



ADVERTISEMENT for CONTRACTUAL SERVICE

RFP – PUBLIC MEETING VIDEO RECORDING SERVICES - 090424

ADDENDUM No. 1

OWNER’S BID PROPOSAL FORM

OWNER: City of Clarkston
1055 Rowland Street
Clarkston, GA 30021

PROJECT: Public Meeting Video Recording Services

DATE: August 13, 2024

BID #090424 is hereby revised as instructed throughout attached ADDENDUM No. 1.

This Addendum forms a part of the contract documents and modifies the original bid documents. The following items shall take precedence over the originally published bid documents for the above-named project and shall become a part of the contract documents.

No	Question/Answer	Question Date
Q1	<p>Question: Audio System Are speakers required in the meeting space?</p> <p>Answer: The City is in the process of relocating City Hall to include the council meeting locations, so be prepared to provide all audio equipment including: audio mixer, microphones and speakers.</p>	08/09/2024
Q2	<p>Question: Site Visit Is it possible to do a site visit of the meeting location prior to submitting the RFP to assess the venue to ensure we bring sufficient equipment to meet the needs of the requirements?</p> <p>Answer: We can arrange for a site visit at the location(s) the services will be needed.</p>	08/12/2024
Q3	<p>Question: Audio System In addition to the microphones needed, are we patching in to your existing in-house system or will we</p>	08/12/2024

	<p>provide all audio equipment including: audio mixer, microphones and speakers?</p> <p>Answer: The City is in the process of relocating City Hall to include the council meeting locations, so be prepared to provide all audio equipment including: audio mixer, microphones and speakers.</p>	
Q4	<p>Question: Subcontractor Forms</p> <p>Do I need to complete the Subcontractor Affidavit, if not using a subcontractor?</p> <p>Answer: No, once you identify "Will Not" on the Subcontractor page above, you will not need to complete the Subcontractor Affidavit.</p>	08/12/2024