increasing the access and use of locally and sustainably grown organic food in an environmentally and socially responsive way. The outdoor market focuses on respecting dignity while serving the food needs of those with the least access in the Clarkston community, educating about the importance of healthy food/lifestyles, partnering with local farms and likeminded organizations, and employing people from different cultures to ensure diversity and common connections. By providing highly subsidized healthy and culturally relevant food in local Clarkston apartment complexes, residents are able to save time and money while buying more fresh fruits and vegetables than they might otherwise.

About the Need:

One reason for starting Share the Harvest was because of Clarkston's USDA classification as a food desert at that time. Populations living within food deserts are at increased risk of obesity, diabetes and a host of other long term health related complications. Farmers markets are associated with positive health behavior change. A 2018 Kaiser Permanente study of mobile farmers markets found that 74% of patrons reported eating more fruits and vegetables as a result of attending and another study found that attending a mobile farmers market increased fruit and vegetable consumption by 1.6 servings per day among low income diabetics. Clarkston's low income population consistently mentions transportation as one of their main challenges and the amount of time and coordination it takes to simply get to a grocery store is much higher than in a more typical suburb. In addition to this challenge, the rate of childhood obesity in lower-income neighborhoods is related to the prevalence of convenience stores and Share the Harvest customers themselves tell stories about how much easier it is to get cheap junk food from the convenience store when short on time rather than find a ride to a grocery store (especially since the fresh produce at the store is often more expensive and takes longer to prepare than what the convenience store offers). However, the market provides a hyperlocal shopping experience that gives customers healthy options, choice in what they are getting, and the dignity of providing for themselves thanks to the donations that subsidize much of the typical

retail price. The Share the Harvest market meets a need by helping to level the playing field. Twenty-five percent of Clarkston households are renters (who pay more on housing than the average non renting Clarkston household) and make under \$25,000/yr (60% of Clarkston households make under \$50,000 per year). These stats are important because population-based surveys of individual intake show that lower income is associated with a poorer quality diet and individuals with lower income consume fewer fruits and vegetables with a greater proportion of calories coming from fat, and less fiber compared to higher income individuals. The number one solution for this and other diet related disparity problems is increasing affordable healthy food options in low income communities. Share the Harvest is even more important now than ever in the reality of COVID-19. It is unfortunate when anyone gets the virus, however, it is even worse when that person has to navigate it with potential language and culture barriers. At the beginning of the pandemic, the Share the Harvest market temporarily closed and began donating its food to two local organizations dedicated to getting the food into the hands of low income residents via front door drop offs and local hub pickup locations. However, the main delivery partner will not be able to continue home deliveries beyond the fall. Local health care providers have emphasized that Clarkston hosts a large vaccine hesitant population that would do well to avoid crowded places like public transport and grocery stores if possible. Share the Harvest's outdoor market set-up mitigates risk of virus transmission, reduces the travel needs for unvaccinated consumers, and gives customers more time to focus on health by reducing the time and money they spend on food logistics.

About the Solution:

Share the Harvest is focused on serving the needs of Clarkston's low income population and has done that primarily through pop-up markets in the apartment complexes that offer highly subsidized fresh produce and will be able to accept EBT payment in the future. However, without dedicated equipment, these pop up markets require extra time and effort and sometimes stress the produce (and the capacity of staff). It is for this reason that Share the Harvest is focused on finding grant money that will facilitate the build-out of a mobile market truck that is easy to deploy more often and to multiple locations, makes it easy for staff to create a safe and organized flow of people, saves time that will make it possible to increase the frequency of markets, and does a good job of keeping produce in its freshest form.

Historically, the market served roughly 150-200 households per week with approximately \$1,000 per week of produce. Seventy-five percent of fresh Harvest employees are from a refugee background and five of these employees work the market each week and have a wide network of respected connections within the community. Because 53% of Clarkston residents are foreign born (with a higher percentage living within the apartment complexes), staff can be more culturally responsive and better communicate with customers and ensure that the market is selling desirable food (For example, offering moringa, bau sin, and dandelion greens rather than chard and artichokes). Share the Harvest takes this seriously, because as staff have heard from friends here in Clarkston who received food relief throughout the pandemic that was not culturally relevant, it is not helpful - and is actually stressful - to be offered things you do not

want or don't know how to use. An in-person market, rather than the current free delivery method implemented at the beginning of the pandemic, allows for both greater choice and dignity.

Ideally, the truck build out would be complete before the end of fall and in-person markets could be relaunched at that time. Weekly donations from the Fresh Harvest customer base have actually grown throughout the pandemic, and with new equipment that facilitates streamlined processes, the mobile market will be much more agile and able to focus on contributing to efforts that mitigate the spread of COVID-19 while simultaneously helping customers' dietary health needs. In addition to serving the direct needs of Share the Harvest customers, the markets offer several other indirect benefits. Employing people from the community who then serve people in their community give both groups of residents more time to focus on health and family and less time on their un-environmentally friendly commutes while also reducing the risk of virus transmission across communities. The markets make it easier for caregivers to include their children in language rich environments just outside of their home that involve and connect them with the food supply chain. They foster an "event-like" atmosphere that serves as a springboard for others trying to gain traction with the same audience. Sometimes those partners may be local Clarkston growers or artisans hoping to sell their produce/work, but it can just as easily be a market with the City of Clarkston trying to spread information about bicycle safety, local health clinics prescribing/passing along food vouchers to those who need it, or organizations working to educate the public about the importance of vaccines and other Covid mitigation efforts.

About the Impact:

With the help of a mobile unit, Share the Harvest's scalability increases tremendously and facilitates more markets in more Clarkston area locations with more people positively impacted each week. As it is, even if the weekly donations increase, the logistics and time it takes to set up a manual market each week prevent any kind of significant expansion. However, the mobile unit will make it easier to set up an event layout that encourages social distancing and a seamless flow of people and the produce will be fresher because it won't be getting crammed in cars and sitting in a pickup bed exposed to the weather (For example, every hour of delay in cooling produces reduces its shelf life by one day - making it less likely that someone will prepare and eat the food before it spoils). A more visible and professional set-up will also help efforts to boost personal donations and give further legitimacy to future grant expansion projects, to individual growers/artisans, and to other organizations spreading the word about the Covid vaccine and precautions. Share the Harvest has worked hard to double its weekly donations over the past two years and the increased visibility resulting from a grant and mobile unit will definitely help that trend so that even more healthy food can be distributed. Beyond the immediate need for virus mitigation efforts, partnering with the market provides incredible opportunities for the City of Clarkston and Clarkston area public health organizations like the Georgia State's Clarkston Center for Prevention Research, Ethne Health, Roots Down, and community leaders within the refugee and immigrant population to expand their reach and impact.

Funding:

Direct Project expenses:

Share the Harvest is seeking a grant that will expand the program's impact and extend its benefits past the life of the pandemic (assuming we are all successful in minimizing the spread of the virus). The grant will cover the following direct project expenses so that the market does not have to reduce the amount of produce purchased/donated on a weekly basis (and because weekly donors have come to expect that 100% of their donations go directly to food purchases rather than any kind of infrastructure or administrative costs).

Budget:

- 30,000 Vehicle
- 12,000 Cooler unit + insulation
- 20,000 Custom build-out - rolling racks, shelving, rain overhangs, etc.
- 3,000 Technology, signage, tables, etc. to assist fast orderly and efficient checkout

Administrative/overhead expenses:

Fresh Harvest pays all necessary overhead expenses needed to source, inventory, organize, and store produce, pay for gas and equipment maintenance, etc. This allows 100% of general donations to go towards purchasing the actual produce for the market while all other special costs are covered through grants.

Personnel expenses:

Fresh Harvest directly funds all personnel expenses for Share the Harvest (over \$50,000 per year).

Earned income:

One-hundred percent of the money brought in via Share the Harvest sales goes directly into buying more produce and thus further leverages the donations that subsidize the vast majority produce acquisition/purchasing.

Donations:

Share the Harvest currently averages \$2,500 per week in donations that go directly to the wholesale purchase of food provided at the markets (these donations currently fund the food donated via home/hub delivery).

2022 Preliminary Operating & Enterprise Fund Budget



CITY OF
CLARKSTON



where
possibilities
grow

2022

Submitted 10-26-2021
Interim City Manager
Shawanna Qawiy



2022 Preliminary Operating and Enterprise Fund Budget

Fiscal Year 2021-2022

Presented to Clarkston City Council

Councilmembers

Beverly H. Burks	Mayor
Awet Eyasu	Vice Mayor
James Carroll	Councilmember
Ahmed Hassan	Councilmember
Debra Johnson	Councilmember
Laura Hopkins	Councilmember
Mark Perkins	Councilmember

Management Staff

Shawanna Qawiy	Interim City Manager
Dan Defnall	Finance Director

BUDGET OVERVIEW

MEMORANDUM

To: Mayor Beverly Burks
Vice Mayor Awet Eyasu
Councilman James Carroll
Councilman Ahmed Hassan
Councilwoman Laura Hopkins
Councilwoman Debra Johnson
Councilman Mark Perkins

From: Shawanna Qawiy, Interim City Manager
Date: October 26, 2021
Re: Proposed 2022 Fiscal Year Budget

Please find attached the proposed Preliminary FY 2022 City of Clarkston Fiscal Budget for all funds. This budget was compiled with input and assistance from each city department and the Finance Director. The proposed preliminary budget is balanced with revenues equaling expenditures, pursuant to Georgia State Code.

BUDGET OVERVIEW

The total proposed FY 2022 Expenditure Budget for all funds is **\$12,973,624**. The total proposed FY 2022 Revenue Budget for all funds is **\$12,973,624**. Both the Expenditure and Revenue estimates represent a 13% increase compared to FY 2021 amount of \$11,508,463.

The proposed FY 2022 General Fund Operating Budget of **\$7,153,493** represents a \$363,070 (6%) increase as compared to the FY 2021 amount of \$6,790,423.

The initial stages of the 2022 Budget Process have commenced. The Mayor and City Council should note that the proposed 2022 Budget will be provided for your review on October 26, 2021. Effective that date, copies of the 2022 Budget will also be made available to the public electronically on the City of Clarkston website. Hard copies of the proposed budget will be available for review at the Clarkston Public Library as well as onsite at the Clarkston City Hall Annex.

The Public Hearings to receive comments on the 2022 Proposed Budget will be held Tuesday, November 30, 2021, and December 7, 2021. Adoption of the 2022 Budget is scheduled to occur during the Regular Council Meeting held on December 7, 2021.

To allow for a more interactive process and provide for direct input on budget items, you each scheduled meetings with the Interim City Manager during the 2022 Budget Pre-construction process. City management contacted each elected official to facilitate one-on-one meetings the week of October 13th-15th, 2021.

Meetings with the Interim City Manager and the Mayor and City Council, to review the final proposed budget, are scheduled for November 8th-10th 2021. City management will contact each elected official to facilitate scheduling these meetings, during which each councilmember will receive an overview of

the 2022 budget final recommendations. City management will address any questions or concerns regarding the Final 2022 Budget either during or after the briefing sessions.

2022 Budget Calendar

October 6	Capital Expenditure Requests from Department Heads Due
October 6	Budget Worksheets to Department Heads
October 6	Budget Worksheets/Requests Due to Interim City Manager
October 8	Interim City Manager meets with Department Heads to discuss Dept. Wish List
October 11	First Draft of Estimated Budget Consolidated
October 13	Ad Submitted to Champion New 2022 Budget Availability & Public Hearing Notice
October 13-15	Interim City Manager meet with Mayor/Council –Pre-Construction Budget Planning meetings
October 18	Final Consolidated Draft of Budget for Distribution on October 26 Council Work session
October 21	Ad published in Champion News for 2022 Budget Availability & Public Hearing Notice
October 28	Ad published in Champion News for 2022 Budget availability & Public Hearing Notice
November 4	Budget presented to Council /Regular City Council Meeting
November 10	Ad submitted to Champion News for 2022 Budget availability & Public Hearing publications on November 18 and November 25.
November 8 -10	Interim City Manager/Mayor/Council Budget briefings to discuss feedback from November 4 th meetings.
November 18/25	Ads published in Champion News for 2022 Budget availability & Public Hearing Notice* for November 30 and December 7 th meetings.
November 30	Public Hearing on Budget - 6:30pm – Special Called Meeting and 7 PM City Council Work session
December 7	Public Hearing and Adoption of 2021 Budget at Council Meeting*

Adoption of the Budget Ordinance

The budget must be adopted in the form of an ordinance at a public meeting. The council must wait at least one week after the public hearing is held before meeting to adopt the budget. O.C.G.A. § 36-81-6(a).

A prominent notice of the meeting to adopt the budget ordinance/resolution must be published in the Champion newspaper (*this information will be included in the ad to run on Nov 5, 2020*) of general circulation (in a location other than where the legal notices are published) at least one week before the meeting to adopt the budget. O.C.G.A. §§ 36-81-6(a) and 36-81-5(e).

ADMINISTRATION 5.0 Full Time Equivalents (FTE)**STAFF: City Manager, City Clerk, Finance Director, Accountant, Administrative Coordinator**

Total expenditures in the Administration Department has increased from \$1,104,436 in FY 2021 to **\$1,159,801**, an increase of \$55,365 proposed for FY 2022. The Administration Department budget represents 16.5% of the total General Fund Budget.

Group Health Insurance premium costs for the City increased by 5% for FY 2022 compared to a 12.71% increase in FY2021. The overall Group Health Insurance budget for 2021 was \$413,424 and increased by 2% to \$421,932 for FY2022. Health Insurance premium costs remain reasonable as this amount represents 5.9 % of total General Fund Operating expenditures.

The City of Clarkston Defined Benefit Retirement Plan contribution costs increased overall by 16.5% from FY2021, \$476,400 to \$555,214 in FY 2022. The pension contribution cost as a percentage of gross salaries increase by 2.15% to 20.4% in FY2022. Total Retirement Contributions for FY 2022 represent 7.8% of total General Fund Operating expenditures.

POLICE – 21.0 FTE**STAFF: Police Chief, Assistant Police Chief, Captain DEA Task Force, Lt- Uniform Patrol, (4) Sergeants for Patrol, (9) Patrol Officers, (3) CID Staff, (1) Sergeant/State Certification**

Expenditures in Police department are budgeted at **\$2,343,631** for FY 2022 compared to \$2,258,713 in FY 2021 representing an overall increase of \$ 84,918 or 3.8% from FY 2021. The Police department budget for FY 2022 represents 33.4% of the total General Fund budget.

For FY 2022, the Clarkston Police Department authorized, and funded staffing level is recommended at 27 approved full time police personnel, with 6 positions unfunded for 2022. After the 2015 annexation, staffing levels were increased to a total of 26 positions police positions. This FY 2022 budget includes the total of six (6) unfunded positions during the year.

Full-time personnel is a Police Chief responsible for management of the department, an Assistant Chief who commands the operational uniform and criminal investigations divisions, one (1) Sergeant who serves as the department's accreditation and state certification manager and will also serve as the department's training officer to insure all personnel meet P.O.S.T certification requirements and a Captain that is currently assigned to a DEA Task force, one (1) Lieutenant who serves as the uniform patrol commander, three (3) detectives, and nine (9) patrol officers, four (4) Sergeants for patrol, .

The recruitment of qualified and desirable candidates to fill the Patrol Officer positions has been a challenge for the past several years. There has been a reduction in the number of qualified individuals choosing law enforcement as a profession. Consequently, competition to attract and employ qualified candidates has increased.

Despite efforts taken over the past few years to remain competitive such as increasing the starting salary and providing signing bonuses for new officers, the police department continues to maintain

an average of two to four vacant police officer positions at any given point in time over the past several years.

MUNICIPAL COURT – 4.0 FTE

STAFF: Chief Court Clerk, (2) Court Clerks, Records Clerk

Expenditures in Municipal Court department are budgeted at **\$487,759** for FY 2022 compared to \$489,805 FY2021 representing an overall decrease of \$ -2,046 from FY 2021. The Municipal Court budget for FY 2022 represents % of the total General Fund budget. The budget decrease was primarily due to decreases in expenditures related to allocations from court fines payable to other agencies. Overall fines revenues are expected to continue to decrease in FY2022.

PUBLIC WORKS/BUILDING & GROUNDS/ PARKS 11.6 FTE

STAFF: Public Works Director, Public Works Manager, (4) Laborers, (2) Equipment Operators, (1) CDL Drivers, (2) Crew Leaders

The FY2022 operating budget for Public Works, Building & Grounds and Parks is **\$1,208, 533 versus 1,164,556**, in FY 2021 and represents 17.2% of the total General Fund Expenditures budget. We have also budgeted the following capital expenditure items for Public Works in FY 2022 to include two (1) new Ford F-150 pickup truck (\$28,500) to replace a 2003 model. We have also budgeted \$90,000 for improvements at Public Works facility for land upgrade of donated property. We are also adding a part-time Park Ranger position to Public Works for FY2021.

Public Works staff continue to ensure the maintenance and care of the City's rights-of-way including streets, sidewalks, and small passive pocket-park areas, as well as our active (Milam) and passive (Friendship Forest and 40 Oaks Nature Preserve) parks. Staff performs a variety of maintenance, beautification, and improvement work including all mowing/weeding including the CSX right-of-way throughout our city limits, tree trimming/removal (parts are contracted out), trash/debris abatement and removal (from rights-of-ways and all City properties), and all other beautification maintenance as needed. Staff is housed out of the Public Works complex located at 3620 Montreal Creek Court.

PLANNING/ECONOMIC & DEVELOPMENT – 3.0 FTE

STAFF: Vacant (Planning/Economic Development Director), Code Compliance Officer, Economic Development Coordinator

The Planning/Economic and Development department is responsible for all zoning, plan review, building inspection and permitting functions. The Planning & Development Director has been assigned to manage the activities of our technical consultants associated with these activities in addition to providing technical assistance to the Planning and Zoning Board, Mayor and City Council, and the City Manager. Professional fees for zoning, planning, and building inspection services are currently budgeted in this department.

Effective code enforcement will continue to be critical to the future success of Clarkston's economic development efforts. Given the age of many of our commercial, retail, and multi-family dwellings, the City will continue to focus on addressing property maintenance issues that continue to persist. Code enforcement staff have done an excellent job of bringing the many commercial and retail businesses and multi-family complexes obtained as a result of annexation, into compliance.

Therefore, for FY 2021, the city will continue to provide code enforcement services utilizing a full-time staff person employed directly by the City of Clarkston. Additionally, the City will continue to contract with a third-party vendor to assist staff with providing construction plan review.

The recommended FY2022 budget for Planning and Development is **\$546,500** versus \$440,6014 in FY 2021, an increase of \$105,799 primarily due to the addition of the Economic Development Coordinator position and a reduction in Professional Services. The FY 2022 Planning and Economic Development budget represents 7.8% of the total General Fund Expenditures budget.

Community Action Projects

The City of Clarkston believes that it is important to support programs and projects that enhance the quality of life for all residents. Therefore, in FY 2021, this budget appropriates \$171,500 to support the following Community Action Projects:

- Urban Agriculture - \$40,000
- Senior Programs - \$10,000
- Public Arts Programs - \$10,000
- Health Advisory Task Force - \$10,000
- Early Learning Task Force \$10,000
- Youth Advisory Task Force \$10,000
- Recreation Programs - \$10,000
- Clarkston CultureFest Event - \$7,500
- Sagal Radio - \$7,000
- Clarkston Community Center - \$10,000
- Clarkston Special Events - \$40,000
- CDF-Tell Me A Story - \$7,000

Community Development projects budgeted at \$171,500 represents 2.4% of total general fund expenditures.

Debt Service

The City anticipates the need to obtain a TAN, (Tax Anticipation Note) in FY 2022 as bridge funding until property tax revenues is obtained during the 4th quarter of 2022, in the amount of \$700,000. The estimated interest and loan origination fees amount is \$12,000 and has been included in the FY 2022 budget.

The FY 2022 General Fund appropriation for Debt Service is **\$743,179** compared to \$840,812 budgeted in FY 2020. Debt Service Payments represent 10.6% of total general fund expenditures.

SPLOST Fund

The SPLOST referendum was approved by the voters on November 7th, 2017. Expected SPLOST tax proceeds for FY2022 are budgeted at **\$2,207,750**. In FY 2020, the City secured a SPLOST bond in

the amount \$7,282,000 with the principal and interest payments to be paid from SPLOST tax proceeds over the next four (4) years..

The SPLOST Fund expenditures budget for FY 2022 totals **\$4,056,098** and includes payment of bond principal in the amount of **\$2,081,000** and interest payments (on both bond issues) of **\$94,698** to be paid from the SPLOST tax revenues received. SPLOST construction projects for FY2022 are expected to be **\$1,875,000** and will be funded by the SPLOST bond proceeds and SPLOST tax revenues received.

Storm Water Utility Fund

Storm Water Utility Revenue is expected to be \$353,789 for FY 2022. The City will continue to address storm water maintenance issues throughout the City and implement the City's Storm Water Management Plan as required by the Georgia Environmental Protection Division. Total Storm Water expenditures for FY 2022 include one major repair/replacement project estimated at \$100,000 (Partitions Project). The City has also allocated \$107,650 in salaries and payroll taxes to the Stormwater Fund from the Public Works department to cover the staff time spent during the late winter/early spring do annual stormwater maintenance and clearance of all storm water structures. Total Storm Water Fund Expenditures in FY 2022 are budgeted at **\$353,789**.

Sanitation Enterprise Fund

The Sanitation Enterprise Fund continues to perform adequately. Expenditures and revenues for FY 2021 are projected at **\$253,507**. The contract with Waste Management provides for an annual increase commensurate with the CPI.

Grant Funds

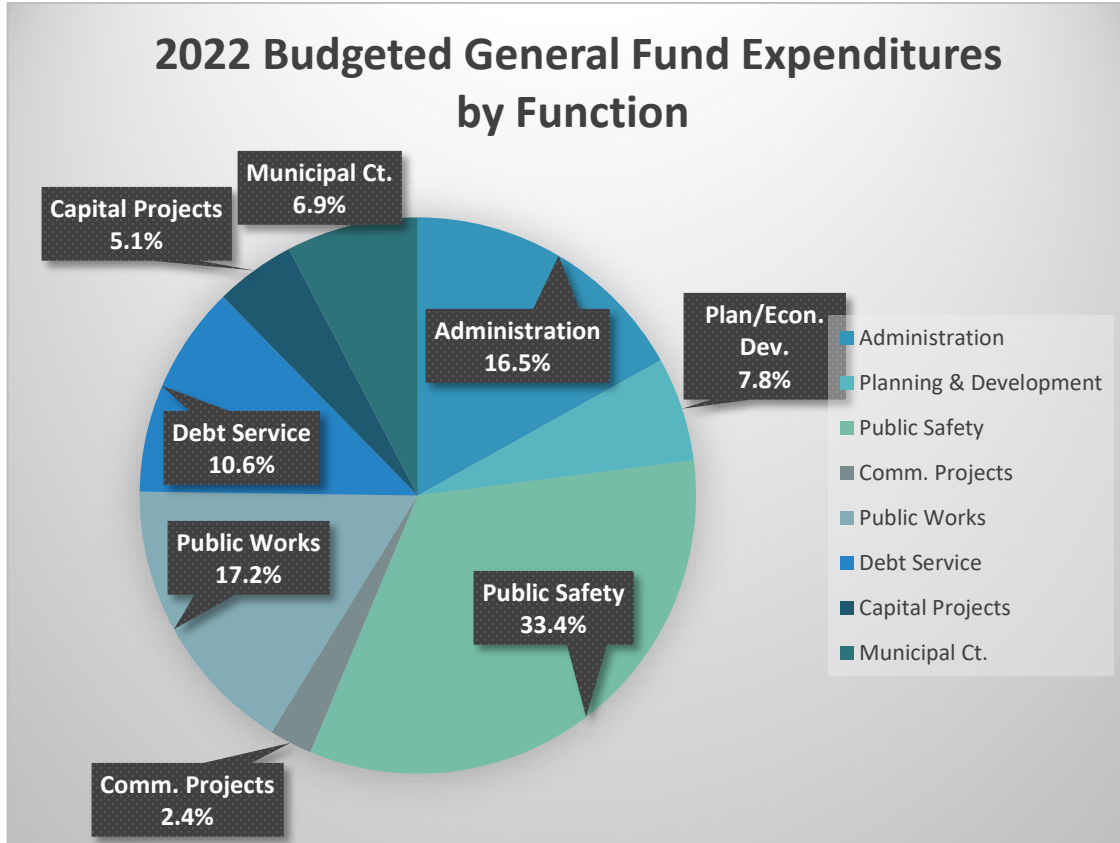
The City of Clarkston received funding from two (2) grant sources during the FY 2021 budget year. The City received \$86,224 from the Local Maintenance & Improvement (LMIG) state grant fund, \$4,000 from the US Department of Justice for police ballistic vests. The city expects to spend \$366,718 from grants in FY 2022, with \$91,600.45 from GDOT LMIG grant and \$4,000 for US Department of Justice on ballistic vest reimbursements.

Expenditures Summary

The total proposed FY 2022 Expenditure Budget for all funds is **\$12,973,624** which represents an increase of \$1,465,161 as compared to \$11,508,463 in FY 2021.

The proposed FY 2022 General Fund operating budget of **\$7,153,493** represents a \$363,070 **increase** as compared to the FY 2021 amount of \$6,790,423.

As depicted in the chart below, the largest expenditure categories by percentage for General Fund Expenditures are Public Safety 33.4%, Administration at 16.5% and Public Works 17.2% of the total expenditure budget. Debt service costs remain manageable at 10.6% of total FY 2022 expenditures.



Revenues Summary

The proposed FY 2022 Proposed General Fund Total Revenue budget of **\$7,453,493** represents an increase of \$363,070 or 5.3% as compared to \$6,790,858 in FY 2021.

As of September 30, 2020	2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
REVENUES						
General Fund	5,659,119	6,790,423	1,968,600	29.0%	7,018,489	7,153,493
Other Funds:						
Federal Seizures Fund	45,556	80,000	70,445	88.1%	132,270	80,000
City Seizures Fund	-	-	-	0.0%	300	500
Grants Fund	1,077,344	104,000	87,820	84.4%	90,224	366,718
HOST Fund	-	71,194	-	0.0%	71,194	71,194
Stormwater Fund	315,622	326,190	66,470	20.4%	610,481	353,789
Sanitation Fund	217,353	217,900	31,403	14.4%	217,900	253,507
Affordable Housing Trust Fund	200,000	-	-	-	-	-
Coronavirus Relief Fund	-	-	1,433,288	-	1,399,731	643,725
SPLOST Fund	9,068,356	3,918,756	1,385,222	35.3%	3,518,756	4,050,698
Total Revenue - All Funds	16,583,350	11,508,463	5,043,249	43.8%	13,059,345	12,973,624

EXPENDITURES						
GENERAL FUND EXPENDITURES						
Administration	1,078,738	1,104,436	929,348	84.1%	1,281,110	1,159,801
Buildings and Grounds	108,232	117,224	102,902	87.8%	151,125	131,760
Planning and Development	344,153	440,601	263,870	59.9%	404,221	546,500
Community Action Projects	29,768	171,500	39,550	23.1%	60,000	171,500
Municipal Court	437,973	489,805	320,048	0.0%	449,691	487,759
Police	1,970,335	2,258,713	1,601,223	0.0%	2,186,583	2,343,631
Public Works	863,902	904,982	740,618	81.8%	935,978	929,893
Parks	38,953	142,350	90,770	63.8%	125,830	146,880
Debt Service	671,060	840,812	467,973	55.7%	746,591	743,179
Capital Projects Fund - General Fund	152,095	320,000	58,788	18.4%	312,878	361,100
Total General Fund Expenditures	5,695,209	6,790,423	4,615,090	68.0%	6,654,007	7,022,003
Other Funds Expenditures						
Federal Seizures Fund	163,261	80,000	117,207	146.5%	132,270	80,000
City Seizures Fund	-	-	100	-	300	500
Grants Fund	973,603	104,000	1,597	0.0%	90,224	366,718
Coronavirus Relief Fund	-	-	585,328	-	1,399,731	643,725
HOST Fund	-	71,194	-	0.0%	71,194	71,194
SPLOST Fund	3,155,803	3,918,756	2,501,082	63.8%	3,518,756	4,050,698
Affordable Housing Trust Fund	-	-	-	-	-	-
Stormwater Fund	247,203	326,190	100,054	30.7%	610,481	353,789
Sanitation Fund	142,079	217,900	145,117	66.6%	217,900	253,507
Total Expenditures - ALL FUNDS	10,377,158	11,508,463	8,065,574	70.1%	12,694,862	12,842,134

General Fund Surplus/(Deficit) 364,482 131,490

General Fund Expenditures Allocation by Function

	2020 Projected	% of Budget	2021 Budget	% of Budget
Administration	1,281,110	19.3%	1,159,801	16.5%
Planning & Development	404,221	6.1%	546,500	7.8%
Public Safety	2,186,583	32.9%	2,343,631	33.4%
Municipal Court	449,691	6.8%	487,759	6.9%
Community Development Projects	60,000	0.9%	171,500	2.4%
Public Works	1,212,933	18.2%	1,208,534	17.2%
Debt Service	746,591	11.2%	743,179	10.6%
Capital Projects	312,878	4.7%	361,100	5.1%
	<u>6,654,007</u>	<u>100.0%</u>	<u>7,022,004</u>	<u>100.0%</u>

EXPENDITURE							
As of September 30, 2020	2020 ACTUAL						
GENERAL ADMINISTRATION - 10-1110, 1310, 1330, 1400, 1500							
Council Salaries	511100	63,279	72,000	53,430	74.2%	72,000	72,000
Council Health Insurance	512100	25,837	33,288	20,311	61.0%	25,000	34,872
Council/FICA	512200	3,898	4,464	3,145	70.4%	4,464	4,464
Council Medicare	512300	912	1,044	736	70.5%	1,044	1,044
Council Retirement	512400	13,337	13,140	9,686	73.7%	13,140	14,688
Council/Travel	523500	3,165	8,000	4,363	54.5%	6,000	8,000
Council/Education/Training	523700	3,235	8,000	3,544	44.3%	5,000	8,000
Mayor/ Salary	511100	10,000	15,000	11,250	75.0%	15,000	15,000
Mayor Health Insurance	512100	2,123	8,244	6,258	75.9%	8,244	8,484
Mayor/FICA	512200	598	930	698	75.0%	930	930
Mayor/Medicare	512300	140	218	163	74.8%	218	218
Mayor Retirement	512400	2,779	2,738	2,018	73.7%	2,738	3,060
Mayor/Travel	523500	321	3,000	-	0.0%	3,000	3,000
Mayor Education/Training	523510	-	1,500	425	28.3%	1,500	1,500
Gen Adm/Salaries	511100	473,399	420,913	471,957	112.1%	592,400	441,898
Gen Adm/Group Ins	512100	54,588	43,320	40,519	93.5%	49,000	34,716
Gen Adm/FICA	512200	28,714	26,097	25,736	98.6%	33,300	27,398
Gen Adm/Medicare	512300	6,715	6,103	6,720	110.1%	8,600	6,408
Gen Adm/Retirement	512400	86,973	76,817	56,627	73.7%	76,817	90,147
Gen Adm/Work Comp	512700	1,921	2,105	2,727	129.5%	2,800	2,209
Tax Billing/Coll Svc	521100	3,898	4,500	4,018	89.3%	4,500	4,500
Gen Adm-Board Elections	521110	3,129	2,000	-	0.0%	2,000	4,000
City Auditor	521200	34,500	36,000	22,350	62.1%	36,000	43,000
City Attorney	521210	104,808	101,000	63,552	62.9%	112,500	112,500
Gen Adm/Professional	521215	13,247	50,000	17,499	35.0%	30,000	40,000
Computer/Hard& Soft	521300	44,477	52,050	30,869	0.0%	52,050	51,200
Gen Adm/-Repairs/Maint	522200	-	1,000	-	0.0%	1,000	1,000
Equip/Rental/Lease	522320	4,073	4,800	3,469	72.3%	4,800	4,800
Prop/Liability Ins	523100	35,934	40,000	11,951	29.9%	40,000	40,000
Communications	523200	1,787	2,500	1,509	60.4%	2,500	2,500
Postage	523210	2,884	3,600	1,873	52.0%	3,000	3,600
Advertising	523300	2,754	4,500	3,904	86.8%	6,000	6,000
Printing Service	523400	7,141	9,000	11,233	124.8%	13,000	10,000
Travel	523500	32	1,500	323	21.5%	1,000	5,000
Dues & Fees	523600	23,255	23,665	22,645	95.7%	23,665	23,665
Education	523700	199	2,000	-	0.0%	2,000	3,000
Other Miscellaneous Expense	523910	2,511	3,000	1,298	43.3%	3,000	3,000
Bank/Finance Charges	523920	9,640	9,900	10,402	105.1%	17,500	17,500
General Supplies	531100	2,321	3,000	1,905	63.5%	3,000	3,000
Books & Periodicals	531400	-	400	-	0.0%	400	400
Small Equipment	531600	-	2,000	140	0.0%	1,000	2,000
Uniform	531700	216	600	95	15.8%	500	600
Other Supplies	531710	-	500	-	0.0%	500	500
Furniture and Fixtures	542300	-	-	-	-	-	-
Computer Equipment	542400	-	-	-	0.0%	-	-
TOTALS		1,078,738	1,104,436	929,348	84.1%	1,281,110	1,159,801

CITY HALL- GENERAL ADMINISTRATION
BUDGET
2022

1100	CITY COUNCIL	
511100	City Council Salaries	\$72,000
512100	City Council Health Insurance	\$34,872
512200	City Council FICA	\$4,464
512300	City Council Medicare	\$1,044
512400	City Council Retirement	\$14,688
523500	City Council Travel	\$8,000
523700	City Council Training	\$8,000
	SUBTOTAL COUNCIL	\$143,068

1300	MAYOR	
511100	Mayor Salaries	\$15,000
512100	Mayor Health Insurance	\$8,484
512200	Mayor FICA	\$930
512300	Mayor Medicare	\$218
512400	Mayor Retirement	\$3,060
523500	Mayor Travel	\$3,000
523700	Mayor Training	\$1,500
	SUBTOTAL MAYOR	\$32,192

01500	GENERAL ADMINISTRATION	
00051	PERSONAL SERV. & EMPLOYEE BEN.	
511100	Administration Full Time/Interim Salaries Funding for 5 positions: City Manager, City Clerk, Finance Director, Accountant, Admin Coordinator.	\$441,898
511200	Administration Salaries Part Time (none at this time)	\$0
511300	Administration Overtime	\$0
512100	Administration Insurance- Health	\$34,716
512200	Administration Social Security FICA (6.2%)	\$27,398
512300	Administration Medicare (1.45%) Total Salaries – Full-time 1.45% x total	\$6,408
512400	Administration Retirement Contributions GMEMBS Pension Plan 20.4% of annual full-time salaries	\$90,147
12500	Administration Tuition Reimbursement	\$0
512700	Administration Worker's Compensation (GMA)	\$2,209
SUBTOTAL	PERSONNEL/EMPLOYEE BENEFITS	\$602,776
00052	PURCHASED CONTRACTED SERVICES	
521100	Administration Tax Billing/Collection Services DeKalb County Tax Commissioner Property Tax Billing	\$4,500
521110	Administration Board of Elections Services DeKalb County Board of Elections Services	\$4,000
521200	Administration Audit Fees Annual Audit \$36,000 A133 Single Audit due to Federal Grants \$7,000	\$43,000

521210	Administration City Attorney Fees City Attorney Fees \$8,000 monthly \$96,000 Bond Attorney Fees – Tax Anticipation Note \$5,000	\$112,500
521215	Administration Professional Services Fees City Annexation Studies \$15,000 Grant Writing \$20,000 ClearGov Insight Implementation \$7,500	\$40,000
521300	Administration Information Technology Services VC3-Website Annual Maintenance \$10,000 VC3, Inc – Info Tech Support Svcs \$1,600 x 12 mths = \$19,200 INOVA Payroll Processing Fees \$12,000 OpenRDA Accounting Software Support and Maintenance Fees \$7,000 Streaming GMA I/T Fees = \$250 x 12 mths = \$3,000	\$51,200
522200	Administration-Repairs & Maintenance	\$1,000
522320	Administration Equipment Rental Neopost Postage Machine Rental \$300/qtr = \$1,200 Toshiba Copier \$300/mth = \$3,600	\$4,800
523100	Administration Insurance - (GIRMA) Administration Liability Insurance	\$40,000
523200	Administration Communications AT&T FirstNet Cell Phones/Wireless Devices \$208.34 per month = \$2,500	\$2,500
523210	Administration Postage & Shipping United States Postal Service, UPS and FedEx charges. \$300 per month	\$3,600
523300	Administration Advertising - Legal Cost for advertising public hearings, grant bids, RFPs, and other state requirements.	\$6,000
523400	Administration Printing & Binding Printing and copy costs associated with stationary, envelopes, business cards, forms, etc. \$2,000 Municode updates \$6,000 Toshiba copier printing overage billings \$2,000	\$10,000

523500	Administration Travel	\$5,000
	Hotel expense and travel reimbursement for conferences, mileage reimbursements	
	City Clerk Conference Travel-Hotels, Mileage and Meals	\$1,500
	City Manager Travel-Hotels Mileage, and Meals	\$2,500
	Other Staff Travel	\$1,000
523600	Administration Dues & Subscriptions	\$23,665
	Dues for professional associations and subscriptions	
	Dekalb Municipal Association	\$9,000
	GMA Telecom Fees	\$7,200
	GMA Membership Dues	\$4,800
	GMA Unemployment Services Fee	\$100
	National League of Cities Dues	\$1,200
	Dekalb Chamber of Commerce	\$450
	Institute of Mgmt Accountants Dues-Fin. Dir.	\$295
	GGFOA Dues – Finance Director	\$50
	IIMC Dues – City Clerk	\$195
	Welcoming America - Mayor	\$50
	GMC/FOA Dues – City Clerk	\$50
	National Civic League	\$275
523700	Administration Education & Training	\$3,000
	Total administrative costs associated with registration costs or conferences, certifications, and training for:	
	City Manager – Conferences	\$1,500
	City Clerk – GMA City Clerk Conferences	\$1,000
	Accountant – Training/Conferences	\$500
523910	Administration Miscellaneous Expense	\$3,000
	Drug testing, background checks, employee recognition pins, florist bills, and unforeseen administrative expenses.	
	Cost of meals for meetings	
523920	Administration Bank Fees & Charges	\$17,500
	Wells Fargo Bank Analysis Fees \$300/mth = \$3,600	
	Credit Card Processing Fees-ETS/Bankcard = \$1,125/mth = \$13,500	
	Banking Supplies-Deposit slips, etc. = \$400	
SUBTOTAL	PURCHASED AND CONTRACT SERVICES	\$375,265

00053	SUPPLIES		
531100	Administration Office Supplies		\$3,000
	Paper, pens, individual printers, printer cartridges, high quality documents, photos, copied material, folders, spiral notebooks, etc.		
531400	Administration Books & Periodicals		\$400
	Books, manuals, and other published information.		
531600	Administration Small Equipment		\$2,000
	Replacement Equipment as needed	\$2,000	
531700	Administration Uniforms		\$600
531710	Administration Other Supplies		\$500
	Office Furnishings or replacement		
	SUBTOTAL SUPPLIES		\$6,500
	TOTAL ADMINISTRATION (DEPT 1500)		\$984,541
	TOTAL 1110, 1310, AND 1500		\$1,159,801

EXPENDITURE							
As of September 30, 2020							
POLICE DEPARTMENT - 30-3200							
Salaries-Full Time	511100	1,063,917	1,225,300	898,282	73.3%	1,168,700	1,214,445
Salaries-Part Time	511200	-	-	-		-	-
Overtime	511300	14,165	12,000	12,481	104.0%	16,667	16,000
DEA Task Force Overtime	511310	31,173	18,000	22,206	123.4%	29,000	18,000
Health Insurance	512100	126,886	192,024	126,736	66.0%	152,160	189,840
FICA Contributions	512200	64,935	77,829	55,813	71.7%	72,800	77,404
Medicare Contributions	512300	15,186	16,794	13,052	77.7%	16,794	18,102
Retirement Contribution	512400	218,352	229,092	168,879	73.7%	225,333	254,683
Tuition Reimbursement	512500	-	-	-		-	-
Workers Compensation Insurance - GMA	512700	66,922	72,068	57,948	80.4%	60,000	62,422
Uniforms-Protective Gear	512905	4,083	3,900	2,665	68.3%	3,900	4,536
Uniforms	512910	18,133	18,035	9,644	53.5%	18,035	17,305
Professional Services	521220	3,150	3,880	650	16.8%	3,880	3,880
Police Admin IT Fee	521300	89,192	97,220	60,132	61.9%	84,000	102,300
Repairs/Maint	522200	9,564	10,000	14,034	140.3%	52,000	52,500
Vehicle Repairs/Maint	522210	30,083	30,000	26,757	89.2%	36,000	30,000
Equip/Rental-Lease	522320	31,805	13,664	31,281	228.9%	38,464	38,464
Liability Insurance -GIRMA	523100	72,745	96,000	27,001	28.1%	86,000	96,000
Communications	523200	29,104	13,107	11,559	88.2%	18,000	21,600
Postage	523210	32	250	393	157.2%	500	500
Advertising	523300	-	2,000	-	0.0%	-	2,000
Printing	523400	2,186	3,000	2,428	80.9%	3,000	3,000
Travel	523500	2,834	6,000	4,766	79.4%	6,000	6,000
Dues & Fees	523600	15,722	15,450	8,452	54.7%	15,450	15,450
Education/Training	523700	1,930	6,000	4,653	77.6%	6,000	6,000
Other Expense	523910	1,183	2,000	1,699	85.0%	2,000	2,000
Office Supplies	531100	2,741	2,500	2,604	104.2%	3,000	3,000
Supplies-Special Events	531120	-	-	-		-	7,600
Investigative Supplies - CID	531130	2,395	2,500	217	8.7%	2,500	2,500
Gas, Oil & Diesel	531270	33,030	72,000	29,619	41.1%	54,000	60,000
Books & Periodicals	531400	657	400	386	96.5%	400	400
Small Equipment	531600	18,230	17,700	6,883	38.9%	12,000	17,700
Totals		1,970,335	2,258,713	1,601,223	70.9%	2,186,583	2,343,631

Clarkston Police Department

2022 Budget

Personnel Services & Employees

511100	Police Department Salaries Full Time Annual base salaries for 21 total staff 2 - Police Chief & Assistant Police Chief 1 – Captain DEA Task Force 1 – Lieutenant-Uniform Patrol Commander 4 – Sergeants for Patrol 9 – Patrol Officers 3 - CID Staff 1 – Sergeant Community Relations/State Certification 27 Approved positions, with 6 unfunded 2022	\$1,214,445
511300	Police Department Overtime Used for proactive police operations, emergency situations, special events, and mandatory training.	\$16,000
511310	Police Department DEA Taskforce Overtime	\$18,000
512110	Police Department Insurance (Health-Life-Dental)	\$189,840
512200	Police Department Social Security FICA (6.2%) (6.2% of full, part-time, and overtime salaries)	\$77,404
512300	Police Department Medicare (1.45% of full, part-time & overtime salaries)	\$18,102
512400	Police Department Employee Retirement Program The rates are 20.4% of annual full-time salaries	\$254,683
512500	Police Department Tuition Reimbursement	\$0
512700	Police Department Worker’s Comp Insurance (GMA) 5% of regular full-time and part-time salaries.	\$62,422
512905	Police Department Uniforms – Protective Gear Requesting 6 ballistic vests; (1) for normal replacement and (5) for new hires this includes turnover at \$756 per vest.	\$4,536

512910	Police Department Uniforms	\$17,305
	<ul style="list-style-type: none"> • \$125 per officer (21) for one pair of boots = \$2,625 • 3 vacant positions. To outfit a new officer cost is approximately \$1,400 for uniforms. 3 x \$1,400 = \$4,200 • Duty gear for 3 vacant positions \$800 x 3 = \$2,400 • Carriers to carry our issued body cameras need to be replaced 9 x \$120 = \$1080. • Normal replacement of uniforms for 14 officers (excluding new hires who will receive new uniforms) \$500 x 14 = \$7,000 	

Sub-total Personnel Service & Employees **\$ 1,872,737**

Purchased/Contracted Services

521220	Police Department Professional Services	\$3,880
	<p>Includes fees for applicant processing, consultants, testing and other professional services.</p> <p>Physical exams (\$85 x 8 = \$680)</p> <p>Psychological exams (\$275 x 8 = \$2,200)</p> <p>Polygraph exams (\$125 x 8 = \$1,000)</p>	
521300	Police Department Information Technology Support	\$102,300
	<p>VC3, Inc. annual IT Support Fees - \$4,800x12= \$57,600</p> <p>VC3, Inc. MDT Support Fees - \$2,400x12= \$28,000</p> <p>VC3, Inc.-NEW-Premise Server Backups PD - \$7,100</p> <p>VC3, Inc.-NEW-NEW PD Server P2P-Tyler - \$6,000</p> <p>Tritech software annual support- \$2,800</p>	
522200	Police Department Equipment Repairs & Maintenance	\$52,500
	<p>Rite Weight, Inc \$350</p> <p>Mobile Comm-Dekalb \$2,000 x 4 (per quarter) = \$8,000</p> <p>Dragoneye Technology \$400</p> <p>Other Equipment Repairs-Spotlights, Misc = \$1,250</p> <p>Flock Cameras 17 x \$2,200 = \$42,500</p>	
522210	Police Department Vehicle Repairs & Maintenance	\$30,000
	<p>Upkeep and repairs on our fleet of vehicles.</p> <p>Tires – Kauffman Tires</p> <p>Vehicle Cleaning – Finish Line Car Wash</p>	
522320	Police Department Equipment Rental/Lease Contracts	\$38,464
	<p>Toshiba Copiers \$300/ month= \$3,600</p> <p>AXON Tasers Annual Fees = \$3,200</p> <p>AXON Tasers Lease Payments = \$6,864</p> <p>Motorola Radios - \$6,200 x 4 = \$24,800</p>	

523100	Police Department Insurance – GIRMA General Automobile Liability & Physical Damage = \$45,000 Law Enforcement Liability = \$46,000 Deductibles Budget = \$5,000	\$96,000
523200	Police Department Communications Includes: <ul style="list-style-type: none"> ▪ AT&T FirstNet phones and air cards for vehicles \$1,800 x 12 = \$21,600 	\$21,600
523210	Police Department Postage	\$500
523300	Police Department Advertising Employment Recruiting Ads	\$2,000
523400	Police Department Printing Includes funds for printing letterhead, business cards and other required forms. Update all business cards with cityofclarkston.com email address.	\$3,000
523500	Police Department Travel Includes travel costs for seminars, conferences, conventions, and other training programs. This includes the travel for all members of the dept. attending training outside of the metro Atlanta area.	\$6,000
523600	Police Department Dues and Subscriptions <ul style="list-style-type: none"> ▪ Georgia Association of Chiefs of Police \$250 ▪ International Association of Chiefs of Police \$300 ▪ International Association of Chiefs of Police NET- \$525 ▪ State Re-Certification Annual Fee \$300 ▪ Dekalb Chief’s Association \$100 ▪ GA Assoc. Law Enforcement Firearms \$110 ▪ GPAC Membership \$250 ▪ Georgia Peace Officers Association \$75 ▪ LEFTA Tracking-Employee Tracking \$2,735 ▪ Power DMS Annual Dues \$5,000 ▪ UTILITY Annual Dues \$4,000 ▪ Thomson Reuters Research Database Subscription \$2,640 ▪ National Internal Affairs Association \$100 ▪ Metropol \$300 ▪ Other \$300 	\$15,450
523700	Police Department Education & Training Training for all department members includes symposiums and specialized classes that are not readily available at the State or Local Academy.	\$6,000

523910	Police Department Miscellaneous Expense	\$2,000
	Allows for miscellaneous expenses not specified under other line items such as shipping costs, batteries, coffee, etc. Investigator meetings, and staff meetings. Identification cards for new hires. Food, medical care, and misc. for K9 Donut. Physical exams plus drug screening new hires plus employees.	

Subtotal Purchased/Contracted Services	\$379,694
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Supplies

531100	Police Department Office Supplies	\$3,000
	Based on history of usage and anticipated requirements, particularly in printer cartridges, paper and other computer supplies as well as office supplies normally used. Adjusted for thermal paper expenses.	

531120	Supplies for Special Events	\$7,600
	Police swag for giveaways throughout the year.	

531130	Investigative Supplies - CID	\$2,500
	Equipment and supplies for proper criminal investigations. Including digital recording for witnesses, safety supplies and equipment, latent fingerprint collection kits and drug field testing refills, and translators as needed.	

531270	Police Department Fuel and Oil	\$60,000
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531400	Police Department Books & Periodicals	\$400
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531600	Police Department Small Equipment	\$17,700
	Includes ammunition and targets for firearm training to include targets. Taser unlimited live cartridges and PPM batteries.	

Sub-total Supplies	\$91,200
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Total Operating Budget	\$2,343,631
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Capital Expenditures

- Renewal of AVailWeb software services to support twenty-one (21) Police Officers with BodyWorn cameras.
- Renewal; of AVailWeb software services to support thirteen (13) Police Vehicles with RocketIoT In-Car Video.
- Deployment of one (1) New RocketIoT Automated License Plate Recognition (APLR) service into an existing RocketIoT equipped Police Vehicle of the Department’s choosing.
- Computer Aided Dispatch (CAD) – integration Services.
- CAD activation and call association for all BodyWorn Cameras upon receiving service dispatch call for service.
- Period of agreement: **Five (5) years**.
- Total system price, inclusive of all hardware, software licenses, BodyWorn generated data storage/retrieval, warranty, support, and one-time marquee Customer discounts of **(-\$36,150)** for a five (5) year period for a total of: \$212,600.

Option – 1: Direct Pay to UA,Inc. (in Year 1)

Payment 1: Due Upon Signing of Agreements	\$106,300
Payment 2: Due Upon Shipment of Hardware	\$63,780
Payment 3: Due Upon Training	\$42,520
Payment 4: Due Upon Final Acceptance	\$21,260

Total: \$212,600

Option – 2: Direct Pay to UA, Inc. (in Years 1-5)

Note: All payments are due on a NET30 basis to avoid a 3% late fee, assessed per month

Payment 1: Year 1 of Renewal – Due April 15 th , 2022,	\$42,520
Payment 2: Year 2 of Renewal – Due April 15 th , 2023,	\$42,520
Payment 3: Year 3 of Renewal – Due April 15 th , 2024,	\$42,520
Payment 4: Year 4 of Renewal – Due April 15 th , 2025,	\$42,520
Payment 5: Year 4 of Renewal – Due April 15 th , 2026,	\$42,520

Total: \$212,600

EXPENDITURE As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
MUNICIPAL COURT - 20-2650							
Salaries	511100	190,743	199,583	142,960	71.6%	195,000	208,936
Part Time Salaries	511200	-	-	-		-	-
Overtime	511300	593	3,000	-	0.0%	-	3,000
Health Insurance	512100	29,182	35,076	28,692	81.8%	34,700	38,760
FICA Contributions	512200	11,154	12,560	8,263	65.8%	10,790	13,140
Medicare Contributions	512300	2,608	2,937	1,933	65.8%	2,600	3,073
Retirement Contribution	512400	36,169	36,971	27,254	73.7%	36,971	43,235
Tuition Reimbursement	512500	-	-	-		-	-
Workers Compensation Insurance - GMA	512700	853	1,013	921	90.9%	1,000	1,060
Uniforms	512910	538	1,200	-	0.0%	-	1,200
City Judge	521200	22,000	24,000	16,000	66.7%	24,000	24,000
City Solicitor	521210	7,000	12,000	7,000	58.3%	12,000	12,000
Public Defender	521215	5,600	9,600	7,200	75.0%	9,600	9,600
Professional Services	521220	4,756	5,800	5,799	100.0%	9,600	9,600
Information Technology Services	521300	47,221	55,760	9,954	17.9%	14,000	15,400
Equipment Rental	522320	2,885	3,600	2,578	71.6%	3,000	3,600
Communications	523200	1,363	1,560	1,127	72.3%	1,560	1,560
Printing	523400	1,904	2,000	1,625	81.3%	2,000	2,000
Travel	523500	-	3,500	827	23.6%	2,800	4,700
Dues & Fees	523600	220	720	200	27.8%	720	720
Education/Training	523700	865	1,525	-	0.0%	500	1,825
Other Expense	523910	-	300	155	51.7%	300	300
Office Supplies	531100	3,024	3,000	1,092	36.4%	2,000	3,000
Books & Periodicals	531400	-	200	-	0.0%	200	200
Small Equipment	531600	1,703	1,000	-	0.0%	500	1,000
A & B Fund	571000	10,687	10,000	13,323	133.2%	20,000	20,000
Training Fund	571010	15,854	20,000	13,196	66.0%	20,000	20,000
Crime Victim Emer Fund	571020	9,612	9,000	7,288	81.0%	11,250	11,250
Crime Victim DUI Fund	571030	468	600	330	55.0%	600	600
Brain & Spinal Inj Fund	571040	1,420	500	870	174.0%	1,400	1,400
Indigent Defense Fund	571060	19,067	25,000	14,459	57.8%	22,000	22,000
Crime Lab Fee	571070	450	600	314	52.3%	600	600
County Drug Treatment	571080	7,102	3,200	4,219	131.8%	6,000	6,000
Drivers Ed/Tng	571090	2,931	4,000	2,469	61.7%	4,000	4,000
Totals		437,973	489,805	320,048	65.3%	449,691	487,759

Clarkston Municipal Court

2022 Budget

Personnel Services & Employees

511100	Municipal Court Salaries Full Time Four full-time court staff	\$208,936
511200	Municipal Court Salaries Part Time	\$0
511300	Municipal Court Overtime	\$3,000
512110	Municipal Court Insurance (Health-Life-Dental)	\$38,760
512200	Municipal Court Social Security FICA (6.2%) (6.2% of full, part-time, and overtime salaries)	\$13,140
512300	Municipal Court Medicare (1.45% of full, part-time & overtime salaries)	\$3,073
512400	Municipal Court Employee Retirement Program The rates are 20.4% of annual full-time salaries	\$43,235
512500	Municipal Court Tuition Reimbursement	\$0
512700	Municipal Court Worker's Comp Insurance (GMA) 0.5% of regular full-time and part-time salaries.	\$1,060
512910	Municipal Court Uniforms	\$1,200
Sub-total Personnel Service & Employees		\$ 312,404

Purchased/Contracted Services

521200	Municipal Court Judge \$2,000 per month	\$24,000
521210	Municipal Court Solicitor \$1,000 per month	\$12,000
521215	Municipal Court Public Defender \$800 per month	\$9,600
521220	Municipal Court Professional Services	\$9,600

	Interpreters for Court	\$9,600
521300	Municipal Court Information Technology Support VC3, Inc. annual IT Support Fees \$1,000 per month x 12 months =\$12,000 Tyler Technologies – Repairs/Upgrades = \$2,000 BadgePass Software Annual Support Fee \$1,400	\$15,400
522320	Municipal Court Equipment Rental/Lease Contracts Toshiba Copier Lease \$300/mth	\$3,600
523200	Municipal Court Communications Includes: <ul style="list-style-type: none"> ▪ GTA-GA Technology Authority (GCIC) \$40 x 12 = \$480 ▪ AT&T First Net- Cell Phones \$90x12= \$1,080 	\$1,560
523400	Municipal Court Printing Includes funds for printing letterhead, business cards and other required forms for court including court summons, arraignment forms, and subpoenas \$1,000 Card South Solutions – Card Stock for permit ID Card Printer \$1,000.	\$2,000
523500	Municipal Court Travel Judge Will-Municipal Judge Training \$500 Georgia Council of Court Administrators Conferences- Chief Court Clerk – 2 conference annually May/September, hotel, mileage, & food @ \$1,200 each = \$2,400 GCIC Symposium (TAC) Conference – Chief Court Clerk + Court Clerk (August) = 1 @ \$1,200 = \$1,200 Georgia Municipal Court Clerk’s Council \$600	\$4,700
523600	Municipal Court Dues and Subscriptions Georgia Records Association (GRA) (Dorothy/Amanda \$30 each) \$60 Georgia Council of Municipal Judges (Judge Will) \$100 GA Institute Continuing Judicial Education (Judge Will) \$325 Georgia Council of Court Administrators(GCCA)(Dorothy) \$100 Georgia Municipal Court Clerk’s Council (GMCCC) (Dorothy) \$45 \$45 Georgia Terminal Agency Association (TAC) (Dorothy & Amanda) \$20 each \$40 Notary Fees \$50	\$720
523700	Municipal Court Education & Training ICJE-Georgia Municipal Court Clerks Council-	\$1,825

required annual Recertification training for Chief Court Clerk	\$225
Conference Registration (GCCA) (2@\$300) (DRJ)	\$600
GCIC Symposium (TAC) (Amanda & DRJ - 2@\$225)	\$450
Georgia Records Association-DRJ or Amanda	\$350
Other Training for Records Clerks	\$200

523910 Municipal Court Miscellaneous Expense \$300
Allows for miscellaneous expenses not specified under other line items such as shipping costs, batteries, coffee, etc.

Subtotal Purchased/Contracted Services \$85,305

Supplies

531100 Municipal Court Office Supplies \$3,000
Office supplies including printer cartridges, paper and other supplies.

531400 Municipal Court Books & Periodicals \$200

531600 Municipal Court Small Equipment \$1,000
Replacement printers and other small office equipment

Sub-total Supplies \$4,200

Allocations of Municipal Court Fines & Forfeitures

571000 Municipal Court Police Annuity & Benefit Fund	\$20,000
571010 Municipal Court Police Training Fund	\$20,000
571020 Municipal Court Crime Victim's Emergency Fund	\$11,250
571030 Municipal Court Crime Victim's DUI Fund	\$600
571040 Municipal Court Brain & Spinal Injury Fund	\$1,400
571060 Municipal Court Indigent Defense Fund	\$22,000
571070 Municipal Court Crime Lab Fee	\$600
571080 Municipal Court Dekalb County Drug Treatment Fund	\$6,000
571090 Municipal Court Driver Education Training Fund	\$4,000

TOTAL ALLOCATIONS – Court Fines & Forfeitures \$85,850

Total Budget \$487,759

EXPENDITURE							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
PUBLIC WORKS - 40-4000							
Salaries-Full time	511100	428,023	391,038	365,594	93.5%	420,100	393,056
Salaries - Part time	511200	20,187	41,600	16,322	39.2%	17,000	41,600
Overtime	511300	45	7,200	4,073	56.6%	7,200	7,200
Health Insurance	512100	79,140	90,684	69,140	76.2%	83,000	95,040
FICA Contributions	512200	27,450	27,270	23,772	87.2%	29,000	27,395
Medicare Contributions	512300	6,420	6,378	5,555	87.1%	7,200	6,407
Retirement Contribution	512400	93,670	90,928	72,626	79.9%	97,333	102,052
Tuition Reimbursement	512500		-	-			-
Worker's Compensation	512700	25,549	45,489	22,606	49.7%	27,000	27,093
Uniform Rental	512910	7,647	10,100	5,142	50.9%	10,100	10,900
Professional Services	521215	14,285	16,000	10,445	65.3%	38,500	16,000
Computer Information Technology Support	521300	10,341	10,800	6,608	61.2%	10,800	10,800
Landfill	522115	8,247	7,000	5,053	72.2%	7,500	8,000
ROW Grass Cutting	522140	2,608	-	10,244		15,000	18,100
Repairs/Maintenance	522200	5,540	5,000	7,055	141.1%	10,000	8,000
Vehicle/Repairs/Maint	522210	15,352	17,500	30,272	173.0%	35,000	17,500
Equipment/Rental	522320	15,019	14,000	4,104	29.3%	5,000	5,000
Liability Insurance - GIRMA	523100	7,942	6,500	4,935	75.9%	1,000	10,000
Communication	523200	2,348	1,800	2,313	128.5%	3,200	3,000
Travel	523500	27	1,500	-	0.0%	1,500	3,000
Membership Dues and Fees	523600	508	745	655	87.9%	745	750
Education and Training	523700	1,075	2,750	870	31.6%	1,000	2,500
Other	523910	90	1,500	1,167	77.8%	1,500	1,500
General Supplies	531100	7,783	6,000	6,287	104.8%	8,300	7,000
Electricity	531230	71,076	79,200	52,324	66.1%	75,000	80,000
Gas, Oil & Diesel	531270	11,124	18,500	10,734	58.0%	18,500	19,000
Small Equipment	531600	2,406	5,500	2,721	49.5%	5,500	9,000
Note: Capital Expenditure Items are included on " Capital Projects" Worksheet							
TOTALS		863,902	904,982	740,617.79	81.8%	935,978	929,893

2022 Public Works Budget Request

PERSONNEL COSTS

511100	Salaries Full Time Eleven Full-time employees Note: \$100,000 of Public Works Salaries has been allocated to the Stormwater Fund for 2022	\$393,056
511200	Salaries Part Time Includes two seasonal employees from April – August for right-of-row grass maintenance.	\$41,600
511300	Over-Time As needed for on-call personnel, emergency call-ins, and special events.	\$7,200
512110	Insurance Health 11 Full-Time Employees	\$95,040
512200	Social Security FICA 6.2% of all salaries and overtime	\$27,395
512300	Medicare Contributions	\$6,407
512400	Retirement Contributions	\$102,052
512700	Workers Compensation	\$27,093
512910	Uniforms Prudential Overall Supply-Weekly uniform cleaning/rental service \$100/week = \$5,200 Boots, jackets and other items for employees @ \$400 = \$5,200 Seasonal Employees \$500	\$10,900
Subtotal	Personnel & Employee	\$710,743
	Purchased & Contract Services	
521215	Professional Services Collaborative Infras \$ 16,000	\$16,000
521300	Computer Information Technology Support VC3 IT Support \$900 per month x 12 = \$10,800	\$10,800

522115	Landfill Use Landfill tipping fees Roll off container disposal fees (yard waste & metal recycling) Misc projects and removal of large items	\$8,000
522140	Right of Way Maintenance Shades of Green Contract- Brocket Triangle & Refugee Beds	\$18,100
522200	Public Works Repairs & Maintenance Repairs for Misc. Software	\$8,000
522210	Vehicle Maintenance Tires, Service, Emission Test, Supplies, Repairs Towing, Accessories, Tags and Titles, Vehicle Cleaning	\$17,500
522320	Equipment Rental Toshiba Public Works copier \$300/month = \$3,600	\$5,000
523100	GIRMA Liability General Liability Coverages Allocated by Dept Automobile Liability Automobile Physical Damage Property Buildings & Contents Deductibles Budgeted	\$10,000
523200	Communications AT&T cell phones	\$3,000
523400	Printing & Binding Letterhead& Envelopes Sanitation Educational material	\$0
523500	Travel Mileage, Meals and Lodging	\$3,000
523600	Dues & Subscriptions APWA Dues – \$300 GA Utility Contractors Association \$300 Sam’s Club Membership fee \$150	\$750
523700	Education & Training APWA Public Works Association Certificate of Public Works Manager GA Utility Contractors Association	\$2,500

523910	Miscellaneous	\$1,500
Subtotal	Purchased & Contract Services	\$104,150
	Supplies	
531100	General Supplies	\$7,000
531230	Electricity-Street Lights	\$80,000
	Georgia Power Acct# 11732-85125 Street Lights \$4,200/month = \$50,400	
	Georgia Power Acct# 00034-11103 3921 Church St. Mtr & Gvt \$800/month = \$9,600	
	Georgia Power Acct# 44694-04004 EPDL Lights \$100/month = \$1,200	
	Georgia Power Acct# 59997-86001 New Street Lights \$1,500/month = \$18,000	
531270	Gasoline	\$19,000
531600	Small Equipment Purchases	\$9,000
	Maintenance Equipment –trimmers, blowers, small power equipment	
Subtotal	Supplies	\$115,000
Total Operating Budget		\$929,893

EXPENDITURE							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
BUILDINGS/GROUNDS - 15-1565							
Professional Svcs	521215	13,438	10,324	11,475	111.2%	15,475	15,000
Pest Control	522145	1,734	1,600	1,142	71.4%	1,600	1,600
Repairs	522200	25,548	22,000	24,752	112.5%	29,250	25,500
GIRMA Liability Insurance	523100	6,518	5,000	3,512	70.2%	9,000	8,000
Communications	523200	22,624	35,800	18,223	50.9%	40,700	27,960
Dues and Fees	523600		-	-		-	-
Other Miscellaneous Expense	523910	650	3,500	7,908	225.9%	8,000	3,500
General Supplies	531100	15,857	15,000	23,039	153.6%	25,100	17,000
Water/Sewer	531210	3,655	4,000	2,522	63.1%	4,000	4,500
Natural Gas	531220	5,577	7,000	3,771	53.9%	7,000	7,500
Electricity	531230	8,045	9,000	5,698	63.3%	9,000	9,200
Small Equipment	531600	4,586	4,000	859	21.5%	2,000	4,500
Street Signs	531XXX	-					7,500
		-					
TOTALS		108,232	117,224	102,902	87.8%	151,125	131,760

2022 Buildings & Grounds Budget

Purchased & Contract Services

521215	Professional Services Tree Removals – Average \$1,250/tree x 6 trees = \$7,500 Security First Alarm Monitoring & Service= \$3,040 <i>CHA, City Hall, & Poolhouse Monitoring 4@\$510=\$2,040</i> <i>Service Calls = \$1,000,</i> Arbor-Nomics Turf Mgt. 4 @ \$250 = \$1,000 Consider Replacing CHA Alarm System \$2,100 Contingency Funds \$1,360	\$15,000
522145	Pest Control Skyline Pest Control-Annex, City Hall, Public Works, Woman’s Club	\$1,600
522200	Repairs & Maintenance General Repairs and Maintenance to city buildings to include HVAC systems, plumbing, electrical, light bulbs, equipment service and maintenance, door locks, etc.	\$25,500
523100	GIRMA Liability General Liability Coverages Allocated by Department Property Buildings & Contents Coverage \$8,000 Claim Deductibles \$1,000	\$8,000
523200	Communications Comcast Acct# 0196945 City Hall \$260/mth = \$3,120 Comcast Acct# 0027322 CHA \$225/mth = \$2,700 Comcast Acct# 505715 Woman’s Club \$100/mth - \$1,200 AT&T Acct#831-00-1926 \$600/mth = \$7,200 AT&T Acct#404-298-1522 \$370/mth = \$4,440 AT&T Acct# 171-797-7633673 = \$700/mth = \$8,400 CNP Technologies – Annual Phone System Support Fees \$900/year	\$27,960
523910	Miscellaneous CSX Annual Real Estate Taxes \$800 Dry Cleaning tablecloths for Woman’s Club \$500 Other Miscellaneous Items \$2,200	\$3,500
Subtotal	Purchased & Contract Services	\$81,560

Supplies

531100	General Supplies Custodial supplies, light bulbs, mulch, bedding plants, Pot hole patch, nails, lumber, paint etc.	\$17,000
531210	Water/Sewer DeKalb County Water-Annex Cust#5739026 DeKalb County Water-City Hall Cust# 1020766 DeKalb County Water- Women's Club Cust#994888 DeKalb County Water- Pub Works Cust# 6168977 DeKalb County Water- Vaughan St Cust# 6785691 Quench USA \$45*12= \$540 Pure Water Technologies \$375*4=\$1,500	\$4,500
531220	Natural Gas Constellation Gas Women's Club Acct# 6963571473 Constellation Gas Annex Acct# 423795297 Constellation Gas City Hall Acct# 4011935545 Constellation Gas Public Works Acct# 701646356	\$7,500
531230	Electricity Georgia Power City Hall Shed Acct# 59787-86001 Georgia Power Women's Club Acct# 59367-86001 Georgia Power Annex Acct# 61257-86036 Georgia Power Public Works Acct# 34088-90007	\$9,200
531600	Small Equipment Purchases	\$4,500
	Street Signs (Replacement Project)	\$7,500
	Subtotal Supplies	\$50,200
	TOTAL BUILDING & GROUNDS OPERATING BUDGET	\$131,760

EXPENDITURE							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
PARKS 60-6200							
Professional Services	521215	3,660	50,000	8,490	17%	20,000	50,000
Pool Management	522150	5,955	45,000	33,788	75%	42,000	45,000
Repairs/Maintenance	522200	14,766	13,000	20,573	158%	25,000	13,500
Equipment Rental	522320	1,200	1,800	1,050	0%	1,800	1,800
Communication	523200	699	1,000	652	65%	2,380	3,080
Other Miscellaneous Expense	523910	150	1,000	-	0%	1,000	1,000
General Supplies	531100	4,217	6,550	4,781	73%	6,550	7,000
Water/Sewer	531210	(3,943)	5,000	883	18%	1,100	5,500
Electricity	531230	12,248	15,000	10,210	68%	15,000	15,500
Small Equipment	531600	-	4,000	10,344	259%	11,000	4,500
Note: Capital Expenditure Items are included on " Capital Projects" Worksheet							
TOTALS		38,953	142,350	90,770	64%	125,830	146,880

2022 PARKS Budget Request

Purchased & Contract Services

521215	Professional Services Tree removal services Certified Arborist Services	\$50,000
522150	Pool Management Sears Pool Management	\$45,000
522200	Repairs & Maintenance Pavilions, picnic tables, grills, trash cans, electrical repairs Increased 20% for Friendship Forest	\$13,500
522320	Equipment Rental Portable toilet rental for 40 Oaks 12@\$150= \$1,800	\$1,800
523200	Communications AT&T Phone – Pool House 404-296-0500 \$100 x 12 = \$1,200 Comcast Wifi Acct.#646410 \$240 x 12 = \$2,880	\$3,080
523910	Miscellaneous Drainage issues, dog park items	\$1,000
Subtotal	Purchased & Contract Services	\$114,380

Supplies

531100	General Supplies Mulch, custodial supplies, bedding plants, signage etc.	\$7,000
531210	Water/Sewer DeKalb County Water Cust# 994305 Milam Park DeKalb County Water Cust# 989972 Friendship Forest DeKalb County Water Cust# 77002900 Aquatic Center DeKalb County Water Cust# 995441 3867 Norman Rd Pool	\$5,500
531230	Electricity Georgia Power Acct# 85617-87002 Pavilions Georgia Power Acct# 10381-50016 Aquatic Center Georgia Power Acct# 69867-86007 Tennis Courts Georgia Power Acct# 30186-37032 Friendship Forest temp #1	\$15,500

Georgia Power Acct# 71137-00063 Friendship Forest temp #2

531600	Small Equipment Purchases Blowers, weed eaters	\$4,500
Subtotal	Supplies	\$32,500
Total Parks Operating Budget		\$146,880

EXPENDITURE As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
PLANNING AND DEVELOPMENT - 74-7400							
Zoning & Review Board Stipends	70-511100	1,200	3,600	-	0.0%	3,600	3,600
Zoning & Review Board Training	70-523700	775	1,500	-	0.0%	1,000	1,000
Salaries-Reg F/T	74-511100	144,129	149,980	109,136	72.8%	145,700	235,700
Part-Time Salaries	74-511200	-	-	-		-	-
Overtime	74-511300	-	-	-		-	-
Health Insurance	74-512100	16,532	18,588	15,730	84.6%	18,588	28,020
FICA Contributions	74-512200	8,385	9,076	6,285	69.2%	9,076	14,390
Medicare Contributions	74-512300	1,962	2,123	1,470	69.2%	2,123	3,365
Retirement Contribution	74-512400	37,070	27,080	20,177	74.5%	27,080	47,348
Workers Compensation	74-512700	2,161	3,908	2,935	75.1%	3,908	6,197
Uniforms	74-512910	-	666	-	0.0%	666	900
Professional Services	74-521215	13,793	153,000	40,768	26.6%	80,000	100,000
Building Inspections/Permitting	74-521220	98,697	36,000	57,190	158.9%	85,000	72,000
Computer and Software Services	74-521300	11,409	19,600	4,129	21.1%	12,000	16,000
Vehicle Repair & Maintenance	74-522210	607	1,300	-	0.0%	1,300	1,300
Communication	74-522210	1,607	2,280	1,445	63.4%	2,280	2,280
Other Expense-Advertising	74-523300	810	600	320	53.3%	600	600
Printing Service	74-523400	-	1,500	89	5.9%	1,500	1,500
Travel	74-523500	975	2,500	-	0.0%	2,500	3,800
Dues and Fees	74-523600	951	1,000	295	29.5%	1,000	1,400
Education/Tng	74-523700	1,190	1,300	3,552	273.2%	1,300	2,800
General Supplies	74-531100	1,154	500	207	41.4%	500	1,000
Gasoline & Fuel	74-531270	22	2,000	142	0.0%	2,000	800
Small Equipment	74-531600	725	2,500	-		2,500	2,500
TOTALS PLANNING & ZONING		344,153	440,601	263,870	59.9%	404,221	546,500

EXPENDITURE							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
COMMUNITY ACTION PROJECTS 10-7600							
Urban Agriculture and Environmental Projects	521200	-	60,000	-			40,000
Clarkston Special Events	531120	4,927	20,000	24,403	122.0%	44,853	40,000
Affordable Housing Inventory Analysis	521200			-			
Tell Me A Story Event	573015	3,500	7,000	7,000	100.0%	7,000	7,000
Recreation Programs	573060	(1,250)	10,000	647	6.5%	647	10,000
Wildflower Project	521200						
Clarkston Community Center	573010	10,000	10,000	7,500	75.0%	7,500	10,000
Sagal Radio	573020	7,000	7,000		0.0%		7,000
Clarkston Community Culture Fest Festival	573040		7,500		0.0%		7,500
Volunteer Advisory/Task Boards							
Public Arts Program	521215		10,000	-	0.0%		10,000
Senior Programs			10,000	-			10,000
Early Learning Task Force		4,500	10,000				10,000
2020 Census Complete County Marketing		1,091	-				-
Health			10,000				10,000
Youth			10,000				10,000
TOTAL COMMUNITY ACTION PROJECTS		29,768	171,500	39,550	23.1%	60,000	171,500

2022 PLANNING & ZONING BUDGET

511100	Salaries Full Time – Planning & Zoning Board Stipends	\$3,600
	Planning and Zoning Board Member Stipends.	
523700	Education & Training – Planning & Zoning Board	\$1,000
	Training for P&Z Board Members	
Total Planning & Zoning Board		\$4,600

2022 PLANNING & DEVELOPMENT BUDGET

PERSONNEL COSTS

511100	Salaries Full Time - Staff	\$235,700
	1 Full-time Director	
	1 Full-time Code Enforcement Officer	
	1 Full-time Economic Development Coordinator	
511200	Salaries Part Time	\$0
512100	Insurance Health/Dental @ 3 FT Employees	\$28,020
512200	Social Security FICA – Staff	\$14,390
512300	Medicare – Staff	\$3,365
512400	Retirement Contributions	\$47,348
512700	Workers Compensation @ 3 FT Employees	\$6,197
512910	Uniforms	\$900
Subtotal	Personnel & Employee	\$335,920

Purchased & Contract Services

521215	Professional Services	\$100,000
	Zoning Code Review-Finalize in 2022	\$50,000
	Marketing and Advertising	\$30,000
	Collaborative Infrastructure Services – Engineering/ Plan Review Services and Reviews	\$20,000
521220	Building Inspection Services	\$72,000
	Collaborative Infrastructure Services-Building Inspections \$6000/12-months = \$72,000	
521300	Computer Information Technology Support	\$16,000
	GIS ESRI Set-up Software (Proposed 2 licenses) \$5,000	
	I-IWorQ Permitting Maintenance Fees \$3,800	
	VC3 Information Technology Support Fees \$600/mth \$7,200	
522210	Vehicle Maintenance	\$1,300
	Tires, Service, Emission Test, Supplies, Repairs Towing, Accessories, Tags and Titles, Vehicle Cleaning	
523200	Communications	\$2,280
	Sprint – Cell Phone Director of P&Z \$50 x12=\$600	
	Sprint – Air Card Code Enforcement Tablet \$40x12=\$480	
	Sprint- Cell Phone FT Code Enforcement Officer-\$50x12=\$600	
	Sprint- Cell Phone FT Building Inspector \$50x 12= \$600	
523300	Advertising	\$600
	Planning & Zoning Board meeting legal notices and advertisements.	
523400	Printing & Binding	\$1,500
	Letterhead& Envelopes	
	Printing Services	
523500	Travel	\$3,800
	Planning Director	\$2,000
	Code Enforcement Officer	
	GACE (GA Association of Code Enforcement) Conferences (1 per year, 3 days each) \$600 Total	
	Fuel reimbursement \$90 per trip x 1 = \$90	
	Meals \$60/day x 1 trips x 3 days = \$180	
	Lodging \$110/day x 1 trips x 3 days = \$330	

Economic Development Coordinator
 Two conferences @\$600 = **\$1200 Total**

523600	Dues & Suscriptions		\$1,400
	Council for Quality Growth	\$50	
	GA Assoc of Code Enforcement @ 2	\$100	
	ICMA (Intl City/County Mgmt. Assoc.)	\$200	
	APA (American Planning Assoc.)	\$404	
	NFBPA(National Forum Blk Public Admin.)	\$230	
	Economic Development Coordinator	\$400	
523700	Education & Training		\$2,800
	GMA Training (4 per year @ \$25 =	\$100	
	GACE Conference Registrations 2 @ \$300 =	\$600	
	Historic Preservation 4@ \$150 =	\$ 600	
	Economic Development Coordinator	\$1,500	
Subtotal	Purchased & Contract Services		\$201,680
Supplies			
531100	Office Supplies		\$1,000
531270	Gasoline		\$800
531600	Small Equipment Purchases		\$2,500
	Tools and equipment		
Subtotal	Supplies		\$4,300
Total Planning & Development Budget			\$541,900
TOTAL PLANNING & ZONING BUDGET			\$546,500

2022 COMMUNITY ACTION BUDGET

DEPT #7600

521200 Professional Services – Urban Agriculture/Environmental \$40,000

521215 Professional Services – Volunteer Advisory/Task Boards \$50,000

Public Art Projects	\$10,000
Health Advisory Task Force	\$10,000
Early Learning Task Force	\$10,000
Clarkston Seniors	\$10,000
Youth Advisory Task Force	\$10,000

531120 Supplies – Special Events \$40,000

City Center Events
 Milam Park Pool Opening Day
 Juneteeth
 Movies at Milam
 National Night Out
 Fall Festival/Food Trucks
 Christmas Tree Lighting

Payments to Other Agencies

573010 Clarkston Community Center \$10,000
 Annual Agreement \$10,000

573015 Clarkston Development Foundation-Tell Me A Story \$7,000

573020 Sagal Radio \$7,000

573040 Clarkston Community Festival/CultureFest \$7,500

573060 Recreation Programs \$10,000

Total Community Action Budget \$171,500

EXPENDITURE		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
DEBT SERVICE							
DEBT SERVICE- PRINCIPAL PAYMENTS							
Debt Service-Principal-Bonds (581100)							
Friendship Forest Redevelopment-Principal-Bonds	581100	147,953	147,954	-		149,914	151,900
Debt Service-Principal-Capital Leases (581200)							
Debt Service-Principal-City Hall Annex	581200	46,969	46,969	36,228	77%	48,500	50,081
Debt Service-Principal-10 Police Interceptors Take Home Cars	581200	119,145	119,145	91,861	77%	122,968	126,913
Debt Service-Principal-Motorola Radios	581200	-	20,264	-		-	-
New Debt-Public Works Sanitation Truck	581200		25,600			-	-
New Debt-Public Works Bucket Truck	581200		16,000	8,072		12,141	16,491
Debt Service - Principal- Two Public Works Trucks/Police Body Cameras	581200	42,836	42,836	10,850	25%	10,850	-
Subtotal 581200 - Principal on Capital Leases	581200	208,951	270,815	147,012	54%	194,459	193,485
Debt Service-Principal-Bonds (581300)							
GTIB/SRTA Loan #1	581300	116,935	116,935	99,611	85%	119,773	122,679
GTIB/SRTA Loan #2	581300	79,546	155,848	134,267	86%	161,376	164,469
Subtotal 581300 - GTIB/SRTA Loans	581300	196,481	272,783	233,877	86%	281,149	287,148
Subtotal Debt Service - Principal Payments	581XXX	553,385	691,552	380,889	55%	625,521	632,533
DEBT SERVICE - INTEREST PAYMENTS							
Debt Service-Interest-Bonds							
Friendship Forest Redevelopment - Interest	582100	24,318	24,318	10,198	42%	20,397	16,424
Debt Service-Interest-Capital Leases (582200)							
Debt Service-Interest- Capital Lease-City Hall Annex	582200	12,057	12,057	8,040	67%	10,525	8,945
Debt Service-Interest-Capital Lease-Take Home Cars-10 Ford Interceptors	582200	15,502	15,502	9,125	59%	11,680	7,736
Debt Service-Interest-Capital Lease-Motorola Radios	582200	-	4,530	-		-	-
New Debt-Public Works Sanitation Truck	582200		4,000			-	-
New Debt-Public Works Bucket Truck	582200		2,600	1,269		1,872	2,192
Debt-Service-Interest- Capital Lease-2017 Pub Works Vehicles / Police Body Cameras	582200	1,339	1,339	249	19%	249	-
Subtotal 582200 - Interest of Capital Leases	582200	28,898	40,028	18,683	47%	24,326	18,873
Debt Service-Interest-Other Debt							
Debt Service- Interest Payment-GTIB Loan #1	582300	41,967	41,967	32,808	78%	39,130	36,224
Debt Service- Interest Payment-GTIB Loan #2	582300	16,251	30,947	25,395	82%	30,218	27,125
Debt Service-Other Interest Expense-TAN	582300	6,242	12,000	-	0%	7,000	12,000
Subtotal 582300-Interest on Other Debt		64,459	84,915	58,203	78%	76,347	75,349
Subtotal Debt Service - Interest Payments	582XXX	117,675	149,260	87,084	58%	121,070	110,646
TOTAL GENERAL DEBT SERVICE		671,060	⁴⁵ 840,812	467,973	56%	746,591	743,179

City of Clarkston

Debt Service Budget 2022

General Fund - Capital Lease Payments			
GMA Leases-BB&T Governmental Finance	Principal Capital Leases (581200)	Interest Capital Leases (582200)	Total
City Hall Annex - 9910001903-00001	\$ 50,081	\$ 8,945	\$ 59,026
Police Vehicles-10 Police Interceptors	\$ 126,913	\$ 7,736	\$ 134,649
2021 New Lease-Bucket Truck	\$ 16,491	\$ 2,192	\$ 18,683
	\$ 193,485	\$ 18,873	\$ 212,358
Bond Debt	Principal - Bond Debt 581200	Interest - Bond Debt - 582100	
URA Bond-Friendship Forest Redevelopment	\$ 151,900	\$ 16,424	\$ 168,324
Other Debt	Principal - Other Debt (581300)	Interest - Other Debt (582300)	
GTIB/SRTA Streetscape Loan #1	\$ 122,679	\$ 36,224	\$ 158,903
GTIB/SRTA Streetscape Loan #2	\$ 164,469	\$ 27,125	\$ 191,594
Estimated TAN \$900,000 x 2.0% for 8 months		\$ 12,000	\$ 12,000
Total Other Debt Payments	\$ 287,148	\$ 75,349	\$ 362,497
Total Debt Service - GENERAL FUND	\$ 632,533	\$ 110,646	\$ 743,179
Federal Seizures Fund - Capital Lease Payments			
GMA Leases-BB&T Governmental Finance			
2018 Police Vehicles-3 interceptors	\$ 27,379	\$ 1,823	\$ 29,202
Total Debt Service - Federal Seizure Fund	\$ 27,379	\$ 1,823	\$ 29,202
Stormwater Fund - Capital Lease Payments			
GMA Leases-BB&T Governmental Finance			
2021 Sanitation Truck	\$ 19,855	\$ 2,639	\$ 22,494
Total Debt Service - Federal Seizure Fund	\$ 19,855	\$ 2,639	\$ 22,494
Grand Total Debt Payments - ALL FUNDS	\$ 679,767	\$ 115,108	\$ 794,875

As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
GENERAL FUND Capital Projects							
Bldgs./Grounds-City Hall Downstairs Flooding Repairs Covered by Insurance	541200			19,910		25,000	
Bldgs./Grounds-New A/C Unit City Hall	541200	19,387				-	
Bldgs./Grounds-Replace Furnace - Womans Club	541200			6,552		6,552	
Bldgs./Grounds-Land Upgrade Public Works Facility	541400						90,000
Parks-40 Oaks Nature Preserve Improvements			54,000			-	
Parks-Friendship Forest Security Cameras			17,000			-	
Parks-Friendship Forest Replace Damaged Entrance Gate	541200			6,000		6,000	
Parks-Milam Park Security Cameras in Park & Pool	542100	15,221					
Parks-Milam Park Upgrade Pool Pumps to Ten HP	542100	10,258					
Parks-Milam Park Water Line Replacement	541200	13,025					
Police-Body Worn Cameras Hardware/Software							212,600
Police-New Police Vehicles - Capital Lease-Carryover from 2019	542200	48,706					
Police-Police Vehicle Body Repairs Covered by Insurance Proceeds	542200	16,939					
Administration-Vehicles-Replace City Manager Vehicle	542200						30,000
Public Works - Lawn Mower							
Public Works Vehicles	542200		28,000			28,000	28,500
Public Works Vehicles Capital Leases -Bucket/Trash Trucks			221,000			221,000	
Public Works-Chipper							
Public Works-Sidewalk Repairs/Fence Repairs Covered by Insurance Proceeds	541400	20,458		16,026		16,026	
Public Works-Streetscape Project Backflow Installs	541420	8,100		10,300		10,300	
Trees Atlanta Installation							
GENERAL FUND CAPITAL PROJECTS		152,095	320,000	58,788	18%	312,878	361,100

SPLOST FUND							
SPLOST FUND Bond Legal/Closing Fees	521200	-	-				
SPLOST FUND Bond Principal Payments	581100	730,000	799,000	799,000	100%	799,000	2,081,000
SPLOST FUND Bond Interest Payment	582100	126,803	119,756	63,354	53%	119,756	94,698
SPLOST FUND Construction	541400	2,299,001	3,000,000	1,638,728	55%	2,600,000	1,875,000
SPLOST FUND Total Expenditures		3,155,803	3,918,756	2,501,082	64%	3,518,756	4,050,698

Total Capital Projects and SPLOST		3,307,898	4,238,756	2,559,870	60%	3,831,634	4,411,798
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Capital Assets – General Fund 2022

ADMINISTRATION

542200	Vehicles		
	Ford Explorer-Replacement for City Manager		\$30,000

PUBLIC WORKS

542200	Vehicles & Mower		
	Ford F-150 Pickup Truck (replace 2004 F-150)	\$28,500	

Public Works Facility & Land Upgrade for Donated Property Partitions

Grading & Clearing	\$50,000
Fencing and Equipment Shed	\$40,000

Total for Buildings **\$90,000**

Subtotal Public Works Capital Purchases **\$118,500**

POLICE Capital Expenditures

- Renewal of AVailWeb software services to support twenty-one (21) Police Officers with BodyWorn cameras.
- Renewal; of AVailWeb software services to support thirteen (13) Police Vehicles with RocketIoT In-Car Video.
- Deployment of one (1) New RocketIoT Automated License Plate Recognition (APLR) service into an existing RockerIoT equipped Police Vehicle of the Department's choosing.
- Computer Aided Dispatch (CAD) – integration Services.
- CAD activation and call association for all BodyWorn Cameras upon receiving service dispatch call for service.
- Period of agreement: **Five (5) years**.
- Total system price, inclusive of all hardware, software licenses, BodyWorn generated data storage/retrieval, warranty, support, and one-time marquee Customer discounts of **(-\$36,150)** for a five (5) year period for a total of: \$212,600.

Option – 1: Direct Pay to UA,Inc. (in Year 1)

Payment 1: Due Upon Signing of Agreements	\$106,300
Payment 2: Due Upon Shipment of Hardware	\$63,780
Payment 3: Due Upon Training	\$42,520
Payment 4: Due Upon Final Acceptance	\$21,260

Total: \$212,600

Option – 2: Direct Pay to UA, Inc. (in Years 1-5)

Note: All payments are due on a NET30 basis to avoid a 3% late fee, assessed per month

Payment 1: Year 1 of Renewal – Due April 15 th , 2022,	\$42,520
Payment 2: Year 2 of Renewal – Due April 15 th , 2023,	\$42,520
Payment 3: Year 3 of Renewal – Due April 15 th , 2024,	\$42,520
Payment 4: Year 4 of Renewal – Due April 15 th , 2025,	\$42,520
Payment 5: Year 4 of Renewal – Due April 15 th , 2026,	\$42,520

Total: \$212,600

Police Capital Additions \$212,600

Total Capital Additions \$361,100

2022 SPLOST Expenditures Budget

SPLOST FUND EXPENDITURES:

SPLOST Bond Principal Payments	\$2,081,000
SPLOST Bond Interest Payments	\$94,698

SPLOST Construction Projects 2022

EPDL/Church Street Sidewalk Project	\$159,000
Rowland Street Green Street/PATH Trial & Road Diet	\$530,000
Transportation Plan	\$78,000
Rowland St-Market to Norman Road	\$98,000
Market Street Sidewalks	\$877,000
Northern Ave & Mell Intersection Design	\$133,000

Total SPLOST Construction	\$1,875,000
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TOTAL SPLOST FUND EXPENDITURES	\$4,050,698
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EXPENDITURE						
As of September 30, 2020						
FUND 2 - FEDERAL SEIZURE - Expenditures						
Professional	521200	-				
Repairs/Maintenance	522200	-				
Vehicle Repairs	522210	465		26		2,000
Communications	523200	-				
Printing	523400	-				
Travel	523500	-				3,500
Due & Fees	523600	-				
Education	523700	-	8,000	6,566		6,570
Other Expense	523910	-				
General Supplies	531100	327	536	4,522		6,000
Small Equipment	531600	6,379	8,000			8,000
Vehicles	542200	85,193		68,355		69,000
Other Capital Equipment	542500	16,434	9,000	9,577		9,600
Vehicle Lease Payments-Principal	581200	49,784	49,785	25,841	51.9%	32,600
Vehicle Lease Payments-Interest	582200	4,679	4,679	2,320	49.6%	3,000
Axon Lasers Lease Payments	522320					
Fund Balance Committed Future Lease Payments			-			
Fund Balance Rollforward						
TOTALS		163,261	80,000	117,207	146.5%	132,270

EXPENDITURE						
As of September 30, 2020						
FUND 2 - CITY SEIZURE - Expenditures						
Repairs/Maintenance	522200	0.00			0.0%	
Vehicle Repairs	522210	0.00			0.0%	
Communications	523200	0.00			0.0%	
Printing	523400	0.00			0.0%	
Travel	523500	0.00		-	0.0%	
Education	523700	0.00		-	0.0%	
Other Expense	523910	0.00		100		300
Small Equipment	531600	0.00	-	-	0.0%	-
General Supplies	531100	0.00	-	-	0.0%	-
Computers	542400	0.00			0.0%	
Other Capital Equip	542500	0.00			0.0%	
Seizure Distributions to Other Agencies	571000					
TOTALS		0.00	-	100	0.0%	300

Federal and City Seizure expenses fully funded by Seizure revenues.
 Seizure accounts are separate funds that may be expended to the full balance available.

2022 Federal Seizures Fund

REVENUES

Distributions from US Department of Justice DEA Seizures **\$80,000**

Total Revenues **\$80,000**

EXPENDITURES

523700 Police Training **\$5,000**

531100 Police General Supplies **\$5,000**

Supplies and Materials

531600 Small Equipment Purchases **\$8,000**

Ammunition and equipment for Police Dept

542500 Capital Equipment As Needed **\$32,798**

581200 Debt Service-Principal Payments Police Vehicles **\$27,379**

BB&T Loan#991000190300012 –Police Vehicles \$27,379

582200 Debt Service-Interest Payments-Police Vehicles **\$1,823**

BB&T Loan#991000190300008 –Police Vehicles \$1,823

Total Expenditures **\$80,000**

EXPENDITURE							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
FUND 3 - SPECIAL REVENUE - MULTIPLE GRANT FUND - Expenditures							
GDOT LMIG-	573030	-	100,000		0.0%	86,224	362,718
Fulton Dekalb Hospital Authority-Defibrillators		9,407	-	-			
Dekalb CDBG-EPDL/Church St Sidewalks	511100		-	-			
NRPA 10 Minute Walk Grant			-	-			
FHWA Streetscape Construction Grant	541420	961,598	-	-			
GDOT-EPDL Sidewalk Market to Montreal	541410	-	-				
Dept of Justice-BVP Vests		2,598	4,000	1,597		4,000	4,000
TOTALS		973,603	104,000	1,597	0.0%	90,224	366,718

Grant Revenues reimburse grant expenditures only. Expenditures matches revenue

Grant Expenditures funded by Grant Revenue |

As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
FUND 4 - Enterprise Fund - Storm Water - Expenditures 500-							
Storm Water - Salaries		57,873	100,000	4,171	4.2%	99,841	100,000
Storm Water - FICA Tax		3,588	6,200	238	3.8%	6,200	6,200
Storm Water - Medicare Tax		839	1,450	60	4.2%	1,450	1,450
Storm Water - Professional Svcs	521200	92,913	99,100	59,575	60.1%	107,570	100,000
Storm Water - Rep/Maint	522200	492	10,000	14,150	141.5%	18,900	18,000
Storm Water - Veh Maint/Rep	522210	7,775	3,000	5,446	181.5%	7,250	3,000
Storm Water- Equipment Lease/Rental	522320	21,828	5,000	1,911	38.2%	2,600	3,000
Storm Water - Dues/Fees-Community View	523600	11,711	11,440	11,888	103.9%	11,888	12,500
Storm Water-Training Expense	523700	-	2,000	-		-	2,000
Storm Water - General Supplies	531100	3,214	2,000	1,087	54.3%	1,500	2,000
Storm Water - Small Equipment	531600		3,000			-	3,000
Storm Water-Vehicles	542200		-	-	0.0%	-	
Storm Water- Capital Outlay	542500		83,000	-	0.0%	351,028	100,000
Storm Water - Depreciation	561000	46,970					
Storm Water - Interest Expense-Capital Lease	582200			1,528		2,254	2,639
TOTAL		247,203	326,190	100,054	30.7%	610,481	353,789

Storm Water Expenditures fully funded by Storm Water Utility Revenues.

As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
FUND -6 -SANITATION ENTERPRISE FUND -							
Waste Management Fees	522110	142,079	217,800	145,117	66.6%	217,800	253,507
Sanitation Bank Charge	523920	-	100	-		100	
TOTALS		142,079	217,900	145,117	66.6%	217,900	253,507

As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
FUND -330 -HOST REVENUE FUND -							
HOST Expenditures-EPDL Sidewalks-Phase 3	541XXX	-	71,194	-	0.0%	71,194	71,194
TOTALS		-	71,194	-	0.0%	71,194	71,194

2022 Grants Fund

REVENUES

Georgia Department of Transportation LMIG Grants Carryforward 2018-2021	\$362,718
US Department of Justice-Bullet Proof Vests	\$4,000

Total Revenues	\$366,718
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EXPENDITURES

3200-512905 Police-Protective Gear	\$4,000
4200-541410 Capital-Repaving Rowland St Project	\$276,494
Capital-Repaving Clarkston Industrial, Vaughan St, Carroll Park Dr, and Rogers (Market to NIC) 2021 LMIG	\$86,224

Total Expenditures	\$366,718
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2022 Stormwater Fund Budget

PERSONNEL COSTS

511100	Salaries Full Time Labor Allocation for Stormwater systems inspections, cleaning and clearing, and reporting	\$100,000
512200	Social Security FICA 6.2% of all salaries and overtime	\$6,200
512300	Medicare Contributions	\$1,450
Subtotal	Personnel & Employee	\$107,650

Purchased & Contract Services

521215	Professional Services	\$100,000
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Collaborative Infrastructure Services **\$60,900**

Consulting services on stormwater project management, annual stormwater inspections of businesses, annual reported to EPA/EPD, etc.

Integrated Science & Engineering **\$21,100** *information – need to update)*

Consulting Services – Stormwater Management Plan \$8,000

Consulting Services - Address EPD Comments \$3,600

Consulting Services – 2022 Annual Report \$6,500

Consulting Services – 2022 Annual Report-Address EPD Comments \$3,000

Street Sweeping **\$18,000**

Monthly \$1,500 (\$18,000) per mile twice annually

522200	Stormwater Repairs & Maintenance Minor Stormwater Repairs with a cost of less than \$5,000 each. Gravel, rock, stone, rip-rap and other materials for minor stormwater repairs. Stormwater pipe inspections and photography Stormwater pipe cleaning and vacuuming	\$18,000
522210	Vehicle Maintenance Tires, Service, Emission Test, Supplies, Repairs Towing, Accessories, Tags and Titles, Vehicle Cleaning	\$3,000

522320	Equipment Rental Other Equipment rental as needed \$3,000	\$3,000
523600	Dues & Subscriptions Digital Map Products – GovClarity Annual Subscription \$9,500 DeKalb County Stormwater Fees on City owned parcels \$3,000	\$12,500
523700	Education & Training Stormwater Training	\$2,000
Subtotal	Purchased & Contract Services	\$138,500
	Supplies	
531100	General Supplies	\$2,000
531600	Small Equipment Purchases Small Tools and Equipment	\$3,000
582200	Debt Service Interest Expense Interest Expense on Sanitation Truck Lease Purchase	\$2,639
Subtotal	Supplies	\$7,639
	Total Operating Budget	\$253,789
	Stormwater Capital Projects	
542500	Stormwater Capital Repair Projects Partitions – Detention Pond and drainage ditch	\$100,000
Subtotal	Capital Purchases	\$100,000
	TOTAL STORMWATER BUDGET	\$353,789

2022 Sanitation Fund

REVENUES

FY2022 Sanitation Assessments **\$253,507**

1,089 Residences as of October 2021. Anticipate adding 100 additional units in 2022. Annual Assessments by Dekalb Tax Commissioner on behalf of City of Clarkston estimated at 1189 parcels @ \$213.21 per year = \$253,507.

Total Revenues **\$253,507**

EXPENDITURES

522110 Waste Management Fees

Residential Garbage Service-Waste Management Contract **\$163,654**

Contract last updated 1/1/2021 for 3 years through 12/31/2023.
Annual CPI fee increase estimate of 3.5% included in this budget.
1,189 Service Addresses by Waste Management \$11.47/month for 12 months
(1,189 x \$11.47 = \$13,637.83/mth x 12 months = \$163.654

Residential Recycling by Latham Home Sanitation Services **\$74,907**

Current contract started 1/1/2021, concludes 12/31/2023 1 year renewal
Period that can be extended for a 2nd year based on terms of contract.

1,189 Service Addresses by Latham Home Sanitation Services
(1,189 x \$5.25 = \$6,242.25/mth x 12 months = \$74,907

Clarkston United Methodist Church Sanitation in Exchange for
Parking Privileges \$135/month = \$1,620 **\$1,620**

Public Works Dumpster \$164/month = \$1,968 **\$1,968**

Contingencies for Public Works Roll-offs, and other fees **\$11,358**

Total Expenditures **\$253,507**

2022 Homestead Option Sales Tax (HOST) Fund

REVENUES

FY2022 HOST Revenue-Fund Balance Reserve	\$71,194
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Total Revenues	\$71,194
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EXPENDITURES

HOST Funds must be spent on Capital Projects- 40 Oaks Improvements	\$71,194
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Total Expenditures	\$71,194
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City of Clarkston

Proposed Allocation of ARPA Funding for Clarkston \$2,359,557.50

Item	Description	Original Allocation Amount as of 09/07/2021	Allocation Adjustments 10/5/2021 Council Meeting	Final Allocation Amount as of 10/5/2021	Amount Spent to Date as of 10/25/2021	Allocated Amount Still Available to Spend
Total Funds Available		\$ 2,359,557.50		2,359,557.50		1,399,730.52
Business Assistance	Provide assistance for Clarkston local businesses related to COVID-19. The assistance will cover business enhancement expenses, not to exceed \$15,000 per applicant. Applicants must meet requirements defined by the City Manager.	150,000.00		150,000.00	5,000.00	145,000.00
Rental Assistance	Provide rental assistances for Clarkston residents. Applicants must meet the same requirements and documentation used for the last COVID-19 distribution in 2020. The assistance will cover rental expenses not to exceed 3 months or \$3,000.	350,000.00	150,000.00	500,000.00	452,921.00	47,079.00
Mortgage Assistance	Provide mortgage assistance for Clarkston residents. Applicants must meet the same requirements used for the last COVID-19 distribution in 2020. The assistance will cover mortgage expenses not to exceed 3 months or \$3,000.	50,000.00	(25,000.00)	25,000.00	2,458.56	22,541.44
Utility Assistance	Provide Utility assistances for Clarkston residents. Applicants must meet the same requirements used for the last COVID-19 distribution in 2020. The assistance will cover mortgage expenses not to exceed 3 months or \$1,000.	50,000.00	(25,000.00)	25,000.00	8,799.85	16,200.15
Food Assistance	Food Distribution, etc	50,000.00		50,000.00	26,754.55	23,245.45
Payroll	10% hazard pay	250,000.00		250,000.00	127,323.90	122,676.10
Health	Medical, vaccines, incentivize-gift cards	75,000.00		75,000.00	10,243.94	64,756.06
Health	Added Vaccine Gift Cards to incentivize getting Vaccines 9/7/2021	55,000.00		55,000.00	6,086.80	48,913.20
Communications/Marketing	Communications/Marketing Allocations 9/7/2021	10,000.00		10,000.00	781.40	9,218.60
PPE	gloves, sanitizer, masks	25,000.00		25,000.00	4,615.12	20,384.88
Equipment	signage, banners, safety	25,000.00	40,400.00	65,400.00	17,370.19	48,029.81
TECHNOLOGY	wifi, laptops, accessibility, council/court chambers	50,000.00	25,000.00	75,000.00	70,650.23	4,349.77
	MOU-Good Samaritan Lutheran Ministries for Clarkston Refugee Housing Assistance & Vaccine Access		17,925.00	17,925.00		17,925.00
	MOU-CDF Action for Clarkston Story Walk at Friendship Forest Wild Life Sanctuary to assist persons residing in Clarkston that have been adversely impacted by Covid19. CDF Action \$6,370 for start-up/launch and \$22,035.52 for 30 display stands to be ordered by the City of Clarkston		28,405.52	28,405.52		28,405.52
	MOU-Burmese Rohingya Community of Georgia (BRCG) - to implement the BRCG Food and Family Support and Assistance Project to assist persons residing in Clarkston that been adversely affected by the coronavirus.		25,000.00	25,000.00		25,000.00
Police Vehicle	2015 FORD F150 - Police Vehicle		23,000.00	23,000.00	23,000.00	-
Total Allocation for the above funds are covered until the November Council Meeting.		1,140,000.00	259,730.52	1,399,730.52	756,005.54	643,724.98
Allocation of remaining funding will be voted by the City Council as new project are defined by the City Council.		1,219,557.50		959,826.98		
		2,359,557.50		2,359,557.50		

REVENUES							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
FUND 1 - GENERAL FUND - Revenue							
Public Utility R/E Tax - Current	311110	496	113,431	-	0%	98,134	107,947
Other Real Prop Tax	311190	2,897,322	3,351,801	168,198	5%	3,473,248	3,820,573
Real Property Tax - Prior	311200	(374,999)	-	157,855		-	-
Public Utility R/E Tax - Prior	311210	-	-	105,180		-	-
Motor Vehicle Tax - Curr	311310	148,898	127,841	174,542	137%	232,723	232,723
Intangible Tax (Reg/Rec)	311340	41,053	20,000	35,578	178%	38,000	30,000
Railroad Equip Tx-Curr	311350	912	886	934	105%	934	934
Personal Prop Tax-Curr	311390	141,522	177,311	10,634	6%	174,558	192,014
Personal Prop Tax-Prior	311400	(1,370)	-	5,251		-	-
Real Estate Transfer Tax	311600	5,714	3,000	31,278	1043%	33,000	20,000
Franchise Taxes-Electric	311710	309,131	275,282	784	0%	310,000	310,000
Franchise Taxes-Gas	311730	44,128	43,826	34,877	80%	46,503	46,503
Franchise Taxes-Cable/T	311750	44,686	51,608	30,661	59%	60,000	6,000
Franchise Taxes-Teleph	311760	1,897	3,000	848	28%	1,600	1,600
Alcoholic Bev Excise Tax	314200	125,315	103,221	82,569	80%	123,900	123,900
Local Option Mix Dr Tax	314300	44,720	17,727	48,612	274%	72,000	50,000
Business/Occupational Tax	316100	173,167	228,000	186,834	82%	212,555	212,555
Insurance Premium Tax	316200	972,010	970,000	-	0%	1,006,000	1,006,000
Penalties/Interest-Real Tax	319110	2,531	2,030	8,021	395%	8,093	5,000
Penalties/Interest-Occupation Tax	319400	2,685	4,653	3,274	70%	3,300	3,300
Alcoholic Investigation Fee	321105	5,800	5,200	8,160	157%	8,160	8,160
Retail Beer License	321110	10,000	9,000	9,000	100%	9,000	9,000
Retail Beer License/Drink	321115	4,000	4,000	4,000	100%	4,000	4,000
Retail Wine License	321120	10,000	9,000	9,000	100%	9,000	9,000
Retail Wine License/Drink	321125	4,000	4,000	4,000	100%	4,000	4,000
Retail Liquor License	321130	12,500	10,000	10,000	100%	10,000	10,000
Retail Liquor License/Drink	321135	20,000	20,000	20,000	100%	20,000	20,000
Work Permit & ID Card-Alcohol	321150	3,341	6,000	5,120	85%	6,000	6,000
Work Permit & ID Card-Entertainment	321151	16,504	100,000	90,785	91%	100,000	100,000
Pawn Shop Permits	321152	-	4,100	-		-	-
Hookah Permits	321153	2,000	2,000	2,000		2,000	2,000
Ins Co Business License	321220	19,150	21,000	17,300	82%	19,000	19,000
Zoning/Land Use Permits	322210	996	3,000	1,780	59%	2,500	2,500
Sign Permits	322230	2,875	1,500	1,959	131%	2,500	2,500
Building Permits	322240	263,968	107,000	159,204	149%	190,000	160,000
Tree Service Permit Fees	322245	320	600	1,050	175%	1,200	1,200
Certificate of Occupancy	322250	203	1,000	12,800		13,000	2,000
Other Non-Business/Permits	322900	2,840	4,000	12,853	321%	17,137	15,000
Building Inspections	323120	3,621	1,000	1,927	193%	2,569	2,569
Other Regulatory Fees	323900	-	-	-		-	-
Intergovernmental Revenue - Tucker	337000	1,600	-	-		-	-
Tree Replacement/Preservation Fees	341390	-	-	-		-	-
Printing & Duplicating	341400	1,722	1,800	860	48%	1,000	1,000
Election Qualifying Fees	341910	900	630	4,050		-	-
Accident Reports	342120	6,668	8,900	4,282	48%	5,709	5,709
Special Pickups	344111	100	400	100	25%	100	100
Background Check Fees/Crim	2104.9	2,105	13,000	3,257	25%	4,342	4,342
Woman Club Reservation	347200	3,901	20,000	-	0%	-	10,000
Pool Admissions	347201	-	24,000	21,371	89%	21,371	24,000
Pavilion Reservation Fees	347203	1,883	12,000	2,924	24%	4,000	10,000
Program Fees	347500	-	-	-	0%	-	-

REVENUES							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
FUND 1 -GENERAL FUND - Revenue							
Other Fees/Chgs for Svcs	349900	-	6	22,840	380668%	-	-
Municipal Court Fines/Forf	351170	333,131	525,000	287,169	55%	406,667	350,000
Police Admin IT Fee	351180	9,263	14,000	8,532	61%	11,375	10,000
Interest Revenues	361000	6	40	-		-	-
Contributions/Donations	371000	6,700		1,950		-	-
Rents & Royalties	381000	76,892	86,000	49,323	57%	65,764	65,764
Reim for Damaged Prop	383000	38,488	4,931	54,603		20,000	20,000
Other Miscellaneous Rev	389000	74	700	72	10%	100	100
Bus Shelter Revenue	389010	11,689	34,000	-	0%	30,000	30,000
Reimburse DEA/OT	389005	14,874	18,000	19,075	106%	18,000	18,000
Sale/General Fixed Assets	392100	187,185		1,446	0%	1,446	-
Sale/Land Property	392200			-	0%	-	-
Transfer from Fund Balance	391100				0%	-	-
Proceeds from Capital Leases	393130		221,000	29,877	0%	114,000	58,500
Revenue - Proceeds GTIB Debt	393500		-	-			
TOTAL - FUND 1		5,659,119	6,790,423	1,968,600	29%	7,018,489	7,153,493

REVENUE							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
FUND 2 - FEDERAL SEIZURE FUND - 210							
Cash Confiscations (Illegal Act)	351320	14,474	80,000	70,430	88.0%	132,270	80,000
Other Confiscations/Escheat	351340	-			0.0%		
Proceeds/Sale Confis Prop	351346	31,058		-			
Fed Seize/Interest Revenue	361000	24		15			
Surplus Funds Prior Year Trans	393510	-		-			
Other Revenue	389000	-		-			
TOTAL - Federal Seizure Account		45,556	80,000	70,445	88.1%	132,270	80,000

REVENUE							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	PROJECTED & AMENDED BUDGET	2022 BUDGET REQUEST
FUND 2 - CITY SEIZURE FUND - 211							
Cash Confiscations (Illeg Ac)	351320	-		-		300	500
Proceeds/Sales/Confis Prop	351346	-		-			
City Seiz Interest Revenue	361000	-		-			
Other Misc. Revenue	389000	-	-	-			-
Fund Balance Reserve							
TOTAL - City Seizure Account		-	-	-		300	500

Note:
Federal and City Seizure expenses fully funded by Seizure revenues.
Seizure accounts are separate funds that may be expended to the full balance available.

REVENUE							
As of September 30, 2020		2020 ACTUAL	2021 ADOPTED BUDGET	2021 ACTUAL AS OF 09/30/2021	% OF BUDGET	2021 PROJECTED & AMENDED	2022 BUDGET REQUEST
FUND 3 - MULTIPLE GRANT FUND - 250							
LMIG	3341100	103,741	100,000	86,224	86%	86,224	362,718
FEMA/GEMA-Hurricane Irma			-				
FHWA Streetscape Construction		961,598	-	-			
CDBG Grant Dekalb County		-	-	-			
NRPA 10 Minute Walk Grant	331155		-				
US Dept of Justice BVP Vests		2,598	4,000	1,597		4,000	4,000
PATH Foundation-Path Grant	334200	-	-				
Fulton Dekalb Hospital Authority Defibrillators		9,407	-	-			
TOTAL		1,077,344	104,000	87,820	84%	90,224	366,718

FUND 4 -500 - STORM WATER UTILITY REVENUE							
Storm Water Fees Fund	344190	312,481	303,000	18,710	6%	303,000	303,000
Prior Yr. Stormwater fees	344195	3,098	-	7,740		-	-
Storm Water Bank Interest	361000	44	20	20	99%	20	20
Storm Water-Cost Sharing Construction	389000			40,000		190,000	-
Budget from Fund Balance Reserves			23,170	-		117,461	50,769
TOTALS		315,622	326,190	66,470	20%	610,481	353,789

FUND 6 -540 - SANITATION FUND REVENUE							
Sanitation Fees/Enterprise	344110	217,544	217,900	25,664	12%	217,900	253,507
Prior yr. Sanitation Fees	344115	(190)	-	5,740		-	-
Commercial Business Fees	344120	-	-	-		-	-
Sanitation Interest	36100	-	-	-		-	-
TOTALS		217,353	217,900	31,403	14%	217,900	253,507

FUND 330 - HOST FUND REVENUE							
HOST Revenues	313300	-	71,194	-	0%	71,194	71,194
TOTALS		-	71,194	-	0%	71,194	71,194

FUND 260 - CORONAVIRUS RELIEF FUND							
Interest Revenue	361000	-	-	-		-	-
Federal Govt Grants	331110	-	-	1,433,288		1,399,731	643,725
						-	-
TOTALS		-	-	1,433,288		1,399,731	643,725

FUND 320 - SPLOST FUND							
SPLOST Tax Revenue	313300	1,782,562	1,800,000	1,384,214	77%	2,077,500	2,077,500
Interest Revenue	361000	3,794	6,000	1,009	17%	1,000	500
Funding from Bond Proceeds/Fund Balance		7,282,000	2,112,756	-	0%	1,440,256	1,972,698
TOTALS		9,068,356	3,918,756	1,385,222	35%	3,518,756	4,050,698

ORDINANCE NO. _____

AN ORDINANCE TO PROVIDE THE ADOPTION OF A BUDGET PROPOSED BY THE CITY MANAGER CONTAINING ESTIMATES OF THE PROPOSED REVENUES AND EXPENDITURES OF THE CITY OF CLARKSTON, GEORGIA, AND TO PROVIDE FOR THE LEVY OF TAXES FOR EXPENSES OF SAID CITY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA:

SECTION 1. That the proposed Fiscal Year 2022 Budget, attached hereto and incorporated herein as a part of this ordinance is hereby adopted as the Budget for the City of Clarkston, Georgia for Fiscal Year 2022, which begins January 1, 2022 and ends on December 31, 2022.

SECTION 2. That the several items of revenues, other financial resources, and source of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses and uses of cash are hereby appropriated to the departments named in each fund.

SECTION 3. That the "legal level of control" as defined in OCGA §36-81 is set at the departmental level, meaning that the City Manager in the capacity as Budget Officer is authorized to move appropriations from one line item to another within a department, but under circumstances may expenditures or expenses exceed the amount appropriated for a department without a further budget amendment approve by the Mayor and City Council.

SECTION 4. That all appropriations shall lapse at the end of the fiscal year.

SECTION 5. That this ordinance shall be and remain in full force and effect from and after its date of adoption.

SECTION 6. That for the said fiscal year 2022, there are no debt service expenses outstanding for bonds.

SECTION 7. All ordinances or parts of ordinance, inconsistent with this ordinance are hereby repealed.

ADOPTED this 7th day of December, 2021.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Lewis, City Clerk

CITY OF CLARKSTON

ITEM NO: G2

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: Approve the SPLOST 04 B & C Rowland Street Road Diet-Rowland Street Road closure options.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy ,
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve additional options for the SPLOST 04 B & C Rowland Street Road Diet-Rowland Street Road closure options from Market Street to Norman Road that was substitute to the construction of the Federal Highway Administration (FHWA) required streetscapes sidewalks on the south of Rowland Street.

NEED/ IMPACT: The owner of FIRMA Insurance located on Rowland Street and Market Street had previously agreed to an inter-parcel access design in 2018/2019. The city proceeded with drafting an agreement for all parties involved to sign, which resulted in a request to stop negotiations with the property owners in 2021. Since August of 2021, City Council has been presented with options for providing pedestrian access to Rowland Street from Market Street to Norman Road. Four (4) options were presented for the property owner’s consideration and approval. After an on-site meeting with staff (consultant engineer). The property owner agreed to the following option; to partially close Rowland Street commencing on the eastern end of FIRMA Insurance Building driveway access to Rowland Street and ending at the Norman Road intersection that will include reconstruction of the FIRMA Building existing concrete driveway into the business complex (included in the original plan bid set), to include bicycle and pedestrian striping on the closed section of Rowland Street and add an additional bench pad and trash receptacle. The cost of this option is \$17,930.

RECOMMENDATION:
Staff recommends approving the change order request for the SPLOST 04 B & C Rowland Street Road Diet project-Rowland Street Road closure option as presented at a cost of \$17,930.

11/13/2021

ROWLAND STREET MODIFICATIONS

NORMAN ROAD TO MARKET STREET PEDESTRIAN OPTIONS

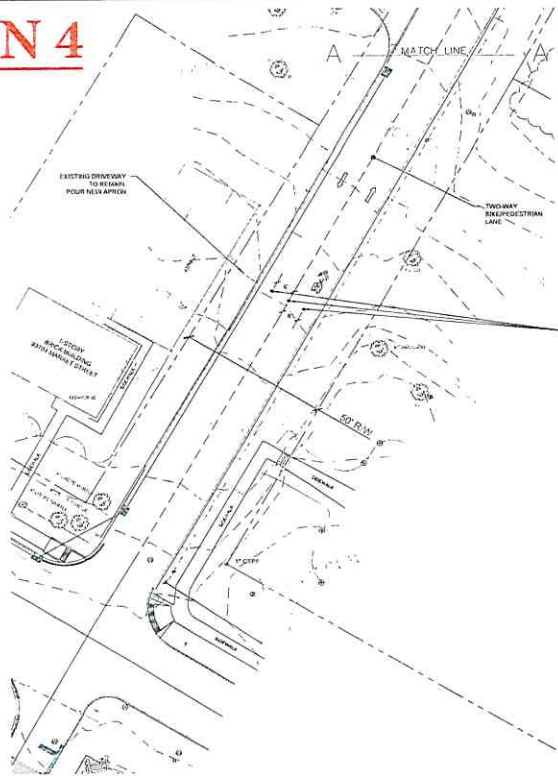
OPTIONS	DESCRIPTION	COST
1	<ul style="list-style-type: none"> • Road remains open to traffic • Construct 1 easeabout • Sidewalk constructed from Annex to Norman Road 	\$89,830
2	<ul style="list-style-type: none"> • One lane traffic (west or east bound) and one lane for bikes/pedestrians. Traffic flow should be one way in westerly direction to reduce confusion at Right-In/Right Out driveways • Two driveways become right-In/Right Out • Centerline of roadway concrete median (18 inches wide and 8 inches in height) with reflective tape on car side of median to provide clear delineation between cars and bikers/pedestrians 	\$67,793
3	<ul style="list-style-type: none"> • Close road to all traffic • Both driveways to be closed on Rowland • Bollards placed both ends of road • Need to prepare cross-access easements between Zufan and Dr. Harrison for city to build a driveway between the 2 parcels, add parking on the existing drive-lane in front of Dr. Harrison's building and add parking spaces to Zufan's existing parking lot 	<ul style="list-style-type: none"> • In the current SPLOST 04B&C contract with SOL Construction to close road • Cost to build driveway and add additional parking approximately \$50,000. Not in SOL's contract. • See diagram prepared 3 years ago and verbally agreed to by Zufan and Dr. Harrison
4	<ul style="list-style-type: none"> • Close Rowland after Zufan's driveway to Norman Rd. • Zufan driveway remains open 	\$17,930
5	<ul style="list-style-type: none"> • One lane traffic (west or east bound) and one lane for bikes/pedestrians. Traffic flow should be one way in westerly direction to reduce confusion at Right-In/Right Out driveways • Two driveways become right-in/right-out • Use bollards as opposed to median to separate car traffic from bikes/pedestrians 	\$133,524

EXHIBIT B

ROWLAND STREET CHANGE ORDER (close road after insurance driveway)

210-0100	GRADING COMPLETE (includes mobilization and traffic control)	LS	1	\$1,500.00	\$1,500.00
441-0018	DRIVEWAY CONCRETE, 8 IN TK	SY	23	\$48.00	\$1,104.00
653-0105	PAVEMENT MARKING, BIKE SHARED LANE SYMBOL	EA	2	\$342.00	\$684.00
653-1501	THERMOPLASTIC SKIP TRAF STRIPE, 5 IN, WHITE	LF	430	\$1.00	\$430.00
754-4000	WASTE RECEPTACLE UNIT	EA	1	\$2,665.00	\$2,665.00
754-5000	BENCH	EA	1	\$2,747.00	\$2,747.00
900-0526	BOLLARDS	EA	4	\$1,700.00	\$6,800.00
NA	CONTINGENCY	LS	1	\$2,000.00	\$2,000.00
				TOTAL	\$17,930

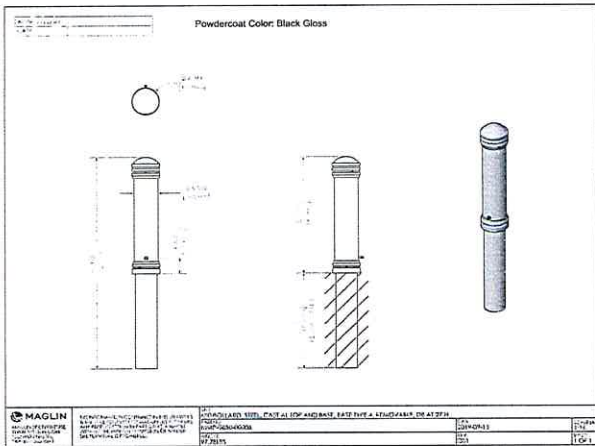
OPTION 4



BOLLARDS TO CLOSE OFF ACCESS FROM VEHICLES SEE BELOW FOR TYPES OF BOLLARDS



ADD 6" OF SALVAGED GRANITE CURB TO CLOSE OFF DRIVEWAY



BOLLARDS TO BE USED

EXHIBIT A

COLLABORATIVE
INFRASTRUCTURE
SERVICES

CUSTOMIZED CIVIL
ENGINEERING
SOLUTIONS

SPLOST 04-B+C ROWLAND STREET MARKET ST TO NORMAN RD - ALTERNATE

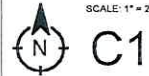
DRAWING DATE:
05/21/2021

REVISIONS:

1	09/16/2021
2	10/01/2021



SCALE: 1" = 20'



**CITY OF CLARKSTON
CONSTRUCTION AGREEMENT
CHANGE ORDER**

**MELL AVE TRAILHEAD AND ROWLAND STREET PEDESTRIAN
IMPROVEMENTS**

This Change Order for the Rowland Street Pedestrian Improvements (“PROJECT”); is issued by the City of Clarkston (“CITY”), and upon valuable consideration is accepted by SOL Construction, LLC (“Contractor”) on the Contract Execution date signed below by the Contractor, pursuant to, and governed by the terms of the Construction Agreement (“Agreement”) between the Parties effective _____, 20___. This Change Order becomes one of the Contract Documents as defined by the Agreement.

CONSTRUCTION SCOPE OF SERVICES

The “Contract for Invitation-to-Bid (ITB)” Agreement for the PROJECT was executed on 1/13/2021.

The project scope modifications for the PROJECT are shown below and on Exhibit A; as attached:

- Partial closure of Rowland Street commencing on the eastern end of FIRMA Insurance Building’s driveway access at Rowland Street and ending at the Norman Road intersection.
- Reconstruction of FIRMS’s existing driveway with a concrete apron
- Closure of the existing concrete driveway into the business complex (included in the original plan bid set)
- Bike and Pedestrian striping on the closed section of Rowland Street
- Addition of a bench, concrete bench pad and trash receptacle

The bid plan set, identified as SPLOST 04 B&C – Pedestrian Improvements and dated March 9, 2021, include the several bollards and signage on both ends of Rowland Street.

TIME EXTENSION

No time extension for this work.

CONTRACT PRICE AND COMPENSATION METHOD

Payment is based on completion of the Pay Items identified in the Schedule of Bid Items; attached as Exhibit B. The Cost for this change order is \$17,930.

Executed by the Parties’ duly authorized representatives as indicated by their signatures below.

Issued by: CITY OF CLARKSTON, GEORGIA

By: _____
Date

Accepted by Contractor: SOL CONSTRUCTION, LLC

By: _____
Date

(Printed name and Title)

CITY OF CLARKSTON

ITEM NO: G3

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: Approve the Rowland Street and Wagoner Street Relocation Agreement PI # L10472 between the City of Clarkston and Georgia Power.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy ,
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve a relocation agreement between the City of Clarkston and Georgia Power for the SPLOST 04 B & C Rowland Street Road Diet project- Rowland Street and Wagoner Street project.

NEED/ IMPACT: Due to the construction of the SPLOST 04 B & C Rowland Street Road Diet project- Rowland Street and Wagoner Street project it will become necessary for the Georgia Power to adjust the existing facilities with an estimated cost of \$37,285.00. In accordance with the Franchise Agreement with Georgia Power, the City is responsible for 90% of the estimated cost of the relocation expenses at \$33,556.50. The pole on the corner of Rowland Street and Wagoner Street will be relocated and increase in height and converted to vertical framing. The City shall also be responsible for any and all costs incurred in acquiring additional easements for right of way including without limitation, easements for lines, access, tree trimmings, guy wires, anchors and other devices, appliances, and facilities and any and all other easements and property rights as may be necessary for Georgia Power to install, operate and maintain its facilities.

RECOMMENDATION:

Staff recommends approving the Relocation Agreement for the SPLOST 04 B & C Rowland Street Road Diet project-Rowland Street and Wagoner Street project as presented at a cost of \$37,285.00 with the city being responsible for 90% of the cost at \$33,556.50.



829 Jefferson Street
Bin 39066
Atlanta, GA 30318
(404) 506-4410
mrkimber@southernco.com

November 15, 2021

City of Clarkston
Attn: Shawanna Qawiy
1055 Rowland St
Clarkston, GA 30021

Re: PI# L10472 - Rowland St and Wagoner St Clarkston

Dear Shawanna:

Please find enclosed a Relocation Agreement with respect to the above-referenced project. As you will note in the Relocation Agreement, the total estimated cost for the relocation of the distribution facilities associated with this project is \$37,285.00. In accordance with the Franchise Agreement and subsequent amendment thereto between Georgia Power Company and the City, the City must bear ninety percent (90%) of the estimated cost of relocation, which is \$33,556.50 (the "Payment Amount").

Both the total estimated cost for relocation and the Payment Amount are valid only for a period of one (1) year following the date set forth on the enclosed estimate. Further, Georgia Power will not commence any work unless, prior to the date that is one (1) year following the date set forth on the enclosed estimate, the City executes and returns the enclosed Relocation Agreement, makes payment to Georgia Power of the Payment Amount, and authorizes commencement of the work.

If the City chooses to invoke the "bona fide marketing plan" provision set forth in the Franchise Agreement Amendment, please supply the appropriate documentation as soon as possible.

If you have any questions, please contact Ashley Stoddard at (912) 602-2148.

Sincerely,

A handwritten signature in blue ink that reads "Monica R. Kimber".

Monica R. Kimber

Please sign the agreement and send the electronic copy to the email address below:

Monica R. Kimber (mrkimber@southernco.com)

After agreements have been executed by Georgia Power Company, we will email a copy to you for your records.

Please remit any payments to the address below:

Georgia Power Company

96 Annex

Atlanta, GA 30396-0001

(Attn: Ayannes Stodghill)

Please reference invoice and or PI# number on check.

Please sign the agreement and send the electronic copy to the email address below:

Monica R. Kimber (mrkimber@southernco.com)

After agreements have been executed by Georgia Power Company, we will email a copy to you for your records.

Please remit any payments to the address below:

Georgia Power Company

96 Annex

Atlanta, GA 30396-0001

(Attn: Ayannes Stodghill)

Please reference invoice and or PI# number on check.

RELOCATION AGREEMENT

City of Clarkston

Rowland St and Wagoner St Clarkston

THIS AGREEMENT, made and entered into as of the _____ day of _____, 20_____, by and between CITY OF CLARKSTON, State of Georgia (hereinafter referred to as the "City"), and GEORGIA POWER COMPANY (hereinafter referred to as the "Company").

W I T N E S S E T H:

WHEREAS, the City proposes under the above written Project to construct the Rowland St and Wagoner St Clarkston Project (hereinafter "Project");

WHEREAS, due to the construction of this Project, it will become necessary for the Company to make certain adjustments to the Company's existing facilities, in accordance with the estimate of Thirty-Seven Thousand, Two Hundred Eighty-Five Dollars (\$37,285.00), a copy of which estimate is attached hereto, and incorporated into this Agreement as Exhibit "A" (the "Estimate");

WHEREAS, in accordance with that certain Franchise Agreement between the City and the Company, the City agrees to bear NINETY percent (90%) of the estimated costs of said relocation expenses, which amounts to Thirty-Three Thousand, Five Hundred Fifty-Six and 50/100 Dollars (\$33,556.50) (the "Payment Amount");

WHEREAS, the location of Company's presently existing facilities and the proposed new location of such facilities are shown on the Company plans previously provided to the City; and

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth and other good and valuable consideration, it is agreed:

Section 1. The City will make payment to the Company of the Payment Amount prior to the Company commencing any portion of the work contemplated hereunder. The Estimate and the Payment Amount are valid only for a period of one (1) year following the date set forth on the Estimate.

Section 2. The Company, with its regular construction or maintenance crews and personnel, at its standard schedule of wages and working hours (as may be applicable from time to time during this Agreement), and working in accordance with the terms of its agreements with such employees, will make such changes in its facilities as are set forth in the Scope of Work section of Exhibit "A". The Company may elect to contract any portion of the work contemplated. Notwithstanding the foregoing, the Company shall not be obligated to commence any work unless the City both makes payment to the Company of the Payment Amount and authorizes commencement of the work prior to the date that is one (1) year following the date set forth on the Estimate.

Section 3. The City further agrees to be responsible to the Company for one hundred percent (100%) of any and all costs incurred in acquiring additional easements for rights of way, including without limitation, easements for lines, access, tree trimming, guy wires, anchors, and other devices, appliances and facilities, and any and all other such easements and property rights as may be necessary for the Company's installation, operation and maintenance of its facilities.

Section 4. The Company shall make a reasonable effort to provide signing and other traffic control measures during construction as contemplated under this Agreement in accordance with PART VI of the U.S. Department of Transportation Manual on Uniform Traffic Control Devices, current edition, all at the expense of the City.

Section 5. The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

Section 6. It is mutually agreed between the parties hereto that this document shall be deemed to have been executed in Georgia.

Section 7. In the event the City fails to execute and return this Agreement to Company before November 15, 2022 this Agreement shall be void and of no effect whatsoever.

IN WITNESS WHEREOF, the parties hereto acting through their duly authorized agents have caused this Agreement to be signed, sealed and delivered.

Witness

Notary Public

(SEAL)

“COMPANY”
GEORGIA POWER COMPANY

By: _____
Name: William J. Howard, Jr.
Title: Centralized Engineering Svcs Manager

(SEAL)

Witness

Notary Public

(SEAL)

“CITY”
CITY OF CLARKSTON

By: _____ (SEAL)
Name: _____
Title: _____
Date: _____

Attest: _____ (SEAL)
Name: _____
Title: _____

Approved as to Form: _____
City Attorney

Job Estimating & Tracking System - JETS
FACE SHEET REPORT

Georgia Power Company
Distribution Work Order
Type Construction: OVERHEAD

Date: 15-Nov-2021 11:11:36 AM



Headquarters : CENTRALIZED DISTR. SVCS	W.O. Number : GP892H12421
Rep Allow : No	P.E. : 7030 01 WR# :
Customer : L10472 - ROWLAND ST AND WAGONER ST CLARKST	Job Reference : 1525221
Address : L10472 - ROWLAND ST AND WAGONER ST CLARKSTON	Job Type : H-HIGHWAY RELOCATIONS OH / UD
Town : CLARKSTON	Type Customer : DOT PROJECTS OH/UD REIMBURSIBLE & NON
Home Phone :	Blanket : No
Map Number :	Substation :
Estimate Name : L10472 - ROWLAND ST AND WAGNER ST CLARKSTO	Circuit :
Date Last Est : 15-NOV-2021	Charge Account : H12421-GP892-300-00000
Engineer : STODDARD,ASHLEY TERRENCE	Credit Account : H12421-GP892-300-99992
Committed Service Date :	CSS Bill Acct# :

Job Description : Pole relocation at the corner of Rowland st and Wagner st in Clarkston. The pole will be increased in height and covered to vertical framing.

Driving Directions :

Permits/Notification(s) :

Total Estimated External Charges Included Below:

			\$800	
Billing:	Fixed	Joint Use	Out Of Ratio	Customer Contribution
	\$0	\$0	\$0	\$0
MANHOURS:	Onsite	Travel	Headquarters	Total
Company	99.78	19.96	10.03	129.77
Contractor	57.94	11.29	5.64	74.87
			Total Estimated:	204.64

Labor Multiplier : 1.25 **Comment :** DOT PROJECT
Travel : 0.00 **HQ :** 0.00 **EOH Labor :** 0.00 **EOH Matl :** 0.00

Cost Summary	Plant	Transformers	Meters	Maint	Removal	Total
Company Labor	\$7,609	\$0	\$0	\$1,360	\$2,445	\$11,414
Contract Labor	\$8,769	\$0	\$0	\$0	\$0	\$8,769
Company Material	\$1,709	\$0	\$0	\$0	\$0	\$1,709
Contractor Material	\$0	\$0	\$0	\$0	\$0	\$0
Company Equipment	\$2,724	\$0	\$0	\$544	\$978	\$4,246
Contractor Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Engr Supv OH	\$9,573	\$0	\$0	\$0	\$1,574	\$11,147
Subtotal	\$30,384	\$0	\$0	\$1,904	\$4,997	\$37,285
Blanket						\$0
Salvage	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$30,384	\$0	\$0	\$1,904	\$4,997	\$37,285

Total WO Bill : \$0

Total Net Cost : \$37,285

Incidental Maint : \$1,904 **Revenue :** \$0 **Total Ratio :** 0.00
Rate : **Loc Cost :** \$0 **Local Ratio :** 0.00

TVM Amount : \$0 **CPS Amount :** \$0 **Sales Tax :** \$0 **Profit :** \$0

Total Bill Amount : \$0 **EFOC :** \$0

Approvals	Date	Completed By	Date
------------------	-------------	---------------------	-------------

Auth : _____

Close : _____

Date : 15-Nov-2021 11:11 AM

Work Location Summary Report



Job Ref # : 1525221
 Applicant Name : L10472 - ROWLAND ST AND WAGONER ST CLARKSTON

Work Order # : GP892H12421

Estimate Name : L10472 - ROWLAND ST AND WAGONER ST CLARKSTON

Job Address : L10472 - ROWLAND ST AND WAGONER ST CLARKSTON

Estimate Description : POLE RELOCATION AT THE CORNER OF ROWLAND ST AND WAGONER ST IN CLARKSTON. THE POLE WILL BE INCREASED IN HEIGHTED AND COVERED TO VERTICAL FRAMING.

Work Function	Special Processing	Local Cost	Unit Identification	Qty	Ret Ind	Description	Contractor Name
*** Work Location : 1.00							
Description :							
		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25			Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25
		Energized : Y	Inaccessible : N			Rock/Swamp : N	Est Co ManHour : 71.00
							Est Cont ManHours : 8.00
INSTALL	NONE		DISTEASEMENT	1,500	Y	DISTRIBUTION EASEMENT- AMT PAID TO CUSTOMER - USE DOT SUPPORT OR CONTRACTOR BID - **INVENTORY DOLLARS PAID***	DOT SUPPORT
INSTALL	NONE		DOTCREWMOB	1	N	DOT PROJECTS - CREW MOBILIZATION EXPENSE - USE CONTRACTOR BID - 25MHS	
INSTALL	NONE		EASEMENT	1	Y	AGENTS COST OF OBTAINING EASEMENT - (\$1600) - USE DOT SUPPORT OR CONTRACTOR BID	DOT SUPPORT
INSTALL	NONE		FLAGGINGCONTTA10	4	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE		PLCUT	1	N	TOP ANY SIZE POLE TO MAKE SHORTER POLE	
INSTALL	NONE		SETUP	3	N	SET UP TIME PER POLE - FOR LARGE JOBS ONLY	
INSTALL	NONE		SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH - - TANGENT	
INSTALL	NONE		SWITCHINGOH	2	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	
REMOVE	NONE		PL502SG	1	Y	POLE WOOD CCA 50 FT CL 2 W' SECT GND	
REMOVE	NONE		PNT3	1	N	P&N TAN 3 PH-F'GLASS BKT & PT (B 9445)	
REMOVE	NONE		SCONNOH	2	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	
REMOVE	NONE		SD1	1	N	SEC DEADEND ONE WIRE	
REMOVE	NONE		ST1	2	N	SEC TANGENT 1 WIRE	
REMOVE	TRANSFER		LTLEDDUMALL	1	Y	ST LT DUMMY LED (ALL)	
REMOVE	TRANSFER		PN37504/0AACAACC	100	Y	3PH PRI-NEUTRAL (3-750AAC&1-4/0AAAC)	
REMOVE	TRANSFER		S2TPAC	20	Y	SEC WIRE TRIPLEX #2 ALUMINUM ALLOY	
REMOVE	TRANSFER		SVTP1/0S	20	Y	SERVICE-3 WIRE TRIPLEX 1/0AL	
*** Work Location : 1.10							
Description :							
		Inst Dsgn Volt Num : 25	Inst Op Volt Num : 25			Rmv Dsgn Volt Num : 25	Rmv Op Volt Num : 25
		Energized : Y	Inaccessible : N			Rock/Swamp : N	Est Co ManHour : 38.57
							Est Cont ManHours : 66.87
INSTALL	NONE		FLAGGINGCONTTA10	4	N	TRAFFIC FLAGGING BY CONTRACTOR * USE CONTRACTOR BID*	CONTRACTOR BID
INSTALL	NONE		G11HIG	1	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
INSTALL	NONE		HYDROVAC-POLE	4	N	HYDROVAC WORK FOR POLE SETTING ** USE CONTRACTOR BID ** ESTIMATE # OF MAN-HOURS	CONTRACTOR BID

INSTALL	NONE	PL503SG	1	Y	POLE WOOD CCA 50 FT CL 3 W' SECT GND	
INSTALL	NONE	POLESTAKE	3	N	POLE STAKING BY SURVEYOR - USE DOT SUPPORT CONTRACTOR	CONTRACTOR BID
INSTALL	NONE	PTV1-69KVSIDEPOST	3	N	69 KV POLYMER SIDE POST INSULATOR, 36 INCHES LONG	
INSTALL	NONE	SCONNOH	1	N	CONNECTORS & MHR FOR SECONDARY CONNECTIONS -ANY SIZE	
INSTALL	NONE	SD1	1	N	SEC DEADEND ONE WIRE	
INSTALL	NONE	ST1	1	N	SEC TANGENT 1 WIRE	
INSTALL	NONE	TW	20	N	TREE WORK – USE "TREE CONTRACTORS" IF PERFORMED BY A TREE CREW	CONTRACTOR BID
INSTALL	TRANSFER	LTLEDDUMALL	1	Y	ST LT DUMMY LED (ALL)	
INSTALL	TRANSFER	S2TPAC	20	Y	SEC WIRE TRIPLEX #2 ALUMINUM ALLOY	
INSTALL	TRANSFER	SVTP1/0S	20	Y	SERVICE-3 WIRE TRIPLEX 1/0AL	
REMOVE	NONE	SPREADPHASES3	1	N	INSTALL TEMP ARM TO SPREAD CONDUCTOR FOR RECONDUCTORING - 3 PH -- TANGENT	
REMOVE	NONE	SWITCHINGOH	4	N	SWITCHING LABOR TO ISOLATE LINE SECTION - OH- (PER HOUR)	
TRANSFER	NONE	PN37504/0AACAACC	100	Y	3PH PRI-NEUTRAL (3-750AAC&1-4/0AAC)	

*** Work Location : 2.00

Description :
 Inst Dsgn Volt Num : 25 Inst Op Volt Num : 25 Rmv Dsgn Volt Num : 25 Rmv Op Volt Num : 25
 Energized : N Inaccessible : N Rock/Swamp : N Est Co ManHour : 5.89 Est Cont ManHours : 0.00

REMOVE	NONE	G11HIG	4	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
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*** Work Location : 2.10

Description :
 Inst Dsgn Volt Num : 25 Inst Op Volt Num : 25 Rmv Dsgn Volt Num : 25 Rmv Op Volt Num : 25
 Energized : N Inaccessible : N Rock/Swamp : N Est Co ManHour : 14.31 Est Cont ManHours : 0.00

INSTALL	NONE	G11HIG	4	N	GUY ANCH HELIX 11M W' GUARD & 1 F'GLASS STRAIN INSUL	
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Date : 15-Nov-2021 11:11 AM

Stores Requisition
Notify Stores - Issue



Maximo GL Debit
Account QR Code



ALL LOCATIONS

HQ Name : CENTRALIZED DISTR. SVCS W.O. # : GP892H12421
 Applicant Name : L10472 - ROWLAND ST AND WAGONER ST CLARKSTON Account Number : 62260-MMN-DCCDTG-H12421-703001-GP892-300-00000-6DIST
 Job Address : L10472 - ROWLAND ST AND WAGONER ST CLARKSTON
 Engineer Name : STODDARD,ASHLEY TERRENCE Store Room :
 Estimate Name : L10472 - ROWLAND ST AND WAGNER ST CLARKSTON Job Ref # : 1525221
 Stores Notify Date : Stores Start Date :

*** MAJOR MATERIAL ONLY ***

Item	Description	Commodity	Maximo Item	Reqd	Issued	O/C	U/I
1	INSUL-FITTING FIG.'Y'	I-2410	406717	3	___	___	EA
2	69 KV POLYMER SIDE POST INSULATOR, 36 INCHES LONG	I-1412	431453	3	___	___	EA
3	WIRE GROUND LEAD #6 CU SOLID BARE	432352	432352	4	___	___	LB
4	POLE 50FT CL3	432924	432924	1	___	___	EA

Filled By : _____ Date : _____ Signoff : _____

Ordered By : _____ Approved By: _____

Received By : _____ Truck/Crew : _____

Date : 15-Nov-2021 11:11 AM

**Georgia Power Company
Notification of Non-Stock
Material Required
ALL LOCATIONS**



**Maximo GL Debit
Account QR Code**



HQ Name	: CENTRALIZED DISTR. SVCS	Job Number	: 1525221
Applicant Name	: L10472 - ROWLAND ST AND WAGONER ST CLARKSTON	W.O. #	: GP892H12421
Job Address	: L10472 - ROWLAND ST AND WAGONER ST CLARKSTON	Account Number	: 62260-MMN-DCCDTG-H12421-703001-GP892-300-00000-6DIST
Engineer Name	: STODDARD,ASHLEY TERRENCE	Store Room	:
Stores Notify Date	:	Estimate Name	: L10472 - ROWLAND ST AND WAGNER ST CLARKSTON
		Stores Start Date	:

Item	Description	Commodity	Maximo Item	Required	U/I
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*****
*****
*****          NO NON-STOCK COMMODITIES FOR          *****
*****          THIS LOCATION IN ESTIMATE : 59298371      *****
*****
*****
*****
*****
*****

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Requested By : _____

Date: _____

Ordered By : _____

Date: _____

Approved By : _____

Date: _____

Job Estimating & Tracking
System - JETS

Georgia Power Company
Estimated External Charges

Page : 1
Date : 15-Nov-2021 11:11 AM

HQ : CENTRALIZED DISTR. SVCS
Customer : L10472 - ROWLAND ST AND WAGONER ST CLARKSTON
Address : L10472 - ROWLAND ST AND WAGONER ST CLARKSTON
Type Customer : DOT PROJECTS OH/UD REIMBURSIBLE & NONREIMBURSIBLE
Estimate Name : L10472 - ROWLAND ST AND WAGNER ST CLARKSTON
Engineer : STODDARD,ASHLEY TERRENCE
Date Last Est : 15-NOV-2021

W.O. : GP892H12421
P.E. : 7030
Job Reference : 1525221
Job Type : H-HIGHWAY RELOCATIONS OH / UD
Charge Account : 62260-MMN-DCCDTG-H12421-703001-GP892-300-00000-6DIST
Credit Account : 62260-MMN-DCCDTG-H12421-703001-GP892-300-99992-6DIST
Job Order :

Job Description : Pole relocation at the corner of Rowland st and Wagner st in Clarkston. The pole will be increased in height and converted to vertical framing.

Charge Type	Description	Contractor?	Amount	FERC	RUC	Local Cost?
LABOR	COST FOR STEEL PLATES	NO	\$800.00	300	0000	NO
Total	External Charges		\$800.00			

STATISTICAL DATA REPORT

DISTRIBUTION WORK ORDER

W.O. NUMBER GP892H12421

Headquarters :	CENTRALIZED DISTR. SVCS	P.E. :	7030 01
Customer :	L10472 - ROWLAND ST AND WAGONER ST CLARKSTON	Job Reference :	1525221
Address :	L10472 - ROWLAND ST AND WAGONER ST CLARKSTON	Job Type :	H-HIGHWAY RELOCATIONS OH / UD
Town :	CLARKSTON	Type Customer :	DOT PROJECTS OH/UD REIMBURSIBLE & NONREIMBURSIBLE
		Estimate Name :	L10472 - ROWLAND ST AND WAGNER ST CLARKSTON

Tax Area information entered on the Work Order TAX AREA screen in JETS:

INSTALL %	REMOVE %	TAX AREA	COUNTY	AUTHORITY
100	100	D2241	DEKALB	CLARKSTON

Tax Area STATISTICAL DATA calculated by JETS.

The data below is calculated by JETS using the TAXAREA information entered on the Work Order and the JETS Construction units included on the PREFERRED estimate for the Work Order. This data that will be reported to Property Accounting when this work order is Plant Closed. Property Accounting uses this data in Ad Valorem Tax calculations.

TAX AREA	COUNTY	TAX AUTHORITY	NET POLE LINE FEET	NET OH SINGLE WIRE FEET	NET OH CIRCUIT FEET	NET TRENCH FEET	NET UD CABLE FEET
D2241	DEKALB	CLARKSTON	0	0	0	0	0



DOT Prior Rights Research PI# L10472
Rowland St and Wagoner St Clarkston –
DeKalb County

Prepared By: Braden Beaudreau

Date: August 16, 2021

Prior rights research for the above local project in DeKalb County is complete. A thorough search has been performed in the Georgia Power Company LIMS GIS database by District, Land Lot, property owners and address. The project is in the 66th Land Lot of the 18th District of DeKalb County. The conflict location is along the south side of Rowland Street, adjacent to the intersection with Wagoner Street and within the corporate limits of the city of Clarkston.

Distribution Base Map: 0429-1292

Distribution:

In September 1913, the Georgia Railway and Power Company, a predecessor to Georgia Power Company, acquired right-of-way from Minnie Lester to construct an electric railway (PSN 3695). This electric railway, depicted on Map File #D-15, was for the Stone Mountain Car Line between Decatur and Stone Mountain. In the current project area and formerly on Lester's property, the electric railway ran along Rowland Street through the city of Clarkston.

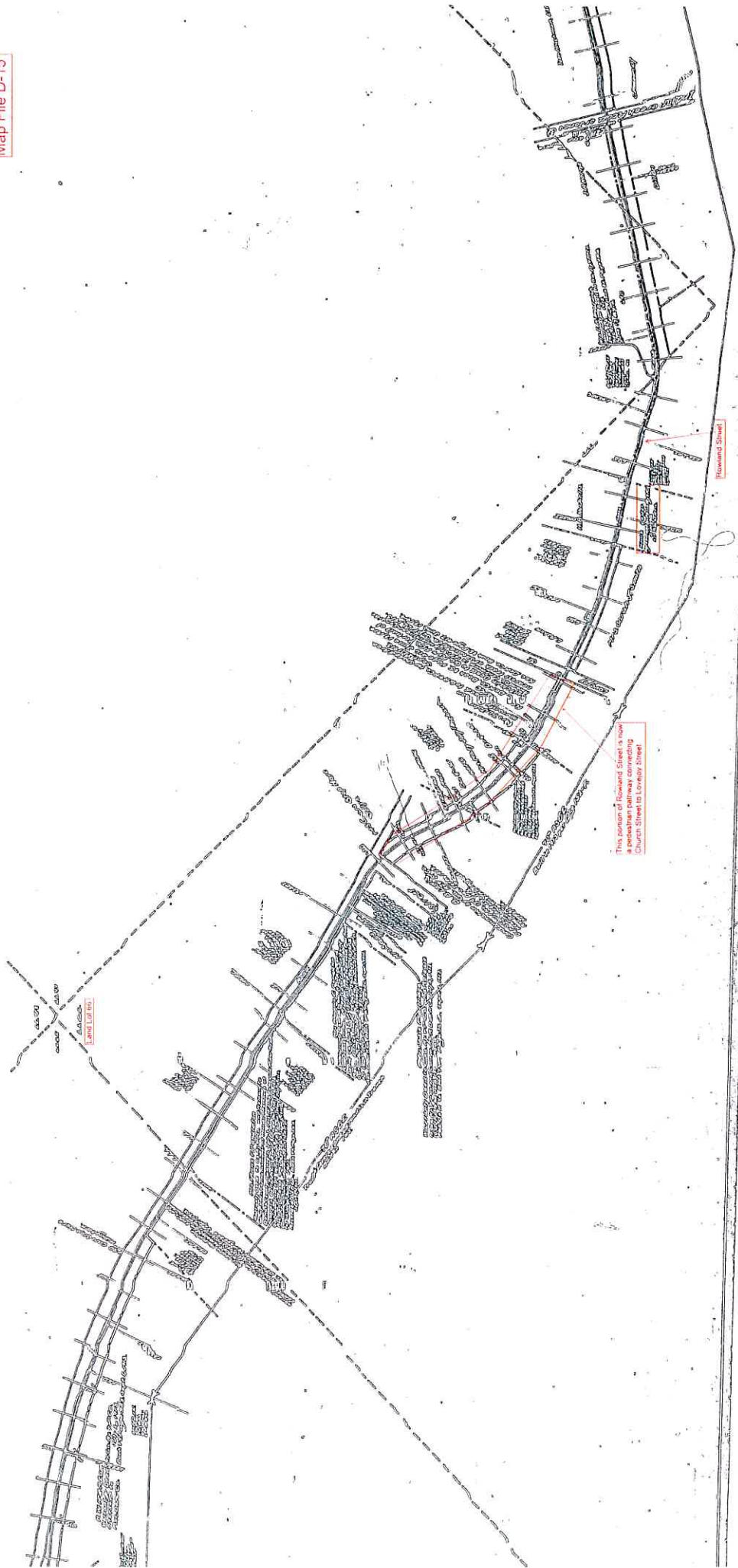
Though the electric railway was discontinued in the 1950s, Georgia Power Company has maintained its electrical distribution facilities to serve customers along Rowland Street.

Conclusion:

The 1913 agreement from Minnie Lester to construct the Stone Mountain Car Line along Rowland Street gives Georgia Power Company prior rights to the work location in conflict as shown in the table below, as electric facilities were apparently placed on private property. DeKalb County or the city of Clarkston would have to provide evidence of right-of-way prior to the date of the agreement to claim prior rights.

DEKALB COUNTY
Rowland St and Wagoner St Clarkston
PI # L10472
 August 16, 2021

Work Loc. #	Compensable	Non- Compensable	Comments
Sheet 1			
1	X		Agreement by and between Minnie Lester and Georgia Railway and Power Company to construct an electric railway line between Decatur, GA and Stone Mountain, GA along Rowland Street (PSN 3695, 1913)



SEE NO. 44-87

Stone Mountain
Franchise (Clarkston)

L. F. _____
M. F. _____
D. F. _____

4100-62

PSN 3695

STATE OF GEORGIA,
COUNTY OF DEKALB.

THIS AGREEMENT , made and entered into this _____ day of September, 1913, by and between Minnie Lester, of DeKalb County, Georgia, party of the first part, and Georgia Railway and Power Company, a corporation organized under the laws of the State of Georgia, party of the second part,

WITNESSETH: That whereas party of the second part is engaged in the construction of a line of electric railway between Decatur, Georgia, and Stone Mountain, Georgia, which line of electric railway passes along Roland Street, through the town of Clarkston, Georgia, on which street party of the second part has a franchise from the town of Clarkston, Georgia, and it is necessary in grading the said line of electric railway to change and alter the grade and width of Roland Street in said town; and,

WHEREAS the said party of the first part owns certain property abutting on said Roland Street at a point where it will be necessary for the party of the second part to construct a fill on said street in order to make it conform to the proper grade, the location of which property is shown by blue print, marked "Drawing 265-E", and hereto attached, and made a part of this agreement; and

on the north-west corner of her lot, for a distance of from thirty (30) to forty (40) feet, and in addition to raise the same to approximately the new grade of said street;

NOW THEREFORE, in consideration of the premises, and the sum of One Dollar (\$1.00) cash in hand paid before the signing of this instrument, the said party of the first part does hereby covenant and agree with the party of the second part for it to encroach upon the aforesaid land of party of the first part, for a distance of ten (10) feet from her property line, in the construction of said fill, and she does hereby relieve, release and relinquish the party of the second part, its successors and assigns, and the town of Clarkston, Georgia, from any and all damages or claims of whatsoever nature, and agrees to save party of the second part harmless therefrom, which may arise on account of the construction and operation of the aforesaid electric railway line, and the encroachment as herein described.

IN WITNESS WHEREOF the parties to this agreement have hereunto set their hands and affixed their seals the day and year first above written.

Winnie L. S. (SEAL)

GEORGIA RAILWAY AND POWER COMPANY,

By _____ (SEAL)

4100-62

Hinnie Water

to

Gr. R. & Power Co.

CITY OF CLARKSTON

ITEM NO: G4

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: Approve SPLOST O4 B&C Rowland Street Road Diet-change order request for storm line installation at 847 and 851 Rowland Street..

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy ,
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve SPLOST O4 B&C Rowland Street Road Diet-change order request for storm line installation at 847 and 851 Rowland Street..

NEED/ IMPACT: Rowland Street was constructed over 100 years ago without an adequate storm drainage system. Currently only one (1) set of catch basins exist on Rowland Street from North Indian Creek to Lovejoy Road between the properties of 847 and 851 Rowland Street. With staff (consultant engineer) site visits it has been confirmed that residents experience significant damage to their properties due to the reconstruction of parcel driveways that restricted proper stormwater runoff. The consultant engineering team is recommending the construction of two (2) new catch basins, the installation of 220 linear feet of 18-inch HDPE pipe parallel to the roadway connecting to the existing storm line between 847 and 851 Rowland Street and to reconstruct the concrete driveways. The estimated cost of the change order is \$28,471.00

RECOMMENDATION:

Staff recommends approving the change order request as presented at a cost of \$28,471.00

EXHIBIT B

From: Sol Construction LLC
4120 Presidential Parkway, Suite 115
Atlanta, GA 30340

Proposal for Change No.

36 REV 1

To Owner	City of Clarkston	Via	Owner Lawrence K. Kaiser
Project	SPLOST 04 B & C Pedestrian Enhancements Trailhead & Rowland Street		
Date:	10/27/2021		
Drawings	Rogers St, Rowland St, and Methodist Church Parking Lot.	Specifications	
Short Description	Rowland Street Storm Water Improvement		

Description of change:

Rowland Street storm water drainage improvements from STA 6+00 to 3+80, this will include the installation of two catch basins and one junction box on R/W with a 18" HDPE pipe.

Amount of change	\$28,471.00
Additional days	6

XXX	We request your approval prior to proceeding with the work.
	We are proceeding with the change listed above based on previous approval.
	Other

Submitted by:

Approved by Engineer/Owner/Contractor

Jose Villegas, Sol Construction

Name:

Date:

Project:	SPLOST 04 B & C Pedestrian Enhancements Trailhead & Row
Change Order request no:	36
Date:	10/27/2021
Description:	Rowland Street Storm Water Improvement

Recap

Item	Description	Unit	Quantity	Unit Price	Extension		Days
1	Traffic Control	LS	1.00	\$ 675.00	\$ 675.00		
2	Mobilization	LS	1.00	\$ 708.00	\$ 708.00		
3	Grading Complete	LS	1.00	\$ 5,943.00	\$ 5,943.00		
4	Temporary Grassing	AC	0.10	\$ 750.00	\$ 75.00	BID	
5	Temporary Silt Fence Type A	LF	150.00	\$ 3.00	\$ 450.00	BID	
6	Driveway Concrete 8"	SY	27.00	\$ 48.00	\$ 1,296.00	BID	
7	Storm Drain Pipe 18" - H 1-10 (HDPE)	LF	190.00	\$ 51.60	\$ 9,804.00		
8	Single Wing Catch Basin	EA	2.00	\$ 4,760.00	\$ 9,520.00	BID	
9	Permannent Grassing	AC	0.10	\$ 800.00	\$ 80.00	BID	
10	4' Tall Picket Fence	LS	1.00	\$ 1,817.00	\$ 1,817.00		
11	Standard Mailbox with 4x4 post	EA	1.00	\$ 173.00	\$ 173.00		
12	Junction Box	EA	1.00	\$ 4,300.00	\$ 4,300.00	BID	
					\$ -		
					Total	\$28,471.00	6

Sol Construction
 Atlanta, GA

Project:		SPLOST 04 B & C Pedestrian Enhancements Trailhead &			
Change Order request no:		36			
Date:		10/27/2021			
Description:		Rowland Street Storm Water Improvement			
Item No	1	Description:	Traffic Control		
Unit	LS	Quantity	1.00	Unit Price \$675	
Materials		Unit	Quantity	Unit Price	Extension
Signs		ea	2.00	\$35.00	\$70
Barrels		ea	5.00	\$30.00	\$150
					\$0
					\$0
					\$0
				Subtotal	\$220
				Tax	8% \$17
				Materials	\$237
Equipment Rental		Unit	Quantity	Unit Price	Extension
					\$0
					\$0
					\$0
				Subtotal	\$0
				Tax	0% \$0
				Equipment Rental	\$0
Labor		Unit	Quantity	Unit Price	Extension
Superintendent		HR		\$85.00	
Equipment Operator		HR		\$45.00	
General Labor		HR	10.00	\$35.00	\$350
Skilled Labor		HR		\$39.00	
Field Engineer		HR		\$75.00	
				Subtotal	\$350
				Labor	\$350
Subcontracted Work		Unit	Quantity	Unit Price	Extension
				Subcontract	\$0
Additional Days					
Subtotal material, labor and equipment					\$587
Contractor's Mark Up (M, L, E)				15%	\$88
Subtotal Subcontractor's work					\$0
Contractor's Mark Up (sub)				15%	\$0
Subtotal					\$675
Total					\$675

Sol Construction
 Atlanta, GA

Project:		SPLOST 04 B & C Pedestrian Enhancements Trailhead &			
Change Order request no:		36			
Date:		10/27/2021			
Description:		Rowland Street Storm Water Improvement			
Item No	2	Description:	Mobilization		
Unit	LS	Quantity	1	Unit Price \$708	
Materials		Unit	Quantity	Unit Price	Extension
					\$0
					\$0
				Subtotal	\$0
				Tax 8%	\$0
				Materials	\$0
Equipment Rental		Unit	Quantity	Unit Price	Extension
Trailer / truck		day	0.50	\$400.00	\$200
					\$0
					\$0
					\$0
					\$0
				Subtotal	\$0
				Tax 0%	\$0
				Equipment Rental	\$0
Labor		Unit	Quantity	Unit Price	Extension
Superintendent		HR		\$85.00	\$0
Equipment Operator		HR	4.00	\$45.00	\$180
General Labor		HR	8.00	\$35.00	\$280
Skilled Labor		HR	4.00	\$39.00	\$156
Field Engineer		HR		\$75.00	\$0
				Subtotal	\$616
				Labor	\$616
Subcontracted Work		Unit	Quantity	Unit Price	Extension
					\$0
					\$0
					\$0
					\$0
				Subcontract	\$0
Additional Days					
Subtotal material, labor and equipment					\$616
Contractor's Mark Up (M, L, E) 15%					\$92
Subtotal Subcontractor's work					\$0
Contractor's Mark Up (sub) 15%					\$0
Subtotal					\$708
Total					\$708

Sol Construction
 Atlanta, GA

Project:		SPLOST 04 B & C Pedestrian Enhancements Trailhead			
Change Order request no:		36			
Date:		10/27/2021			
Description:		Rowland Street Storm Water Improvement			
Item No	3	Description:	Grading Complete		
Unit	LS	Quantity	1.00	Unit Price \$5,943	
Materials		Unit	Quantity	Unit Price	Extension
Dirt Disposal		cy	25.3	\$12.00	\$304
Concrete disposal		cy	1.85	\$12.00	\$22
Saw cutting		lf	30.00	\$0.50	\$15
				Subtotal	\$341
				Tax 8%	\$26
				Materials	\$368
Equipment Rental		Unit	Quantity	Unit Price	Extension
Excavator		day	3.00	\$400.00	\$1,200
Skid Steer		day	1.00	\$360.00	\$360
Dump Truck + Driver		hour	6.00	\$85.00	\$510
				Subtotal	\$2,070
				Tax 0%	\$0
				Equipment Rental	\$2,070
Labor		Unit	Quantity	Unit Price	Extension
Superintendent		HR	8.00	\$85.00	\$680
Equipment Operator		HR	30.00	\$45.00	\$1,350
General Labor		HR	20.00	\$35.00	\$700
Skilled Labor		HR		\$39.00	
Field Engineer		HR		\$75.00	
				Subtotal	\$2,730
				Labor	\$2,730
Subcontracted Work		Unit	Quantity	Unit Price	Extension
				Subcontract	\$0
Additional Days					
Subtotal material, labor and equipment				\$5,168	
Contractor's Mark Up (M, L, E)				15%	\$775
Subtotal Subcontractor's work				\$0	
Contractor's Mark Up (sub)				15%	\$0
Subtotal				\$5,943	
Total				\$5,943	

Sol Construction
Atlanta, GA

Project:		SPLOST 04 B & C Pedestrian Enhancements Trailhead &																																		
Change Order request no:		36																																		
Date:		10/27/2021																																		
Description:		Rowland Street Storm Water Improvement																																		
Item No	7	Description:	Storm Drain Pipe 18" - H 1-10 (HDPE)																																	
Unit	LF	Quantity	190.00	Unit Price \$52																																
Materials		Unit	Quantity	Unit Price	Extension																															
HDPE 18" pipe (estimated)		lf	200.00	\$19.00	\$3,800																															
Stone 57		ton	26.00	\$25.00	\$650																															
					\$0																															
					\$0																															
					\$0																															
				Subtotal	\$4,450																															
				Tax 8%	\$345																															
				Materials	\$4,795																															
Equipment Rental		Unit	Quantity	Unit Price	Extension																															
					\$0																															
					\$0																															
					\$0																															
				Subtotal	\$0																															
				Tax 8%	\$0																															
				Equipment Rental	\$0																															
Labor		Unit	Quantity	Unit Price	Extension																															
Superintendent		hours	10.00	\$85.00	\$850																															
Equipment Operator		hours		\$45.00																																
General Labor		hours	60.00	\$35.00	\$2,100																															
Skilled Labor		hours	20.00	\$39.00	\$780																															
Field Engineer		hours		\$75.00																																
				Subtotal	\$3,730																															
				Labor	\$3,730																															
Subcontracted Work		Unit	Quantity	Unit Price	Extension																															
				Subcontract	\$0																															
Additional Days																																				
<table border="1"> <tr> <td colspan="4">Subtotal material, labor and equipment</td> <td>\$8,525</td> </tr> <tr> <td colspan="4">Contractor's Mark Up (M, L, E)</td> <td>15%</td> <td>\$1,279</td> </tr> <tr> <td colspan="4">Subtotal Subcontractor's work</td> <td>\$0</td> </tr> <tr> <td colspan="4">Contractor's Mark Up (sub)</td> <td>15%</td> <td>\$0</td> </tr> <tr> <td colspan="4">Subtotal</td> <td>\$9,804</td> </tr> <tr> <td colspan="4">Total</td> <td>\$9,804</td> </tr> </table>					Subtotal material, labor and equipment				\$8,525	Contractor's Mark Up (M, L, E)				15%	\$1,279	Subtotal Subcontractor's work				\$0	Contractor's Mark Up (sub)				15%	\$0	Subtotal				\$9,804	Total				\$9,804
Subtotal material, labor and equipment				\$8,525																																
Contractor's Mark Up (M, L, E)				15%	\$1,279																															
Subtotal Subcontractor's work				\$0																																
Contractor's Mark Up (sub)				15%	\$0																															
Subtotal				\$9,804																																
Total				\$9,804																																

Project:		SPLOST 04 B & C Pedestrian Enhancements Trailhead																																		
Change Order request no:		36																																		
Date:		10/27/2021																																		
Description:		Rowland Street Storm Water Improvement																																		
Item No	10	Description:	4' Tall Picket Fence																																	
Unit	LS	Quantity	1.00	Unit Price \$1,817																																
Materials		Unit	Quantity	Unit Price	Extension																															
				Subtotal	\$0																															
				Tax 8%	\$0																															
				Materials	\$0																															
Equipment Rental		Unit	Quantity	Unit Price	Extension																															
				Subtotal	\$0																															
				Tax 8%	\$0																															
				Equipment Rental	\$0																															
Labor		Unit	Quantity	Unit Price	Extension																															
Superintendent		Hour	2.00	\$85.00	\$170																															
Equipment Operator				\$45.00																																
General Labor		Hour	6.00	\$35.00	\$210																															
Skilled Labor				\$39.00																																
Field Engineer				\$75.00																																
				Subtotal	\$380																															
				Labor	\$380																															
Subcontracted Work		Unit	Quantity	Unit Price	Extension																															
PRECISION FENCE		LS	1.00	\$1,200.00	\$1,200																															
				Subcontract	\$1,200																															
Additional Days																																				
<table border="1"> <tr> <td colspan="4">Subtotal material, labor and equipment</td> <td>\$380</td> </tr> <tr> <td colspan="4">Contractor's Mark Up (M, L, E)</td> <td>15%</td> <td>\$57</td> </tr> <tr> <td colspan="4">Subtotal Subcontractor's work</td> <td>\$1,200</td> </tr> <tr> <td colspan="4">Contractor's Mark Up (sub)</td> <td>15%</td> <td>\$180</td> </tr> <tr> <td colspan="4">Subtotal</td> <td>\$1,817</td> </tr> <tr> <td colspan="4">Total</td> <td>\$1,817</td> </tr> </table>					Subtotal material, labor and equipment				\$380	Contractor's Mark Up (M, L, E)				15%	\$57	Subtotal Subcontractor's work				\$1,200	Contractor's Mark Up (sub)				15%	\$180	Subtotal				\$1,817	Total				\$1,817
Subtotal material, labor and equipment				\$380																																
Contractor's Mark Up (M, L, E)				15%	\$57																															
Subtotal Subcontractor's work				\$1,200																																
Contractor's Mark Up (sub)				15%	\$180																															
Subtotal				\$1,817																																
Total				\$1,817																																

Sol Construction
 Atlanta, GA

Project:		SPLOST 04 B & C Pedestrian Enhancements Trailhead			
Change Order request no:		36			
Date:		10/27/2021			
Description:		Rowland Street Storm Water Improvement			
Item No	11	Description:	Standard Mailbox with 4x4 post		
Unit	EA	Quantity	1.00	Unit Price \$173	
Materials		Unit	Quantity	Unit Price	Extension
Mail box		each	1.00	\$40.00	\$40
Wood post		each	1.00	\$30.00	\$30
				Subtotal	\$70
				Tax 8%	\$5
				Materials	\$75
Equipment Rental		Unit	Quantity	Unit Price	Extension
				Subtotal	\$0
				Tax 8%	\$0
				Equipment Rental	\$0
Labor		Unit	Quantity	Unit Price	Extension
Superintendent				\$85.00	
Equipment Operator				\$45.00	
General Labor		hour	1.00	\$35.00	\$35
Skilled Labor				\$39.00	
Field Engineer				\$75.00	
				Subtotal	\$35
				Labor	\$35
Subcontracted Work		Unit	Quantity	Unit Price	Extension
Delivery		each	1.00	\$40.00	\$40
				Subcontract	\$40
Additional Days					
Subtotal material, labor and equipment				\$110	
Contractor's Mark Up (M, L, E) 15%				\$17	
Subtotal Subcontractor's work				\$40	
Contractor's Mark Up (sub) 15%				\$6	
Subtotal				\$173	
Total				\$173	

catch basin

18 in. HDPE pipe

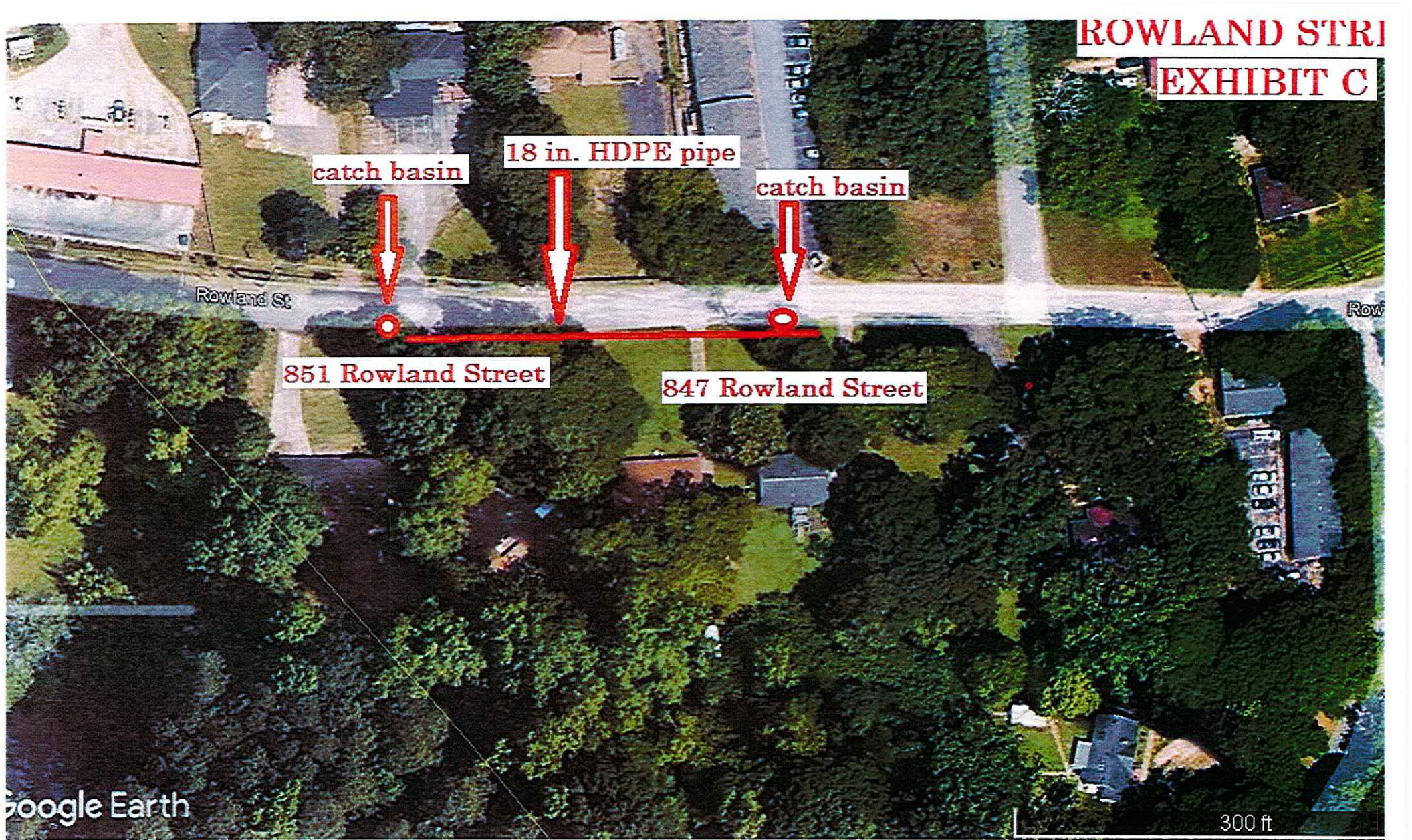
catch basin

Rowland St

Row

851 Rowland Street

847 Rowland Street



**CITY OF CLARKSTON
CONSTRUCTION AGREEMENT
CHANGE ORDER**

**MELL AVE TRAILHEAD AND ROWLAND STREET PEDESTRIAN
IMPROVEMENTS**

This Change Order for the Rowland Street Pedestrian Improvements (“PROJECT”); is issued by the City of Clarkston (“CITY”), and upon valuable consideration is accepted by SOL Construction, LLC (“Contractor”) on the Contract Execution date signed below by the Contractor, pursuant to, and governed by the terms of the Construction Agreement (“Agreement”) between the Parties effective _____, 20___. This Change Order becomes one of the Contract Documents as defined by the Agreement.

CONSTRUCTION SCOPE OF SERVICES

The “Contract for Invitation-to-Bid (ITB)” Agreement for the PROJECT was executed on 1/13/2021.

The project scope modifications for the PROJECT are shown below and on Exhibit B; as attached:

- Install 220 linear feet of 18 inch HDPE pipe
- Install 2 catch basins
- Reconstruct concrete driveways

TIME EXTENSION

Grant 15 day time extension for this work.

CONTRACT PRICE AND COMPENSATION METHOD

Payment is based on completion of the Pay Items identified in the Schedule of Bid Items; attached as Exhibit B. The Cost for this change order is \$28,471.

Executed by the Parties’ duly authorized representatives as indicated by their signatures below.

Issued by: CITY OF CLARKSTON, GEORGIA

By: _____
Date

Accepted by Contractor: SOL CONSTRUCTION, LLC

By: _____
Date

(Printed name and Title)

CITY OF CLARKSTON

ITEM NO: G5

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: Approve the SPLOST 08 Market Street Sidewalks & Resurfacing & Carroll Park Resurfacing -change order request for Market Street resurfacing and sidewalk project with Unincorporated DeKalb County.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy ,
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: Approve the SPLOST 08 Market Street Sidewalks & Resurfacing & Carroll Park Resurfacing -change order request for Market Street resurfacing and sidewalk project with Unincorporated DeKalb County and the construction costs associated with the continuation of the project extending into Unincorporated DeKalb County.

NEED/ IMPACT: DeKalb County has agreed to reimburse the City of Clarkston for the construction costs associated with the SPLOST 08 project extending into Unincorporated DeKalb County in the amount of \$136,803.82. The additional scope of work will include a reset of the granite curb, asphalt milling resurfacing, sidewalks, drainage including junction boxes, roadway signage and traffic calming. This extended scope of work includes a 45-day time extension for the modifications with a revised project duration of 195 calendar days.

RECOMMENDATION:

Staff recommends approving the modification of the scope of work for SPLOST 08 Market Street Sidewalks and Resurfacing & Carroll Park Resurfacing project as presented with the reimbursement cost to the City of Clarkston in the amount of \$136,803.82 by DeKalb County.

**CITY OF CLARKSTON
CONSTRUCTION AGREEMENT
CHANGE ORDER NO. 1**

MARKET STREET RESURFACING & SIDEWALK IMPROVEMENTS

This Change Order No. 1 for the Market Street Resurfacing and Sidewalk Improvements (“PROJECT”) is issued by the City of Clarkston (“CITY”), and upon valuable consideration is accepted by Ohmshiv, LLC (“Contractor”) on the Contract Execution date signed below by the Contractor, pursuant to, and governed by the terms of the Construction Agreement (“Agreement”) between the Parties effective _____, 20___. This Change Order becomes one of the Contract Documents as defined by the Agreement.

CONSTRUCTION SCOPE OF SERVICES

The “Contract for Invitation-to-Bid (ITB)” Agreement for the PROJECT was executed on September 7th, 2021.

Work to be performed is within the unincorporated section of Market Street. The project scope modifications (Change Order No. 1) for the PROJECT are generally described as follows:

- Reset granite curb
- Asphalt milling
- Asphalt resurfacing
- Sidewalks
- Drainage including junction boxes
- Roadway signage
- Traffic Calming

TIME EXTENSION

The City will agree to a 45 day time extension with the aforementioned scope modifications. The revised project duration is 195 calendar days. Liquidated damages remain in the Contract Agreement ITB dated September 7th, 2021. Liquidated damages to be applied if project is not completed within 195 calendar days; weather permitting.

CONTRACT PRICE AND COMPENSATION METHOD

Payment is based on completion of the Pay Items identified in the Schedule of Bid Items; attached as Exhibit A. Change order amount is \$136,803.82.

Executed by the Parties’ duly authorized representatives as indicated by their signatures below.

Issued by: CITY OF CLARKSTON, GEORGIA

By: _____
Date

Accepted by Contractor: OHMSHIV, LLC

By: _____
Date

(Printed name and Title)

DeKalb County, GA

MARKET STREET RESURFACING & SIDEWALKS

Project Description: Provide all labor, materials, equipment and services for grading, demolition, resetting existing granite curb, new sidewalk, crosswalks, ADA ramps, milling and resurfacing for Market Street from 3925 Market St to dead end (950 feet), and related tasks.

Item Code	Item Description	Qty	Unit Item	Unit Price	Cost
210-0100	GRADING COMPLETE ¹	1	LS	\$37,548.62	\$37,548.62
402-3103	RECYCLED ASPH CONC 9.5 MM SUPERPAVE, TYPE II, GP 2 ONLY, INCL BITUM MATL & H LIME	213	TN	\$122.00	\$25,986.00
402-3130	RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME	283	TN	\$118.00	\$33,394.00
413-0750	TACK COAT; .10 GAL/SY	258	GAL	\$6.15	\$1,586.70
432-0210	MILL ASPH CONC PVMT, 2.5 IN DEPTH	2,573	SY	\$4.25	\$10,935.25
441-0104	CONC. SIDEWALK, 4 IN	119	SY	\$29.75	\$3,540.25
441-7014	CURB CUT WHEELCHAIR RAMP, TYPE D (includes detectable warning surface truncated dome - yellow)	2	EA	\$1,000.00	\$2,000.00
611-5280	RESET GRANITE CURB	515	LF	\$7.00	\$3,605.00
636-1036	HWY SGN, TP 1 MAT, REFL SH TP 11	18	SF	\$25.00	\$450.00
636-2070	GALV STEEL POSTS, TP 8	36	LF	\$10.00	\$360.00
653-1804	THERMO SOLID TRAF STRIPE 8 IN CROSSWALK, WHITE	166	LF	\$3.00	\$498.00
668-5000	JUNCTION BOX	1	EA	\$3,000.00	\$3,000.00
668-1100	CATCH BASIN	1	EA	\$3,000.00	\$3,000.00
NA	EASABOUT ²	1	EA	\$7,000.00	\$7,000.00
NA	CE&I	1	EA	\$3,900.00	\$3,900.00
				TOTAL	\$136,803.82

BID SCHEDULE ITEM DESCRIPTION

NOTATIONS

NOTE:

1. Grading complete includes all demolition (includes existing sidewalk, storm lines, pavement sawcutting, etc.), relocation of mailboxes and other structures and earthwork

2. Easabout **unit price** for construction includes granite curb reset, inside roll-back curb, planting soil backfill (clean - per GDOT specifications), removal of existing asphalt within footprint of easabout and temporary grassing (no landscaping). Refer to plan sheet for easabout details. Pavement sub-base under footprint of easabout shall be loosened to a minimum of 12 inches to improve soil permeability.

BID SCHEDULE GENERAL NOTES

(A) Market Street - mill 2.5 inches with 1.5 IN. 12.5 mm binder course (220 LB/SY) and 1.5 IN. 9.5 mm surface course (165 LBS/SY) for total of 3 inches AC

(B) Granite curb reveal - min. 7 in. (city direction)

(C) Granite curb shall be tapered down at each driveway to where edge of granite curb abuts driveway at the same elevation

(D) The Contractor shall be responsible for the cost of setting his own grades to ensure that his construction fits existing field conditions

(E) Flaggers required to direct traffic on Market Street when one-lane is closed. Market Street must be 2-way at the conclusion of each work day

(F) Contractor responsible for all material testing. Testing required for asphalt and concrete per GDOT frequency and methods

CITY OF CLARKSTON

ITEM NO: G6

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: 2022 Local Maintenance & Improvement Grant (LMIG) award in the amount of \$91,600.45.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Shawanna Qawiy ,
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: Approve the Georgia Department of Transportation (GDOT) 2022 Local Maintenance & Improvement Grant (LMIG) award and proposed project(s).

NEED/ IMPACT: Annually local and county governments are presented with LMIG allocations based on the total centerline road miles and population. The 2022 LMIG allocation for the City of Clarkston is in the amount of \$91,600.45 with a required 30% match from the City of \$27,480.14. This will bring the total funds to be allocated for LMIG project(s) to \$119,080.59. The following activities or projects are eligible for LMIG funds; preliminary engineering (including engineering work for R/W plans and Utility plans) construction supervision & inspection, utility Adjustments or replacement patching, leveling and resurfacing a paved roadway grading, drainage, base and paving existing or new roads, replacing storm drain pipe or culverts, intersection improvements, turn lanes, bridge repair or replacement, sidewalk adjacent (within right of way) to a public roadway or street, roadway signs, striping, guardrail installation, signal installation or improvement, and aggregate surface course for dirt road maintenance.

Staff (consultant engineer) has identified an eligible LMIG project on Church Street and Lovejoy Street to construct sidewalks beginning at the recently constructed sidewalks along Church Street at the passive park near Mell Avenue ending at Lovejoy Street. With the preparation of a bid package in early 2022 and the selection of a contractor in the Spring 2022, construction may be concluded by December 2022. The estimated cost of the proposed project is \$ 138,440.00*.

**GDOT requires that an eligible project must have a total value amount be equal to or exceed the funding amount with the required match.*

RECOMMENDATION:

Staff recommends accepting the GDOT LMIG award of \$91, 600.45 with a city 30% match of \$27,480.14 for the allocation of an eligible project that will have a total value amount equal to or exceed the funding amount of \$119,080.59.



Russell R. McMurry, P.E.,
Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

June 23, 2021

Beverly Burks, Mayor
City of Clarkston
1055 Rowland Street
Clarkston, Georgia 30021-1711

RE: Fiscal Year 2022 Local Maintenance & Improvement Grant (LMIG) Program

Dear Mayor Burks:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2022 LMIG Program in July 2021. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2022 LMIG Application, please visit the Department's website at www.dot.ga.gov/PS/Local/LMIG. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, **Chartrae Kent**, at **770-216-3867** for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2019 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2019, 2020, and 2021. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

All electronic LMIG applications must be received no later than February 1, 2022. Failure to submit applications by the deadline might result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2022 Program is **\$91,600.45** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

A handwritten signature in cursive script that reads 'Russell R. McMurry'.

Russell R. McMurry, P.E.
Commissioner

cc: Mr. Paul Denard, P.E.; Mr. Robert Brown; Hon. Zulma Lopez; Hon. Kim Jackson; Chartrae Kent

CITY OF CLARKSTON

ITEM NO: G7

CLARKSTON CITY COUNCIL MEETING

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

HEARING TYPE:
Council Meeting

MEETING DATE: November 30, 2021

SUBJECT: To allocate American Rescue Plan Act (ARPA) funds for the purchase of outdoor calisthenic gymnasium equipment to be erected at a local park.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT Awet Eyasu,
Vice-Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: To approve allocating ARPA funds not to exceed \$25,000 for the purchase of outdoor calisthenic gymnasium equipment.

NEED/ IMPACT: Due to the impact of COVID-19 and the impact the disease has on every part of life. The Secretary of the Treasury issued interim final rules to implement the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act (ARPA).

As social distancing became a necessity local government have been called on to respond to prevent and address the spread of COVID -19. These efforts have been tailored to meet the needs of the community. As of November 15, 2021, The Secretary of the Treasury created a frequently asked question document that expands the support of investing in improving outdoor spaces (e.g., parks) as an eligible use of funds as a response to the public health emergency and/or its negative economic impact. These programs and services include services designed to build stronger neighborhoods and communities and to address health disparities and the social detriments of health by investing in parks.

RECOMMENDATION:
Staff recommends allocating ARPA funds in the amount up to \$13,000 for the purchase of outdoor calisthenic equipment for a local park.



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PLEASE NOTE Equipment prices do not include shipping costs. Please call **1.877.517.2200** or e-mail **info@OUTDOOR-FITNESS.com** for a quotation including shipping costs or to discuss your selection of equipment and fitness goals. Shipping costs are dependent on individual pieces ordered as well as location of delivery.

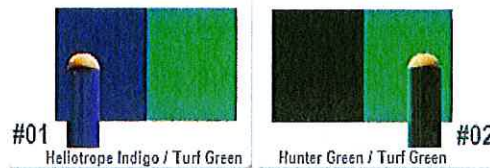
Download Price List (PDF for Printing)

- Back Extension ↕
- Balance Beam ↕
- Basketball System ↕
- Chest Press ↕
- Chest Press/Lat Pull ↕
- Dome Climber ↕
- Dual Exercise Bars ↕
- Elliptical Machine ↕
- Exercise Bike ↕
- Floating Balance ↕
- Fun Rider ↕
- Hip Twister ↕
- Horizontal Bars ↕
- Horizontal Ladder ↕
- Integrated Fitness ↕
- Lat Pull Down ↕
- Leg Press ↕
- Leg Press Trainer ↕
- Parallel Bars ↕
- Pommel Horse ↕
- Pull Up Bars ↕
- Push-Up Bars ↕
- Push Up Stand ↕
- Self-Weighted Rower ↕
- Sitting Rotator ↕
- Sit-up Bench ↕
- Sit-up Board ↕
- Ski Walker ↕
- Sky Climber ↕
- Spring Balance Beam ↕
- Standing Rotator ↕
- Station Signs ↕
- Strength, Stretch Bars ↕
- Strength Tester ↕
- Swing Set ↕
- Table Tennis ↕
- Tai Chi Spinners ↕
- Two-Sided Rotator ↕
- Uneven Bars ↕
- Vertical Jump ↕
- Waist Stretcher ↕

OUTDOOR-FITNESS EQUIPMENT product description	PRICE
BACK EXTENSION	\$444
BALANCE BEAM	\$647
BASKETBALL SYSTEM	\$1079
CHEST PRESS	\$1997
CHEST PRESS / LAT PULL COMBO	\$ 1398
DOME CLIMBER	\$ 3278
DUAL EXERCISE BARS	\$ 735
ELLIPTICAL MACHINE (SINGLE PERSON STATION)	\$ 797
ELLIPTICAL MACHINE (DOUBLE PERSON STATION)	\$ 1350
EXERCISE BIKE	\$ 829
FLOATING BALANCE SYSTEM	\$ 2145
FUN RIDER	\$ 559
HIP TWISTER	\$ 711
HORIZONTAL BARS / PULL-UP BARS	\$ 776
HORIZONTAL LADDER	\$ 1491
INTEGRATED FITNESS APPARATUS	\$ 2313
LAT PULL DOWN	\$ 1713
LEG PRESS (3 person station)	\$ 1740
LEG PRESS TRAINER (2 person station)	\$ 816
PARALLEL BARS	\$ 763
PARK BENCH	\$ 672
POMMEL HORSE	\$ 1108
PULL UP BARS	\$ 776
PUSH-UP BARS	\$ 350
PUSH-UP STAND	\$ 332
SELF-WEIGHTED ROWER	\$ 782
SIT-UP BENCH	\$ 844
SIT-UP BOARD, SINGLE	\$ 497
SIT-UP BOARD, DOUBLE	\$ 844
SKI WALKER (Single Person Station)	\$ 798
SKI WALKER (Double Person Station)	\$ 1375
SKY CLIMBER	\$ 1749
SPRING BALANCE BEAM	\$1024
STATION SIGN, SMALL	\$ 224

SIGN BOARD	\$ 658
STRENGTH & STRETCH BARS	\$ 1179
STRENGTH TESTER	\$ 807
SWING SET	\$ 1223
TABLE TENNIS - OUTDOOR	\$ 1166
TAI-CHI SPINNERS	\$ 829
TWO-SIDED ROTATOR	\$ 745
UNEVEN BARS	\$ 1479
VERTICAL JUMP	\$ 954
WAIST STRETCHER	\$ 815

> **AVAILABLE STANDARD COLOR SELECTION:** Outdoor-Fitness Equipment has a large, ready to ship stock of equipment in our Denver warehouse. The equipment comes in 2 standard color selections at no additional cost.



> **AVAILABLE CUSTOM COLORS:** For additional custom colors, please add \$1500 per color to your order and an additional 20 to 24 weeks for delivery. If you would like to make a custom color change, the one time flat color change fee per color is applied to the total order:

CUSTOM COLOR CHANGE

\$1500 per color

(Consult RAL color chart for your color choices)

Flat fee for all pieces in your order

Please add 20 to 24 weeks for custom color delivery

Please [CLICK HERE](#) to read about custom color terms and conditions

>> **PAYMENT:** We accept all major forms of payment including check, credit card, PayPal, bank hold, wire transfer, or purchase order from public or government organizations.

Payment methods accepted:



>> Check, Credit Card, PayPal, wire transfer, bank hold,
Purchase Order by public or government organizations.

***SHIPPING AND DELIVERY:** Please contact us for a shipping cost quotation if outside the continental United States.

-NOTES-

- Prices are for equipment only. The prices listed above are always current.
- Outdoor-Fitness publishes open and fixed pricing that is the same for all customers. With the fixed pricing system, you are guaranteed the best possible price. You will not find better value, quality or price anywhere.
- Prices do not include fees for shipping or installation.
- Shipping prices are within the continental United States and usually run between 13% to 20% of the total equipment purchase price depending on the overall combined weight and volume of the items selected and the delivery destination. International / worldwide shipping is available. International shipping prices may vary dependant on delivery country. Please call or e-mail for a cost quotation if outside the continental United States.
- Please call 1.877.517.2200 or e-mail, info@OUTDOOR-FITNESS.com, for a combined equipment and shipping quotation.
- Price quotation with shipping fee is valid for 60-days after request date. Otherwise, prices are subject to change without notice.

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4-Page PDF (330K)

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TABLE TENNIS**

CITY OF CLARKSTON

ITEM NO: G8

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: To approve erecting a plaque to commemorate the mayor and council members (past and present) that have supported the streetscapes project.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT Debra Johnson,
Councilperson
PHONE NUMBER: 404-296-6489

PURPOSE: To approve erecting a commemorative plaque of mayor and council members (past and present) that have played an active role in supporting the city’s streetscapes project.

NEED/ IMPACT: The active mayor and council members desire to erect a commemorative plaque at a collectively chosen location to honor the commitment and support of those individuals invested in the city beautification with the completion of the streetscapes project.

RECOMMENDATION:
Staff supports the erection of a commemorative plaque honoring those who have supported the construction and completion of the city’s streetscapes beautification project.

CITY OF CLARKSTON

ITEM NO: G9

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: To approve amending the current process of adding items to a City Council agenda by the mayor and council members.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT Awet Eyasu,
Vice Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: To approve an amendment that will create a more examined process of adding agenda items for discussion and vote to a city council work session and/or regular city council agendas .

NEED/ IMPACT: The council requests a more efficient process of adding agenda items that have been vetted through research and review with the mayor and city council members before adding to council agendas for public discussions and vote.

The proposed amendment will include a request that an item shall be placed on a council agenda with two (2) councilmembers or one (1) councilmember and the mayor seconding the request(s).

RECOMMENDATION:
NA

ORDINANCE NO. _____

AN ORDINANCE BY THE CLARKSTON CITY COUNCIL TO ESTABLISH RULES TO GOVERN SETTINGS ITS MEETING AGENDAS.

WHEREAS, City Charter §2.02(d) states that “the council may, by ordinance, adopt rules and by-laws to govern the conduct of its business;” and

WHEREAS, City Code §2-26 currently provides that “the order of business shall be as specified in the agenda prepared prior to each meeting” but does not address how the agenda should be prepared or how items may be added to the agenda; and

WHEREAS, the City Council desires to establish clear rules for settings its meeting agendas by this ordinance; and

WHEREAS, this ordinance does not apply to specially called meetings, which are governed by separate provisions of the City Charter.

NOW THEREFORE, BE IT ORDAINED by the Clarkston City Council as follows:

Section 1. City Code §2-26 is hereby repealed and replaced with the following language:

“2-26. Adoption and publication of agenda; order of business.

- (a) At least one week prior to each work session or regular meeting of the city council, the city manager shall cause a draft agenda to be prepared and circulated to the mayor and councilmembers. The city manager shall include any item on the draft agenda that the manager deems proper, as well as any item that is proposed for discussion and/or adoption by any three (3) or more councilmembers (inclusive of the mayor).
- (b) The city clerk shall publish the draft agenda and all available supporting materials at city hall and on the City’s website as soon as possible, but not less than 48 hours prior to a meeting.
- (c) The draft agenda may not be amended during a period that begins 48 hours prior to a meeting and ends with the call of the meeting to order. However, additional supporting materials related to an item that is on the draft agenda

should be added to the agenda packet and published as they may become available.

(d) After the call to order and before any substantive business is conducted, the city council shall act by majority vote to adopt the agenda for the meeting. The council may adopt the draft agenda as presented or adopt an amended agenda.

(e) During the meeting, the order of business shall be as specified by the adopted agenda.”

Section 2. This ordinance is intended to aid in the orderly and efficient conduct of the City Council’s business and not to set forth legal prerequisites for legislation. It is the City Council’s intent that a failure to strictly comply with a provision of this ordinance should not invalidate the adoption of an otherwise legal and valid ordinance, resolution or action.

Section 3. This ordinance shall become effective _____.

SO ORDAINED, this 7th day of December 2021.

ATTEST:

**CITY COUNCIL OF THE
CITY OF CLARKSTON, GEORGIA**

Tomika R. Lewis, City Clerk

Mayor Beverly H. Burks

Approved as to Form

Stephen G. Quinn, City Attorney

CITY OF CLARKSTON

ITEM NO: G10

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: Approve a resolution to present to the Housing Standing Advisory Committee to draft policies/procedures and or /ordinances related to apartment inspections, tenant landlord relations and other recommendations.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT Beverly Burks,
Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: Approve a resolution to encourage recommendations related to apartment inspections, tenant landlord relations and other improvements to the Housing Standing Advisory Committee.

NEED/ IMPACT: The City of Clarkston has seen an increase in complaints related to conditions of apartment homes and a disconnect between tenants and landlords. Communicating resources and needs are a priority. In order to understand the conditions and create solutions the process shall begin with discussions and public input with the Housing Standing Advisory Committee.

RECOMMENDATION:
NA

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CLARKSTON,
GEORGIA, TO REVIEW AND MAKE RECOMMENDATIONS ON APARTMENT INSPECTIONS,
TENANT/LANDLORD RELATIONS AND OTHER AREAS OF IMPROVEMENT TO THE
HOUSING COMMITTEE

WHEREAS, many of the apartment complexes and other multi-family dwellings in Clarkston, GA were constructed in the early 1970s; and

WHEREAS, on September 4, 2012, the Mayor and City Council passed an ordinance that requires all apartment complexes and other multi-family dwellings consisting of at least 4 units to have the interior of each unit inspected to ensure the health, safety, and welfare of all potential occupants. The first milestone date of the program was January 1, 2014, by which all properties subject to the ordinance must have 100% of their units inspected; and

WHEREAS, the status and findings of Multi-Family Interior Inspection ordinance have not been reviewed by the Mayor and City Council to provide efficiency improvements; and

WHEREAS, many of the apartment and other multi-family dwelling tenants are unaware of their rights and face obstacles such as language barriers or fear of retaliation for reporting apartment issues; and

WHEREAS, an Ombudsman or nonprofit agency partnership can assist with improving local municipality, tenant and landlord relations in the City of Clarkston; and

WHEREAS, the City review current zoning and other planning issues related to apartment complexes and multi-family dwellings and the impact on future development.

NOW, THEREFORE, Be It Resolved by the Mayor and City Council of the City of Clarkston, Georgia, refer the above issues and concerns to the Housing Standing Advisory Committee (SAC).

The Housing SAC such review and hold committee meetings and include subject matter experts as needed for the following:

1. Review Multi-Family Interior Inspection ordinance and code enforcement process related to apartment complexes and multi-family dwellings.
2. Identify policies, practices, and programs to address local municipality, tenant, and landlord relations.
3. Review zoning and other planning issues related to future apartment complexes and multi-family dwellings development and the Comprehensive Plan

The Housing Standing Advisory Committee members shall submit a final report with their findings and recommendations to the Mayor and City Council no later than the April 2022 Council Meeting.

SO ORDAINED, this _____ day of _____, 2021.

ATTEST:

CITY COUNCIL
CITY OF CLARKSTON, GEORGIA

By _____
City Clerk

Beverly H. Burks, Mayor

CITY OF CLARKSTON

ITEM NO: G11

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: Approve a resolution to present to the Community Development and Economic Development Standing Advisory Committee to create a comprehensive workforce development plan for the City of Clarkston.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT Beverly Burks,
Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: To approve a resolution to forward to the Community Development and Economic Development Standing Advisory Committees to create a comprehensive workforce development plan.

NEED/ IMPACT: The City of Clarkston is in need of a comprehensive workforce development plan that measures the knowledge and skills of current workforce. The Community Development Standing Advisory committee will work jointly with the Economic Development Standing Advisory Committee and economic development staff to collaboratively produce a comprehensive workforce plan that will identify the knowledge and skill deficiencies between the current workforce and future needs. Input will be solicited from all local business.

RECOMMENDATION:
NA

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CLARKSTON,
GEORGIA, TO CREATE A COMPREHENSIVE WORKFORCE TRAINING STRATEGY FOR THE
CITY OF CLARKSTON RESIDENTS TO COMMUNITY DEVELOPMENT AND ECONOMIC
DEVELOPMENT COMMITTEES

WHEREAS, according to the US Census (2019), the average median household income for Clarkston residents is \$41,070; and

WHEREAS, many Clarkston residents are still negatively impacted by the COVID-19 pandemic and the resulting lockdown.

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) provides opportunities for local municipalities to invest in collaborative skills training systems and programs to get Americans back to work; and

WHEREAS, a collaboration among nonprofits, businesses, and government agencies can create a robust workforce training strategy and other career development initiatives; and

WHEREAS, developing a workforce training strategy can help Clarkston residents increase their job skill level and potentially increase their incomes; and

WHEREAS, workforce development programs should match residents training needs with the business development needs of the hiring employer(s); and

NOW, THEREFORE, Be It Resolved by the Mayor and City Council of the City of Clarkston, Georgia, refer the above items to the Community Development and Economic Development Standing Advisory Committees (SAC).

The Community Development and Economic Development SAC such review and hold committee meetings and include subject matter experts as needed for the following:

1. Develop a comprehensive workforce training strategy for Clarkston residents.
2. Identify funding opportunities such as grants and partnerships to increase career development opportunities.

The Community Development and Economic Development Standing Advisory Committees members shall submit a final report with their findings and recommendations to the Mayor and City Council no later than the April 2022 Council Meeting.

SO ORDAINED, this _____ day of _____, 2021.

ATTEST:

CITY COUNCIL
CITY OF CLARKSTON, GEORGIA

By _____
City Clerk

Beverly H. Burks, Mayor

CITY OF CLARKSTON

ITEM NO: G12

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: Approve a resolution for the creation of a Downtown Development Authority (DDA) with input the Community Development and Economic Development Standing Advisory Committees and to coordinate with staff on a Business and Economic Development Strategy program.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT Beverly Burks,
Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: To approve a resolution to create a Downtown Development Authority and an Economic Development Strategy program.

NEED/ IMPACT: In order to create a Downtown Development Authority (DDA), policies, procedures members, designation, and boundaries and other tasks, will be prepared with the joint assistance of the Community Development and Economic Development standing advisory committees for consideration and approval by the mayor and city council.

RECOMMENDATION:
NA

CITY OF CLARKSTON

ITEM NO: G13

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: To approve the 2022 City Council Work Session and Regular meetings and City Holiday Calendar.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT Beverly Burks,
Mayor
PHONE NUMBER: 404-296-6489

PURPOSE: To approve the 2022 City Council Work Session and Regular meetings and City Holiday Calendar.

NEED/ IMPACT: Annually the City Council Work Session and Regular meetings and City Holiday Calendar are reviewed and discussed for approval.

RECOMMENDATION:

Staff recommends approving the 2022 City Council Work Session and Regular meetings and City Holiday Calendar.



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2022 CITY COUNCIL MEETINGS SCHEDULE

Unless otherwise noted all meetings are held on Tuesday's at 7:00 p.m.

MEETING DATE	MEETING TYPE & NOTES
JAN 4	WORK SESSION
JAN 11	REGULAR MEETING
JAN 25	WORK SESSION
FEB 1	REGULAR MEETING
FEB 22	WORK SESSION
MAR 1	REGULAR MEETING
MAR 29	WORK SESSION
APR 5	REGULAR MEETING
APR 26	WORK SESSION
MAY 3	REGULAR MEETING
MAY 31	WORK SESSION
JUNE 7	REGULAR MEETING
JUNE 28	SPECIAL CALL MEETING 10 AM & 6:30 PM
JULY 5	MILLAGE RATE PUBLIC HEARING WORK SESSION AT 7PM
	REGULAR MEETING – MILLAGE RATE PUBLIC HEARING – ADOPT MILLAGE RATE
JULY 26	WORK SESSION
AUG 4	REGULAR MEETING – THURSDAY, Due to National Night Out on Tue, Aug. 2
AUG 30	WORK SESSION
SEPT 6	REGULAR MEETING
SEPT 27	WORK SESSION
OCT 4	REGULAR MEETING
OCT 25	WORK SESSION
NOV 1	REGULAR MEETING
NOV 29	SPECIAL CALL MEETING 6:30 PM FY 2023 BUDGET PUBLIC HEARING & PUBLIC HEARING WORK SESSION MEETING – FY 2023 BUDGET
DEC 6	REGULAR MEETING



2022 CITY HOLIDAYS

Unless otherwise noted City Offices are closed on the following 13 days

	DATE	HOLIDAY
1.	FRI, DEC 31, 2021	NEW YEAR'S DAY
2.	MON, JAN 17	MARTIN LUTHER KING JR DAY
3.	MON, FEB 21	PRESIDENT'S DAY
4.	FRI, APRIL 15	SPRING DAY
5.	MON, MAY 30	MEMORIAL DAY
6.	MON, JUN 20	JUNETEENTH CELEBRATION
7.	MON, JULY 4	INDEPENDENCE DAY
8.	MON, SEP 5	LABOR DAY
9.	FRI, NOV 11	VETERAN'S DAY
10.	THU, NOV 24	THANKSGIVING DAY
11.	FRI, NOV 25	DAY AFTER THANKSGIVING
12.	MON, DEC 25	CHRISTMAS DAY
13.	MON, JAN 2, 2023	NEW YEAR'S DAY 2023

CITY OF CLARKSTON

ITEM NO: G14

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Vote

MEETING DATE: December 7, 2021

SUBJECT: To approve the allocation of ARPA Funds for 2022 programs and services in the City of Clarkston.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT Shawanna Qawiy,
Interim City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To approve the allocation of ARPA funds for 2022 programs and services in the City of Clarkston.

NEED/ IMPACT: The City of Clarkston was granted \$2, 359, 557.50 in ARPA funds for the purpose of combating the negative impact of the COVID-19 pandemic. As of November 3, 2021, the city has allocated and spent \$795,364.42 in relief funds with \$604,366.10 available to spend for the remainder of 2021.

RECOMMENDATION:
NA

City of Clarkston

Proposed Allocation of ARPA Funding for Clarkston \$2,359,557.50

Item	Description	Original Allocation Amount as of 09/07/2021	Allocation Adjustments 10/5/2021 Council Meeting	Final Allocation Amount as of 10/5/2021	Amount Spent to Date as of 11/30/2021	Allocated Amount Still Available to Spend
Total Funds Available		\$ 2,359,557.50		2,359,557.50		
Business Assistance	Provide assistance for Clarkston local businesses related to COVID-19. The assistance will cover business enhancement expenses, not to exceed \$15,000 per applicant. Applicants must meet requirements defined by the City Manager.	150,000.00		150,000.00	5,000.00	145,000.00
Rental Assistance	Provide rental assistances for Clarkston residents. Applicants must meet the same requirements and documentation used for the last COVID-19 distribution in 2020. The assistance will cover rental expenses not to exceed 3 months or \$3,000.	350,000.00	150,000.00	500,000.00	490,691.00	9,309.00
Mortgage Assistance	Provide mortgage assistance for Clarkston residents. Applicants must meet the same requirements used for the last COVID-19 distribution in 2020. The assistance will cover mortgage expenses not to exceed 3 months or \$3,000.	50,000.00	(25,000.00)	25,000.00	2,458.56	22,541.44
Utility Assistance	Provide Utility assistances for Clarkston residents. Applicants must meet the same requirements used for the last COVID-19 distribution in 2020. The assistance will cover mortgage expenses not to exceed 3 months or \$1,000.	50,000.00	(25,000.00)	25,000.00	11,102.45	13,897.55
Food Assistance	Food Distribution, etc	50,000.00		50,000.00	49,537.86	462.14
Payroll	10% hazard pay	250,000.00		250,000.00	157,454.67	92,545.33
Health	Medical, vaccines, incentivize-gift cards	75,000.00		75,000.00	10,243.94	64,756.06
Health	Added Vaccine Gift Cards to incentivize getting Vaccines 9/7/2021	55,000.00		55,000.00	33,022.45	21,977.55
Communications/Marketing	Communications/Marketing Allocations 9/7/2021	10,000.00		10,000.00	2,059.47	7,940.53
PPE	gloves, sanitizer, masks	25,000.00		25,000.00	4,654.68	20,345.32
Equipment	signage, banners, safety	25,000.00	40,400.00	65,400.00	28,706.82	36,693.18
TECHNOLOGY	wifi, laptops, accessibility, council/court chambers	50,000.00	25,000.00	75,000.00	74,371.61	628.39
	MOU-Good Samaritan Lutheran Ministries for Clarkston Refugee Housing Assistance & Vaccine Access		17,925.00	17,925.00	-	17,925.00
	MOU-CDF Action for Clarkston Story Walk at Friendship Forest Wild Life Sanctuary to assist persons residing in Clarkston that have been adversely impacted by Covid19. CDF Action \$6,370 for start-up/launch and \$22,035.52 for 30 display stands to be ordered by the City of Clarkston		28,405.52	28,405.52	-	28,405.52
	MOU-Burmese Rohingya Community of Georgia (BRCG) - to implement the BRCG Food and Family Support and Assistance Project to assist persons residing in Clarkston that been adversely affected by the coronavirus.		25,000.00	25,000.00	13,846.68	11,153.32
Police Vehicle	2015 FORD F150 - Police Vehicle		23,000.00	23,000.00	23,000.00	-
Total Allocation for the above funds are covered until the November Council Meeting.		1,140,000.00	259,730.52	1,399,730.52	906,150.19	493,580.33
Allocation of remaining funding will be voted by the City Council as new project are defined by the City Council.		1,219,557.50		959,826.98		
		2,359,557.50		2,359,557.50		