



ADVERTISEMENT for CONTRACTUAL SERVICE  
RFP – EMPLOYEE BENEFITS CONSULTING & BROKER SERVICES - 021925

ADDENDUM No. 1

OWNER'S BID PROPOSAL FORM

OWNER: CITY of CLARKSTON  
Clarkston, GA 30021

PROJECT: Employee Benefits Consulting & Broker Services

DATE: January 29, 2025

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BID #021925 is hereby revised as instructed throughout attached ADDENDUM No. 1.

This Addendum forms a part of the contract documents and modifies the original bid documents. The following items shall take precedence over the originally published bid documents for the above-named project and shall become a part of the contract documents.

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BidNet questions and responses (Q1-Q3):

1. I am inquiring about the posted solicitation for Employee Benefits Consulting. Is the City of Clarkston soliciting rates for the upcoming medical plan? Can you provide census, claims data, and renewal information? Also, can you provide current rates, plan summaries, and benefit guides available?
  - a. The City Benefit Plan Year is from January 1<sup>st</sup> – December 31.
  - b. The City plans to go out to market in Fall 2025.
  - c. The City will share available data with the selected vendor.
2. Who is the current Broker Services and what are the terms of the contract.
  - a. Effective January 1, 2025, the City's Broker Services is currently under the Georgia Municipal Association (GMA).
3. I kindly request a copy of the following documents: The current employee benefits coverage details. The employee census, including pertinent information needed for accurate quoting. These documents will allow us to provide a precise and comprehensive proposal that aligns with the city's goals and the needs of its employees.
  - a. The information you request is on file and should be obtained by contacting our current broker the Georgia Municipal Association (GMA).